Note:

 Before submitting proposal:

* Please provide the self-assessment of training provider and training centre along with the proposal.
* (Hard copy duly signed along with soft copy )
* Executive summary of proposal to be provided as mentioned below.

|  |
| --- |
|   |

  **Date :**

Part 1: Training Provider Self-Assessment

|  |
| --- |
| **Name of Training Provider:** |
| Name: |
| * Ph:
 |  |
| Email ID: |  |
| Website : |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.****No** | **Document** | **Copy Furnished Yes / No / NA** | **Details** | **Page****No** | **Remark** |
| 1. | Training Provider/Organization/ Institute Information |  | * *Background of Organization/Institute*
* *Past Experience in Skill Training*
* *Any previous Scheme implemented*
* *Current States of Operation*
 |  |  |
| 2. | TP Name & Address proof |  | *Address Proof documents copy enclosed*  *Annexure –*  |  |  |
| 3. | TP Contact Person |  | * Name :
* Designation :
* Mobile No :
* E Mail ID :
 |  |  |
| 4. | Year of TP Incorporation: |  |  Year of Incorporation*Proof document copy enclosed* |  |  |
| 5. | TP Company/ Origination /Institution Registration |  | *Local Govt / Body Registration**Documents copy enclosed*  *Annexure –* |  |  |
| 6. | TP’s By-Law Copies Of Trust/Society/NGO(if applicable) |  | *Documents enclosed*  *Annexure –* |  |  |
| 7. | TP’s 12 A & 80 G Certificate(if applicable) |  |  Certificate*Documents copy enclosed*  *Annexure -* |  |  |
| 8. | **TP :** **PAN,** **TAN,** **Aadhar,** **TIN & GST** |  | PAN |  Yes |  No |  |  |
| TAN  |  Yes |  No |
| *TIN* |  Yes |  No |
| GST |  Yes |  No |
| Aadhar of MD/CEO  |  Yes |  No |
| *Documents enclosed*  *Annexure -*  |
|

|  |  |  |
| --- | --- | --- |
| *Financial Year* | *Income* | *Profit/Loss* |
| *FY: -* |  |  |
| *FY: -* |  |  |
| *FY: -* |  |  |
| *Documents copy enclosed*  *Annexure –*  |

 |
| 9. | Financial Audit Report(Last 03 Years)(Latest Copy)  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.****No** | **Document** | **Copy Furnished Yes / No / NA** | **Details** | **Page****No** | **Remark** |
| 10. | Bank Details*(Name, Address & Account no, Branch code, IFSC code & MICR)* |  | *Documents copy enclosed* *Annexure – BK* |  |  |
| 11. | Training Provider Type |  | 🗖New TP | 🗖Existing TP |  |  |
| 12. | TP Registered  |  | Kaushalkar |  Yes |  No |  |  |
| NSDC |  Yes |  No |
| others | ……………………(specify) |
| 13 | TP Registration Number |  | Kaushalkar | ……………………(specify) |  |  |
| NSDC | ……………………(specify) |
| others | ……………………(specify) |
| *Documents copy enclosed* *Annexure* |
| 14. | Affiliation with Sector Skill Council  |  |  Yes |  No |  |  |
| *Documents copy enclosed &**List of SSC affiliation certificate copy enclosed**Annexure-* |
| 15 | Training Centres Relationship |  | TP Owned  |  Yes |  No |  |  |
| Franchised  |  Yes |  No |
| Others | ……………………(specify) |
| **If multiple TCs, Provide a list of Training Centres Name as follows**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.****No** | **TC Name** | **Owned** | **Franchised** | **Others** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |

*Documents copy enclosed*  *Annexure -* |
| 17. | Type of Training Program |  | *a)* | Non-Residential Training Program | ***Part-1*** |  Yes  |  No |  |  |
| *b)* | Residential Training Program | ***Part-2*** |  Yes  |  No |
| 18 | Declaration**\*Mandatory** |  | ***Self-Declaration*** *of* ***not black listed*** *by any of the Government bodies****Self-Declaration*** *Documents enclosed.**Annexure -*  |  |  |

|  |
| --- |
|   |

  **Date :**

Part 2: Training Centre Self-Assessment :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.****No** | **Document** | **Copy Furnished** **Yes / No / NA** | **Details** | **Page No** | **Remark** |
| 1. | Training Centre Detail |  | * Name
* Address
* Email Address
* Phone no.
 |  |  |
| 2. | Single Point Of Contact [SPOC] Details |  | * Name
* Designation
* Email Address
* Phone no.
 |  |  |
| 3. | Training Centre NSDC Accreditation |  |  Yes |  No |  |  |
| Documents copy enclosedAnnexure – |
| 4. | TC Building Own / Rent  |  |

