

**AMLAN ADITYA BISWAS, I.A.S.,**

Secretary to Government (I/c)



Skill Development, Entrepreneurship &  
Livelihood Department  
Government of Karnataka

DO.No. SDEL 100 ITM 2017,

Dear

Sub: UNDP Technical Assistance for promoting Skill Development,  
Employment and Apprenticeship through Youth  
Employability Services (YES) Centres.

Ref: 1. GO No. SDEL 100 ITM 2017, Dt: 26-03-2018.  
2. GO No. SDEL 100 ITM 2017, Dt: 23-04-2018.  
3. Letter of Chief Skills and Business Development  
UNDP. Dt: 26-04-2018.

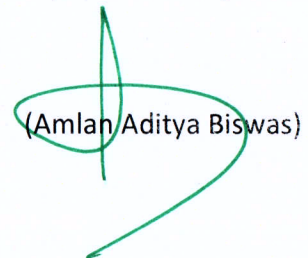
\*\*\*\*\*

With the approval of Empowered Committee administrative sanction is given for the proposal of UNDP for state level Youth Employability Services (YES) centres project management unit and district level YES centres. Govt. Order vide reference at Sl.No. 1 above has been issued. (Copy enclosed) Further, a steering committee has been constituted vide GO referred at Sl.No.2 above. (Copy enclosed). To move forward in this direction UNDP has requested support of the Department for micro assessment as per UNDP guidelines by an agency prequalified by UNDP. Further, based on the recommendation of the agency, letter of agreement between UNDP and Department of Industrial Employment and Training for the release of funds as per steering committee directions will have to be done.

It is requested to render all support required by the UNDP team to complete the pre implementation process at the earliest and launch the project at the earliest.

With

yours sincerely

  
(Amlan Aditya Biswas)

Smt. K Jyothi, IAS.,  
Commissioner (I/C)  
Department of Industrial Training and Employment.  
Koushalya Bhavan, B G Road, Bengaluru.

**Copy to:** State Project Officer, UNDP, Koushalya Bhavana, for necessary action.



## PROCEEDINGS OF GOVERNMENT OF KARNATAKA

**Subject:** UNDP Technical Assistance for promoting Skill Development, Employment and Apprenticeship through Youth Employability Service (YES) Centers

**Read:** 1. Letter of understanding between UNDP and Skill Development, Entrepreneurship Livelihood department, dated: 31.01.2018.

2. Proceedings of the 13<sup>th</sup> Empowered Committee meeting held on 08.02.2018 under the Chairpersonship of ACS and Development Commissioner

3. Proposal submitted by UNDP under Disha project implemented by UNDP and India Development Foundation supported by IKEA Foundation.

### PREAMBLE

The Government of Karnataka has set up the Department of Skill Development, Entrepreneurship and Livelihood (SDEL) to implement all Skill development Programmes on a mission mode to enable the youth to acquire necessary skills for employment and livelihood promotion. One of the key objectives of the department is to provide skilling and employment opportunities to youth across the state. The goal of SDEL is to converge all skill development initiatives in the State for imparting employability skills to the youth and promote sustainable livelihood. The emphasis is on providing comprehensive employment services in the State by leveraging public and private initiatives to assist youth to get formal employment. In this direction the following initiatives are taken to support unemployed youth to secure employment either directly or after skill training program:

1. Upgrading around 30 District Level Employment Exchanges as "Centres of Excellence"



2. A new and unique scheme for apprentice promotion viz Karnataka Apprenticeship Training Scheme, has been announced by giving additional Rs. 1000/- per month per trainee in addition to Government of India support to encourage establishments to take more apprentices. The Government has set a target of 50,000 Apprentices. This scheme helps to promote establishments to successfully complete apprenticeship training.
3. Apprenticeship cell created in the Commissionerate of Employment and Training to promote apprenticeship.
4. Kaushalkar.com web portal to register unemployed youth and provide access to counselling/employment/skilling services which is a unique initiative of SDEL Department to register unemployed candidates and assist through tele-counselling, face to face counselling, skill assessment and linkage to VTPs or direct employment.
5. Local and regional level job melas to provide a platform for employment.

Hence, there is need to converge all the above initiatives and mainstream the employment exchanges for achievement of end to end goals and sustainability and to revitalize the functioning of employment exchanges in the State for a robust employment services ecosystem.

UNDP is had come forward to render Financial and Technical support services under "Disha project" implemented by UNDP and India Development Foundation and supported by IKEA Foundation to the State for one year for up-gradation of district-level employment exchanges networks in the State into "Youth Employability Service (YES) Centres" that offer end-to-end skill solutions and lifecycle services for job-seeking youth of Karnataka ranging from



career guidance, counseling, apprenticeship opportunities and jobs as well as post-placement support.

The Empowered Committee has approved the proposal and directed to establish Project Monitoring Unit (PMU). The UNDP has submitted a structured PMU setup for this purpose.