|  |  |  |
| --- | --- | --- |
| Own |  Yes  |  No |
| Rent |  Yes  |  No |

*Documents copy enclosed**Annexure –* |  |  |
| 5. | TC Telephone/Broad Band Details |  | *Documents enclosed*  *Annexure -* |  |  |
| 6. | TC Building Plan  |  | *Documents enclosed*  *Annexure –* |  |  |
| 7. | TC Electric Supply |  | 1∅ Supply \_\_\_\_\_\_\_\_\_.K.W. | 3 ∅ Supply \_\_\_\_\_\_\_\_\_.K.W. |  |  |
| *Documents enclosed*  *Annexure –*  |
| 8. | Sector and Job roles  |  | *List the Job Roles and provide following details:** Job Role/QP Name:
* QP Ref ID:
* Sector
* NSQF Level
* Bach Size
* Training Duration

& other Job Related Details |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.****No** | **Document** | **Copy Furnished** **Yes / No / NA** | **Details** | **Page No** | **Remark** |
| 9. | Training Centre Building Infra-Structure as per Job role |  | *List the following Infrastructure details of each Training Centre:*

|  |  |
| --- | --- |
| Infra Details | Available |
| No of Classrooms |  |
| Classroom Area |  |
| No Of Labs/Workshops |  |
| Labs Area |  |
| Building Plan |  |
| Total Land Area |  |
| Total Built up area |  |
| Total Carpet Area |  |
| Basic Amenities( Drinking water, Washroom &Toilets ) |  |

*Documents copy enclosed* *Annexure –* |  |  |
| 10 | Faculty Qualification & Faculty Experience in Sector & Job role |  | *Staff details with supporting documents enclosed* *Annexure –* P |  |  |
| 11. | CCTV facilities at theTraining Centre (Info about No of DVR/NVR Type & Model, No of cameras, Bill No with date. & Tin no.) With installation report Copies. |  |

|  |  |
| --- | --- |
| Working |  Yes No |

*Documents copy enclosed**Annexure –* |  |  |
| 12. | Biometric (Info about No of Bio-metric Type & Model, Bill No with date. & Tin no.)With installation report Copies. |  |

|  |  |
| --- | --- |
| Working |  Yes No |

*Documents copy enclosed**(\*Aadhar Enabled)**Annexure –*  |  |  |
| 13. | List of Tools & equipment, Machinery (Info about Type Tools & equipment, Machinery, Quantity, Bill No with date & Tin no.) as per Job Role |  | *Documents copy enclosed* *Annexure -*  |  |  |

|  |  |  |  |  |  |
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| **Sl.****No** | **Document** | **Copy Furnished** **Yes / No / NA** | **Details** | **Page No** | **Remark** |
| 14. | Photograph |  | *Photographs Of Building , Lab/Workshop & Class room Tools & equipment etc**Copy enclosed*  *Annexure –* |  |  |
| 15. | Hostel (In Case of Residential Training Program) |  | *Capacity, Infra & Staff Documents enclosed*  *Annexure – AS* |  |  |
| 16. | Employer Tie Ups As per Job Role |  | *List the Employer Tie-Ups based on job role –Self Declaration**Documents enclosed* *Annexure –* |  |  |
| 17. | Any Other Information |  | *Supporting documents enclosed**Annexure –* |  |  |

**Executive Summary of Proposal**

1. **Information about Organization/Training Provider**

|  |
| --- |
| **Note:** |
| * + *Background of Organization/Institute/Company/Department*
	+ *Past Experience in Skill Training*
	+ *Any previous Scheme implemented*
	+ *Current States of Operation*
 |
| * Above information must be provided both in

 Kannada( uses nudi fonts) (250-300 words) & English (250-300 words) |

[[

**Type of Training Program**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| a) | Non-Residential Training Program | : | Part-1 (¨sÁUÀ-1) |  Yes No |
| b) | Residential Training Program | : | Part-2 (¨sÁUÀ-2) |  Yes No |