**Hence the order**

**Government Order No. SDEL 100 ITM 2017, dated: 26.03.2018**  
**Bengaluru**

Government is pleased to accord administrative sanction to the proposal of UNDP for State Level Youth Employability Service (YES) Centers Project Management Unit and District Level YES Centers. The State Level Youth Employability Service (YES) Project Management Unit will work under the overall administrative control of the Commissioner, Industrial Employment and Training. The State Level PMU shall create convergence among all the initiatives of the department of Skill Development and strengthen the existing employment exchange system to achieve the objective of the department. The UNDP will technically assist to set up the PMU and to set up industry involved task force with all stake holders. The structure, roles, mandates and deliverables of all the stake holders is given in **Annexure-1**. The financial and human resource support of Rs 116.00 lakhs forthcoming from UNDP is given in **Annexure-2** of this Government Order. The concerned stake holders should follow the process and timelines as mentioned in **Annexure-1** to derive maximum benefits of the programme.

By order and in the name of  
Governor of Karnataka

  
(Eranna)

Under Secretary to Government  
Skill Development, Entrepreneurship  
and Livelihood Department

Copy:

1. Accountant General (A & E), G&S.S.A), E & R,S.A) Karnataka, Bengaluru,
2. Chief Secretary to Government, Government of Karnataka, Vidhana Soudha
3. Additional Chief Secretary to Government & Development Commissioner
4. Principal Secretary to Hon'ble Chief Minister, Vidhana Soudha, Bengaluru
5. Additional Chief Secretary to Government, Finance Department
6. Additional Chief Secretary to Government, Planning, Programme Monitoring & Statistics
7. Secretary to Government, Finance Department (Exp-3 &9), Vidhana Soudha
- 8.
9. Commissioner, Industrial Employment & Training Dept
10. Managing Director, Karnataka Skill Development Corporation
11. Director, Municipal Administration
12. Mission Director, KSLRPS
13. Senior Director, Confederation of Indian Industry, New Delhi
14. Project Manager, Disha, UNDP, New Delhi
15. Vice- president, Mindtree, Bengaluru
16. Head of concerned Departments dealing with skill development training programmes
17. Director of Technical Education in Karnataka.
18. Board of Apprentice training Chennai.
19. Regional Director of Apprentice Training, Hyderabad
20. All Deputy Commissioners
21. All stake holders of Industries
22. Representatives of all Sector Skill Councils of NSDC
23. State representatives of NSDC-Karnataka and Goa
24. State Project Officer, UNDP Koushalya Bhavan Bangalore

25. All Joint Directors of Industrial Training and Employment
26. Deputy Labour Commissioner, Publicity and Statistical GOK
27. All District Skill Development Officers
28. Treasury Officer, State Huzur Treasury, Bengaluru
29. Senior P.S. to Additional Chief Secretary to Govt., Skill Development, Entrepreneurship and Livelihood Department
30. Internal Financial Advisor, Social Welfare, Labour & Women and Child Development Department, Vikasa Soudha
31. Deputy Secretary to Government, Skill Development, Entrepreneurship & Livelihood Department
32. Guard File / Extra Copy.

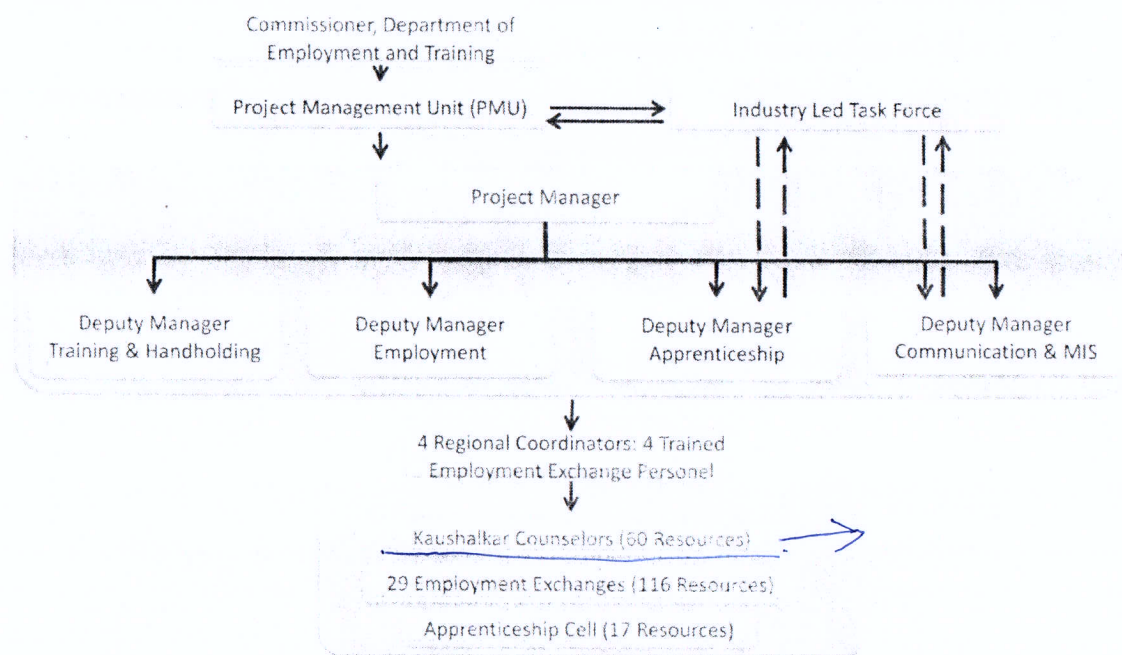


## Annexure -1

### Structure of the PMU

UNDP with its expertise will technically assist to set up the PMU as follows,

#### STRUCTURE OF STATE-LEVEL YES PMU:



The YES PMU will execute the entire model under the guidance of commissioner, Department of Industrial Employment & Training to create a convergence among all three initiatives of Department of SDEL and strengthen the existing employment exchange system to achieve the objectives of Department.

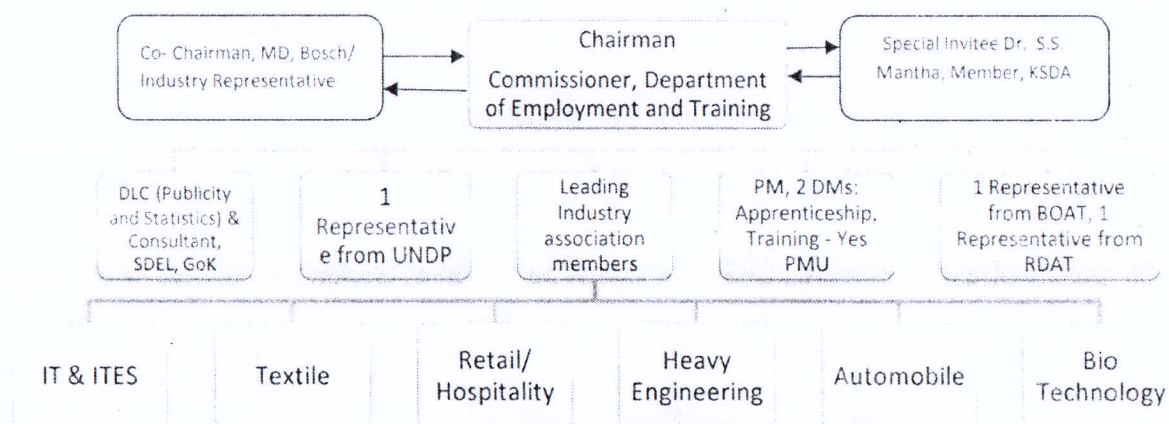
#### INDUSTRY-LED TASK FORCE

YES PMU will set up an industry led task force under the Chairmanship of Commissioner, Department of Industrial Employment and Training, and Co-Chairmanship of Managing Director, Bosch India Limited, including representatives from leading organizations across varied sectors and MSMEs. The task force would provide guidance on the strategy for private sector on boarding and ownership for employment exchange services promotion along with employment/ apprenticeship opportunities for aspirant youth.

The key deliverables and objectives of the task force are as follows:

**Deputy Managers** – Apprenticeship & Employment would be placed in the Industry Led Task Force to coordinate with YES PMU and facilitate private sector engagement.

The proposed structure for industry-led task force is as follows:



#### Proposed Mandate of the Task Force:

- To validate a suitable structure for the Yes PMU from the point of view of private sector and on boarding to support the processes outlined below.
- To coordinate with the Yes PMU team to create a Standard Operating Procedure for effective implementation.
- To chair a monthly review meeting to review the progress of Yes PMU and the function of the Apprenticeship Cell and Employment Exchange, and validate strategies to overcome challenges in implementation.
- To review the activities/structure of prior PPP models of Employment Exchange, Kaushalkar-Digital Employment Marketplace solution, Apprenticeship cell and the study by the Institute for Social and Economic Change (ISEC) on Apprenticeship policy and its recommendations from the point of view of participation of the private sector. This will include industry demand for mainstream jobs (including MSME sector)

- To convene a conference/regional conferences/sector-wise conferences of Industry to develop a cogent evidence-based agenda for private sector on boarding jobs.
- To develop a methodology for demand mapping and delineation of clusters of businesses (sectoral or geographically) to enable prioritized and focused action
- To examine the private sector on boarding strategy under the Kaushal Karnataka Initiative and make recommendations for robust private sector on boarding.
- To suggest a system of non-monetary rewards for agencies which emerge as leaders
- To examine the feasibility of creating a PPP-based mechanism in the medium term for facilitating the private sector full-time employment opportunities or Apprenticeship opportunities, thereby, reducing their apprehensions with respect to the probable procedural concerns, if any

## 2. STATE-LEVEL YES PROJECT MANAGEMENT UNIT

UNDP developed the unique Employment Marketplace model which takes the form of “**Youth Employability Service**”(YES) Centres, to strengthen the state initiatives on employment exchange and Apprenticeships training in order to create a convergence between the two initiatives to bring together the various pieces of the skilling continuum. UNDP will technically assist to setup the YES Project Management Unit (PMU) to strengthen the Employment Exchange & Apprenticeship cell, and focus on creation of an end-to-end holistic career solution system for addressing the employability gap and extending employment opportunities for local youth.