1. **Part 1:**
2. **Non – Residential Training Program : ( Fill in specific information )**

|  |  |  |  |
| --- | --- | --- | --- |
| 2.1 | Training Centre(TC) Address | : | *For Multiple TC, Address of each TC enclosed in Annexure –*  |
| 2.2 | Training Centre Building Infrastructure as per Job Role: | : | **The required and available Building Infrastructure for each TC as per Job Role** *( Details are specified separately with proposal and plan copy [ page no : ] )*  *Refer as Mentioned in* **Table –1**  |
| 2.3 | TC Building Status ( Own/Rental) | : | Own / Rental |
| The own or rent proved supporting documents are enclosed foreach training Centre.*Annexure –* |
| 2.4 | Proposed Total Target of Candidates | : |  *\_\_\_\_\_\_\_\_\_\_\_\_\_* Target of Candidates*Mentioned in* ***Annexure –1 ,*Table – 2 & 3** |
| 2.5 | Proposed Target Districts/Taluks (Covered) | : | Mentioned *in* **Table–2** |
| 2.6 | Proposed Training Sector & Job role | : | Mentioned*in* **Table–3** |
| 2.7 | Transport Facilities | : | For candidates to the TC – Private or Public  |
| 2.8 | Assessment Conducted by(As per Sector & Job role) |  | Own 🗖 | SSC🗖 | 🗖Others Specify……..…..…..….. |
| 2.9 | Assessment Fee(As per Sector & Job role) | : | Field | Per candidate per Job role  |
| Manufacture  | Rs. ……………  |
| Service | Rs. ……………  |

|  |  |  |  |
| --- | --- | --- | --- |
| 2.10 | Duration for completion of Training | : | \_\_\_\_\_\_\_\_\_\_\_ Month or Year |
| 2.11 | Teaching & Administrative Staff details | : |  |
| 2.12 | Placement  | : | **Min …………… % Employment Provided** |
| 2.13 | Post placement support | : |   |
| 2.14 | Candidate Tracking Facilities | : | *Annexure –* |
| 2.15 | Accommodation(Optional) | : |  |
| 2.16 | Food Facilities(optional )  | : | *Annexure –* |
| 2.17 | Uniform (if applicable only)  | : |  |
| 2.18 | Any other information | : |  |

**Annexure -1**

**Table1:**

**Non Residential Training Program Infrastructure Details for each TC as per Job Role**

**( Fill in specific information )**

|  |  |
| --- | --- |
| **Details of Training Centre - Non Residential Program Facilities** | **Available** |
| Total Land Area available for training | : | *in sft/Sq.mts* |
| Total Built-up Area available for training | : | *in sft/Sq.mts* |
| Number of Class Rooms | : |  |
| Class Rooms area | : | *in sft* |
| Number of Lab/ Workshops | : |  |
| Lab area/ Workshop area | : | *in sft* |
| Availability of CCTV Camera with Recording Facility& No. of cameras installed | : |  Yes |  No |
|  |
| Bio-metric ( Aadhar Enabled, an Specify Retina, Finger or Face recognition) | : |  |
| Availability of Mess / canteen | : |  |
| Availability of 24 hour Security  | : |  |
| Basic Amenities (Drink water / Washrooms & Toilets )**\*Mandatory** | : | Drinkwater | *🗖Normal Filtered* | *🗖* ***R O*** *Purifier*  |
| WashRooms | *🗖**Common* | *\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |
| Toilets | *🗖**Common* | *\_\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |
| Plan copy | : | *Enclosed copy* |

**Table 2:**

**District-Wise Training Locations: Non Residential Training Program**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No | DistrictsName | No. of Taluks | No. of Training Centres | No. of Sector | No. ofJob role | Target No of Candidates |
| a) |  |  |  |  |  |  |
| b) |  |  |  |  |  |  |
| c) |  |  |  |  |  |  |
| d) |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |

**Table 3:**

**Training Target as per Job Role: Non Residential Training Program**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** |
| Sl No | DistrictName | No. of training Centre | Sector (SSC) | Job Role/QP Name | QP Code | Total No. of Candidates (Target) | Total Training Duration  | No. of Batches | Training Duration Per Day in hrs. | Common Norms Category | Training Cost per candidatein Rs. | Total Training Cost in Rs.  | Assessment cost per Trainee in Rs. | Total Assessment Cost Rs. |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 5 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