This YES PMU will leverage the Employment Exchanges as YES Centres to offer end-to-end skill life cycle solution for the unemployed youth of Karnataka ranging from career guidance, counseling, providing information and thereafter connecting them to various skill training opportunities/ training providers available in the Karnataka region, tracking their progress, creating awareness amongst the youth about various internship/apprenticeship opportunities available, information about job fairs, job



opportunities available with private sector players in the district & state.

The YES PMU would be reporting to Commissioner, Employment Exchange, Department of Employment and Training and would be structured as follows:

- 1 - Project Manager
- 4 – Deputy Manager:
  - Employment: Will be placed with Industry Led Task Force
  - Apprenticeship: Will be placed with Industry Led Task Force
  - Training and Handholding
  - Communication & MIS

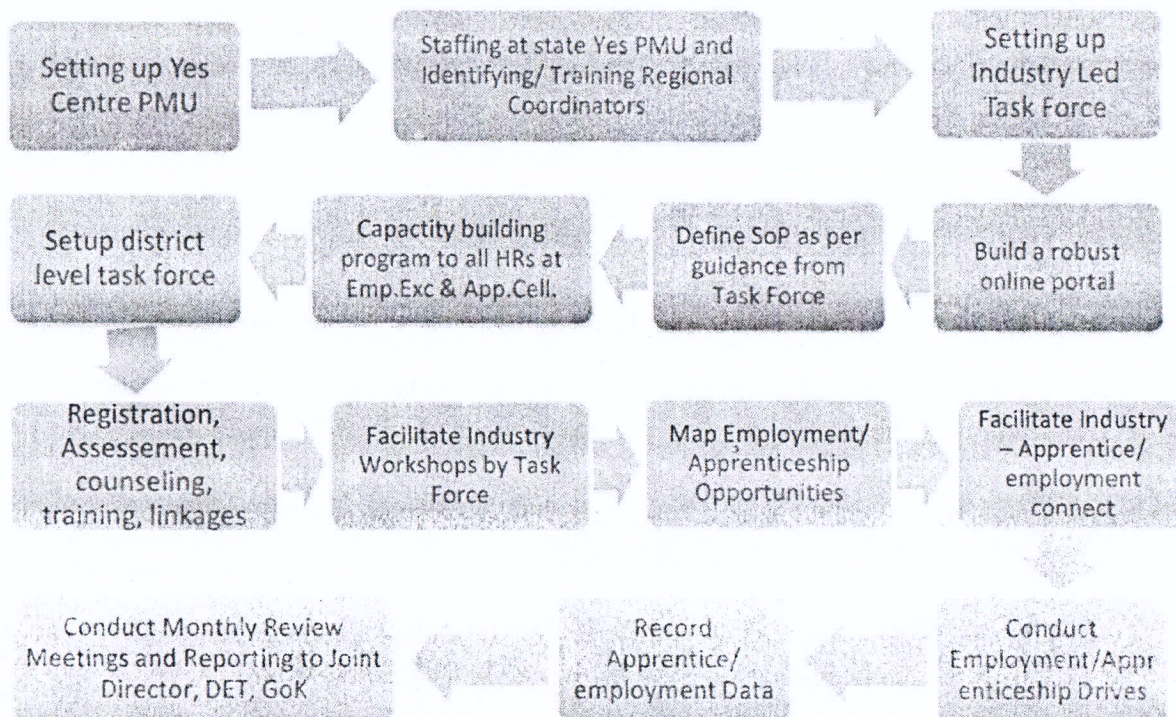
The Commissioner, Industrial Training and Employment would depute a Joint Director of Employment Exchange as Project Director to administer the activities of the YES PMU. Additionally, 4 Regional Coordinators would be identified from the District Employment Exchanges (YES Centers) to serve as conduit between the YES PMU and the District YES Centers.

The Regional Coordinator would undergo Capacity Building Program and Exposure Visits as planned by the PMU, and would ensure the YES Centre activities for the Districts under their Region proceeds as planned by the PMU. The Regional Coordinators will report to the Deputy Managers of the PMU, and also facilitate coordination with Department of Industrial Training and Employment, YES PMU, YES Centers, Apprenticeship cell and Private sector.

The Yes PMU under the guidance and support of Industry

Task Force will follow the below approach:

### Proposed Mandate of the YES PMU:



- To build capacity of teams deployed at YES Centres and Apprenticeship cells at the district level.
- To identify 4 regional coordinators from YES Centres, and ensure capacity building and exposure visits of regional coordinators.
- To periodically train support staff with knowledge, skills, tools and techniques to achieve desired targets – assessment, counseling, training, apprenticeship, placement, linkage to employment marketplace, etc.
- To monitor project activities and ensure coordination of activities through Regional Coordinators with Employment Exchanges, Apprenticeship cell and leverage the digital marketplace platform for mobilizing, assessment, counseling, training, placement and monitoring of candidates
- To manage the MIS and reporting of the project at district level.
- To share monthly progress report to Department of SDEL
- To build a robust Employment Exchange portal as per Government guidelines.



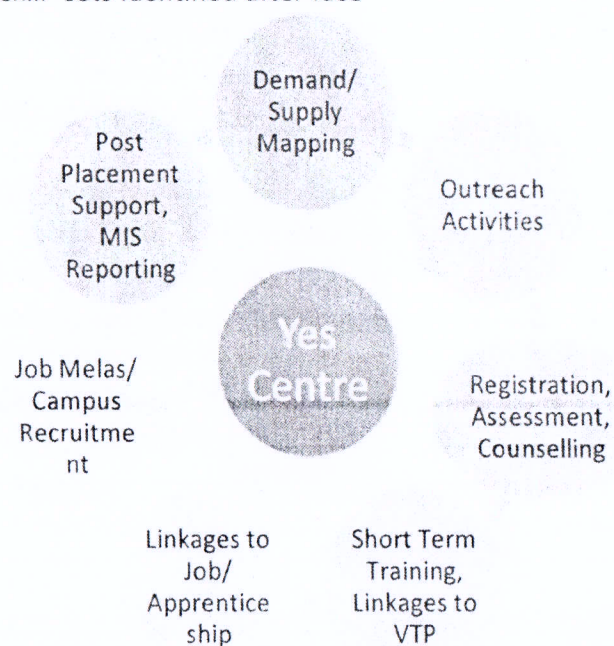
### 3. DISTRICT-LEVEL YES CENTRES:

#### Focus of the YES PMU at District Level:

- 4 Regional Coordinators, selected from District YES Centres.
- District Employment Exchanges as YES Centres:
  - 29 Employment Exchanges across Karnataka - 116 Human Resources
  - 58 Kaushalkar Counsellors (at rate of 2 in each YES centres) will be deployed by M/s. Mindtree as part of Kaushalkar initiative
- Regional Apprenticeship cell integrate with YES Centre Activities:
  - 4 Regions: Mysore, Hubballi, Kalburgi, Bangalore- 17 Human Resources

#### Proposed Mandate of the YES Centres:

- To establish relationships with local industries and understand their manpower needs and assist unemployed youth accordingly
- To be able to automate and centralize industry and job seeker databases for all stakeholder use
- Provide '**All under one roof career solutions**' to the unemployed youth in the form of systematic activities as follows:
- The services to be conducted at the YES Centre will include Awareness Generation regarding career options, Mobilization, Registration, Assessment, Counselling, short term training, linkages to VTPs, Employment and post placement support, and an Application to tie up all the services.
- Provide Behavioural & Skill based assessment systems to understand the skill gap
- Making the youth understand their current capabilities through technology tools like psychometric tests/ skill tests/ employability tests/ interest inventory (or any latest technology tool to map the skills and capacities of the youth) and provide job/ self-employment solutions matching their skill- sets identified after face to face counselling.
- Conduct regular short-term employability/soft skills/personality development courses (2 days / 60 hours online training program)
- Identify competency gaps and provide Training, Internship / Apprenticeship to fill such gaps.
- Conduct focused small-medium scale job fairs at the centre to cater to on-going demands from





specific industry/ placement agencies.

- Linkages to Skill Development Programme of SDEL and DET.
- Build industry and job seeker linkages by providing periodic industry interaction to the job seekers
- Use technology platforms to deliver and monitor training programs at the YES Centre.
- Manage the Employment Exchange portal built as per Government Guidelines

#### **4. EXPECTED OUTCOMES (DELIVERABLES / MILESTONES):**

##### **Outcomes:**

- To build the capacity of the teams deputed at the employment exchange, Apprenticeship cells and Government officials to implement the program effectively to achieve their targets set by Department of SDEL.
- To create industry engagement to own the model
- To create strong linkages with private sector to own the model
- To build / leverage effective IT tool to monitor the project activities

##### **Deliverables of the YES centres PMU:**

- Reach out Employers to create awareness about the Employment marketplace model & National Apprenticeship Promotion Scheme in one year
- Provide Employment opportunities to and Apprenticeship opportunities to eligible candidates
- 3-4 Orientation Training Sessions to Selected Employment Exchange officials and Apprenticeship District Cells
- Awareness workshops in at least 10 clusters on the benefits of apprenticeships
- 4-5 Industry-level exposure for the Selected Employment Exchange officials and Apprenticeship cell officials
- Conduct 4 Industry Meets (One per Quarter)
- Sharing monthly Progress report to Commissioner, DET
- Build a robust Employment Exchange Portal as per Government Guidelines along with mobile application which is user friendly.

#### **5. ROLES AND RESPONSIBILITIES OF GoK AND UNDP:**

##### **Government of Karnataka**

- Provide furnished space and infrastructure to set-up state level YES PMU.
- Connect Employment Exchanges, Apprenticeship Cells and kaushalkar counsellors with Proposed YES PMU.
- Facilitate to organize capacity building program to existing human resources placed at employment exchange and apprenticeship cell including their TA / DA expenses.

- Facilitate Industry Interactions program at district level
- Depute two officers one Deputy Labour Commissioner from Labour department and one from SDEL to task force committee and make them responsible for implementation as per guidance of the task force.
- Any other suitable support required to the proposed YES PMU
- Provide Guidance and Manage the Employment Exchange Portal set up.
- The Commissioner, Department of Employment and Training would depute a Joint Director, Employment Exchange as a Project Director to administer and monitor the activities of the YES PMU.
- Based on the outcome of the program, the model may be scaled-up by GoK.

## **UNDP**

- Technical assistance to set-up the state level YES PMU and Task Force with appropriate personnel and ensure Coordination
- Technical and Financial assistance to facilitate the YES PMU to build an Employment Exchange as per Government Guidelines.
- Validate implementable Standard Operating Procedures (SoPs) defined by the Task Force.
- Financial assistance to the state level PMU for next 12 months

## **YES PMU**

- Ensure Training/Capacity Building of the Regional Coordinators/ Employment Exchange staffs / officials, Kaushalkar Counsellors and Apprenticeship Cell staff in implementing the SoP
- Connect with the Industry for generating Employment & Apprenticeship opportunities
- On-ground activities through Yes Centre staff members for Industry-Apprentice, employment connect
- Facilitate Placement & short-term training Programs at the YES Centres
- Maintain & manage Data of the Industry, Apprentices, Employed candidates & MIS reports
- Monthly progress report to Department of SDEL
- Guide district level Yes Centre staff to effectively implement the pilot for next 12 months
- Assist GoK to achieve their targets
- Build a robust Employment Exchange Portal as per Government Guidelines and ensure YES Centres manage the same.

## **\*CII (Industry Body for Private Sector Engagement)**

- To assist the PMU to set up the Industry Led Task Force.
- Manage Task Force Activities and ensure coordination with YES PMU.

- To facilitate YES Centres to conduct Industry Meeting/Conferences for private sector engagement every quarter.
- To develop a methodology for demand mapping and delineation of clusters of businesses (sectoral or geographically) to enable prioritized and focused action
- To examine the private sector on boarding strategy under the Kaushal Karnataka Initiative and make recommendations for robust private sector on boarding.

#### **6. DETAILED IMPLEMENTATION PLAN FOR THE YES PMU:**

The interventions proposed by UNDP through the setting up the YES PMU in the proposed governance structure with the complementary Industry Led Task Force is to ensure a robust employment services ecosystem by leveraging the current support systems in place by Department of SDEL and ensuring convergence among the same in a structured, industry validated approach.

YES PMU under the guidance of Commissioner, Department of Employment and Training will improvise the model during implementation of the program based on the Standard Operating Procedure designed in consultation with Industry Led Task Force.

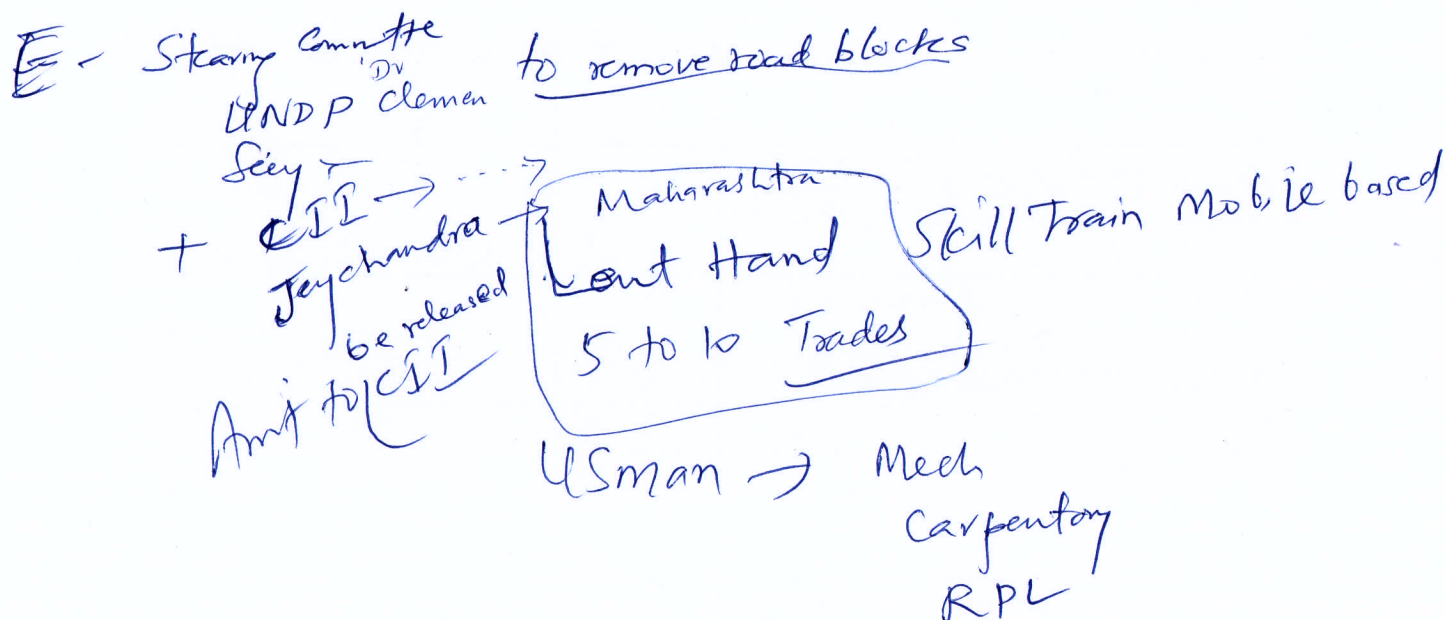


## ANNEXURE 2

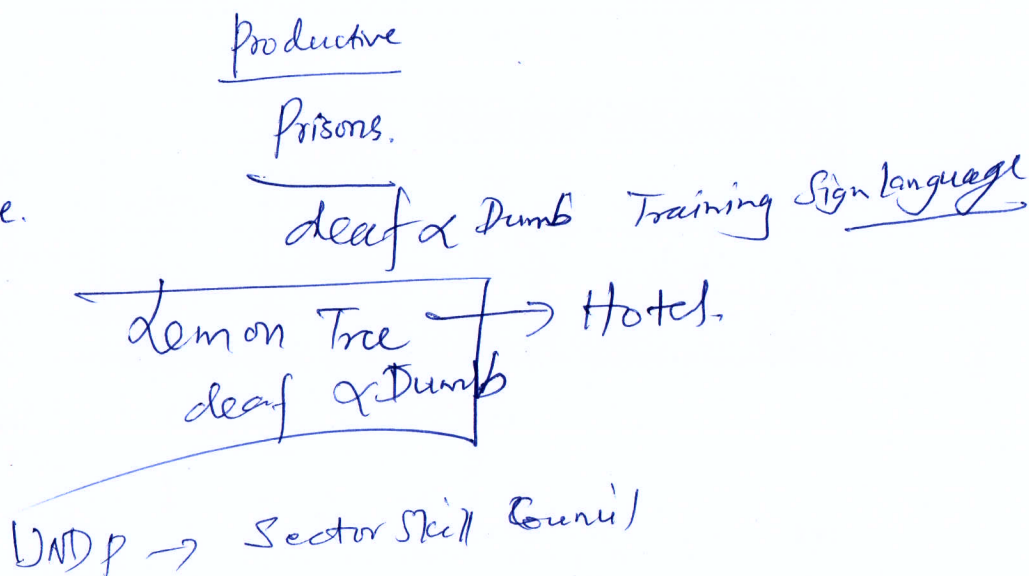
### FINANCIAL PROPOSAL – support from UNDP

Requirements	Unit Cost (in Rs)	Units	Funding (in Rs)
<b>IT Equipment</b>			
Laptops, dongles, data cards, mobiles and Printers	80,000	5 Personnel	4,00,000
App & Web Portal as per GOK guidelines	10,00,000		10,00,000
<b>Outreach Expense</b>			
Industry – Meetings, Conference, etc. at District level	10,000	Per quarter in 30 districts	12,00,000
YES PMU Unit Staff – State Travel, Boarding etc.	10,000	5 Personnel for 12 months	6,00,000
<b>Capacity Building State/District staff</b>			
Capacity Building and Exposure Visits of Regional Coordinators	1,00,000	5 Personnel	5,00,000
Training of Staff/Officials of Employment Exchange/Apprenticeship Cell	50,000	12 months	6,00,000
<b>YES Centre PMU Office Expense</b>			
Office Furniture's	1,00,000	1 PMU	1,00,000
Printing & Stationery	20,000	12 months	2,40,000
Phone & Internet	2,000	5 Personnel for 12 months	1,20,000
Task Force - Governing Council Meeting and workshops	1,00,000	6 meetings	6,00,000
Misc / Maintenance / Operational Expenditure	1,00,000	12 months	12,00,000
<b>YES Centre PMU Staff Salary</b>			
Project Manager	1,20,000	1 Person for 12 months	14,40,000
Deputy Manager	75,000	4 Personnel for 12 months	36,00,000
<b>Total</b>			<b>1,16,00,000</b>

The UNDP will release 50% of the total amount of Rs. 58 lakhs immediately to the Commissioner, IET who will open a dedicated savings bank account in a nationalized bank to operate the project. The second installment of Rs. 25% will be released after 75% of the first trench is utilized, on submission of report by Commissioner, IET. The final installment will be released on utilization of 75% of the first two installments.



WB project Project  
 Light House  
 5 States  
 Small groups within state.  
 can be formed.





## PROCEEDINGS OF GOVERNMENT OF KARNATAKA

**Subject:** UNDP Technical Assistance for promoting Skill Development, Employment and Apprenticeship through Youth Employability Service (YES) Centers

- Read:**
1. Letter of understanding between UNDP and Skill Development, Entrepreneurship Livelihood department, dated: 31.01.2018.
  2. Proceedings of the 13<sup>th</sup> Empowered Committee meeting held on 08.02.2018 under the Chairpersonship of ACS and Development Commissioner
  3. Proposal submitted by UNDP under Disha project implemented by UNDP and India Development Foundation supported by IKEA Foundation.
  4. GO No. SDEL 100 ITM 2017, dated: 26.03.2018.
  5. Proceedings of the meeting held on 17.04.2018 with UND & Secretary, SDEL.

### PREAMBLE

Government Order was issued vide reference at Sl. No. 4 above seeking technical assistance from UNDP for promoting Skill Development, Employment and Apprenticeship through Youth Employability (YES) Centers on 26.03.2018.

After issuance of the order a meeting was held on 17.04.2018 with UNDP Chief Skills and Business Development and senior advisor with Secretary, SDEL on implementation of the order. As decided in the meeting a need for a steering committee to monitor the critical activities of the project such as recruiting the manpower resources and timely release of funds was felt; so that all the benefit of the programme and set targets are achieved. This committee will be the Secretariat of the project and hold monthly review meeting to monitor all the activities.



Hence the order

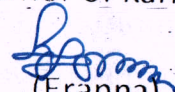
**Government Order No. SDEL 100 ITM 2017, dated: 23.04.2018**  
**Bengaluru**

Government is pleased to constitute a Steering Committee under the Chairpersonship of Secretary, SDEL as under.

- |  |   |                  |
|--|---|------------------|
| 1. Secretary to Government, SDEL                                       | - | Chairperson      |
| 2. Shri. Clement Chauvet, Chief Skill<br>and Business Development UNDP | - | Member           |
| 3. Representative of CII   | - | Member           |
| 4. Shri. Govindraj Jeychandra-UNDP                                     | - | Member Secretary |
| 5. Shri. Shivalinga, Deputy Secretary, SDEL                            | - | Member           |
| 6. Shri. S.A.Katarki, Consultant-1, SDEL                               | - | Member           |

The above committee shall be the Secretariat of the project and monitor the implementation of all the activities of the project like experienced, recruitment of personnel for PMU at State and District level, conducting industry meetings /conferences for private sector and on boarding strategy, release of funds to CII, and other issues arising out during the course of implementation. The said committee to meet at least once in a month to remove bottlenecks in implementation of the project so that the desired goals set under the project are achieved.

By order and in the name of  
Governor of Karnataka

  
(Eranna)

Under Secretary to Government  
Skill Development, Entrepreneurship  
and Livelihood Department

Copy:

1. Accountant General (A & E), G&S.S.A), E & R,S.A) Karnataka,  
Bengaluru,

2. Chief Secretary to Government, Government of Karnataka, Vidhana Soudha
3. Additional Chief Secretary to Government & Development Commissioner
4. Principal Secretary to Hon'ble Chief Minister, Vidhana Soudha, Bengaluru
5. Additional Chief Secretary to Government, Finance Department
6. Additional Chief Secretary to Government, Planning, Programme Monitoring & Statistics
7. Secretary to Government, Finance Department (Exp-3 &9), Vidhana Soudha
8. Commissioner, Industrial Employment & Training Dept
9. Managing Director, Karnataka Skill Development Corporation
10. Director, Municipal Administration
11. Mission Director, KSLRPS
12. Senior Director, Confederation of Indian Industry, New Delhi
13. Project Manager, Disha, UNDP, New Delhi
14. Vice-president, Mindtree, Bengaluru
15. Head of concerned Departments dealing with skill development training programmes
16. Director of Technical Education in Karnataka.
17. Board of Apprentice training Chennai.
18. Regional Director of Apprentice Training, Hyderabad
19. All Deputy Commissioners
20. All stake holders of Industries
21. Representatives of all Sector Skill Councils of NSDC
22. State representatives of NSDC-Karnataka and Goa
23. State Project Officer, UNDP Koushalya Bhavan Bangalore
24. All Joint Directors of Industrial Training and Employment
25. Deputy Labour Commissioner, Publicity and Statistical GOK
26. All District Skill Development Officers
27. Treasury Officer, State Huzur Treasury, Bengaluru



28. Senior P.S. to Additional Chief Secretary to Govt., Skill Development, Entrepreneurship and Livelihood Department
29. Internal Financial Advisor, Social Welfare, Labour & Women and Child Development Department, Vikasa Soudha
30. Deputy Secretary to Government, Skill Development; Entrepreneurship & Livelihood Department
31. Guard File / Extra Copy.