1. **Part 2:**
2. **Residential Training Program**

|  |  |  |  |
| --- | --- | --- | --- |
| 3.1 | Training Centre(TC) Address | : | *For Multiple TC, Address of each TC enclosed in Annexure –*  |
| 3.2 | Training Centre Building Infrastructure as per Job Role: | : | **The required and available Building Infrastructure for each TC as per Job Role** *( Details are specified separately with proposal and plan copy [ page no : ] )*  *Refer as Mentioned in* ***Annexure - 2****,****Table – 4***  |
| 3.3 | TC Building Status ( Own/Rental) | : | Own / Rental |
| The own or rent proved supporting documents are enclosed foreach training Centre.*Annexure –* |
| 3.4 | Proposed Total Target of Candidates | : |  *\_\_\_\_\_\_\_\_\_\_\_\_\_* Target of Candidates*Mentioned in* ***Annexure –2 ,*Table –5 & 6** |
| 3.5 | Proposed Target Districts/Taluks (Covered) | : | Mentioned *in* **Table–5** |
| 3.6 | Proposed Training Sector & Job role | : | Mentioned*in* **Table–6** |
| 3.7 | Transport Facilities | : | For candidates to the TC from hostel: Private or Public  |
| 3.8 | Assessment Conducted by(As per Sector & Job role) |  | Own 🗖 | SSC🗖 | 🗖Others Specify……..…..…..….. |
| 3.9 | Assessment Fee(As per Sector & Job role) | : | Field | Per candidate per Job role  |
| Manufacture  | Rs. ……………  |
| Service | Rs. ……………  |
| 3.10 | Duration for completion of Training | : | \_\_\_\_\_\_\_\_\_\_\_\_ Month / Year |
| 3.11 | Teaching & Administrative Staff details | : |  |
| 3.12 | Placement  | : | **Min …………… % Employment Provided** |
| 3.13 | Post placement support | : |   |
| 3.14 | Candidate Tracking Facilities | : | The candidate tracking by own as mentioned in *Annexure –* |
| 3.15 | Accommodation |  | Accommodation provided *Annexure –* |
| 3.16 | Food Facilities | : | We provide food to the candidate by own as mentioned in *Annexure –* |
| 3.17 | Uniform (if applicable only)  | : |  |
| 3.18 | Any other information | : |  |

**Annexure -2**

**Table 4:**

**Residential Facilities (For both Males & Females)**

a)

|  |  |  |
| --- | --- | --- |
| **No** | **Details For Residential Facilities details for Males** | **Available** |
| 1 | Total Area (In Sq.ft/Sq.mts) : |  |
| 2 | Number of Rooms: |  |
| 3 | Residential Capacity : |  |
| 4 | Availability of CCTV Camera with Recording Facility in Residential Facility : |  |
| 5 | Availability of Warden : |  |
| 6 | Availability of Mess : |  |
| 7 | Availability of 24 hour Security : |  |
| 8 | Basic Amenities:( Washrooms, Toilets, Water & Electricity Backup) |

|  |  |  |
| --- | --- | --- |
| Drinkwater | *🗖Normal Filtered* | *🗖* ***R O*** *Purifier*  |
| Washrooms | *🗖**Common* | *\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |
| Toilets | *🗖**Common* | *\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |

 |

b)

|  |  |  |
| --- | --- | --- |
| **No** | **Details For Residential Facilities details for Females** | **Available** |
| 1 | Total Area (In Sq.ft/Sq.mts) :  |  |
| 2 | Number of Rooms : |  |
| 3 | Residential Capacity :  |  |
| 4 | Availability of CCTV Camera with Recording Facility in Residential Facility : |  |
| 5 | Availability of Warden : |  |
| 6 | Availability of Mess :  |  |
| 7 | Availability of 24 hour Security : |  |
| 8 | Basic Amenities:( Washrooms, Toilets, Water & Electricity Backup) |

|  |  |  |
| --- | --- | --- |
| Drinkwater | *🗖Normal Filtered* | *🗖* ***R O*** *Purifier*  |
| Washrooms | *🗖**Common* | *\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |
| Toilets | *🗖**Common* | *\_\_\_?* *( Male)* | *\_\_\_?* *( Female)* |

 |

**Table 5:**

**District-Wise Training Locations: Residential Training Program**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No | DistrictsName | Taluks/Place | No. of Sector | No. ofJob role | Target No of Candidates | Hostel Capacity |
| Male | Female |
| a) |  |  |  |  |  |  |  |
| b) |  |  |  |  |  |  |  |
| c) |  |  |  |  |  |  |  |
| d) |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |

**Table 6:**

**Training Target as per Job Role: Residential Training Program**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** |
| Sl No | District | No. of training Centre | Sector (SSC) | Job Role/QP Name | QP Code | Total No. of Candidates (Target) | Total Training Duration  | No. of Batches | Training Duration Per Day in hrs. | Common Norms Category | Training Cost per candidatein Rs. | Total Training Cost in Rs.  | Assessment cost per Trainee in Rs. | Total Assessment Cost Rs. |
| 1 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 2 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 3 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 4 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 5 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |