Note:

Before submitting proposal:

* Please provide the self-assessment of training provider and training centre along with the proposal.
* (Hard copy duly signed along with soft copy )
* Executive summary of proposal to be provided as mentioned below.

|  |
| --- |
|  |

**Date :**

Part 1: Training Provider Self-Assessment

|  |  |
| --- | --- |
| **Name of Training Provider:** | |
| Name: | |
| * Ph: |  |
| Email ID: |  |
| Website : |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Document** | **Copy Furnished Yes / No / NA** | **Details** | | | **Page**  **No** | **Remark** |
| 1. | Training Provider/Organization/ Institute Information |  | * *Background of Organization/Institute* * *Past Experience in Skill Training* * *Any previous Scheme implemented* * *Current States of Operation* | | |  |  |
| 2. | TP Name & Address proof |  | *Address Proof documents copy enclosed*  *Annexure –* | | |  |  |
| 3. | TP Contact Person |  | * Name : * Designation : * Mobile No : * E Mail ID : | | |  |  |
| 4. | Year of TP Incorporation: |  | Year of Incorporation  *Proof document copy enclosed* | | |  |  |
| 5. | TP Company/ Origination /Institution Registration |  | *Local Govt / Body Registration*  *Documents copy enclosed*  *Annexure –* | | |  |  |
| 6. | TP’s By-Law Copies Of Trust/Society/NGO  (if applicable) |  | *Documents enclosed*  *Annexure –* | | |  |  |
| 7. | TP’s 12 A & 80 G Certificate  (if applicable) |  | Certificate  *Documents copy enclosed*  *Annexure -* | | |  |  |
| 8. | **TP :**  **PAN,**  **TAN,**  **Aadhar,**  **TIN & GST** |  | PAN | Yes | No |  |  |
| TAN | Yes | No |
| *TIN* | Yes | No |
| GST | Yes | No |
| Aadhar of MD/CEO | Yes | No |
| *Documents enclosed*  *Annexure -* | | |
| |  |  |  | | --- | --- | --- | | *Financial Year* | *Income* | *Profit/Loss* | | *FY: -* |  |  | | *FY: -* |  |  | | *FY: -* |  |  | | *Documents copy enclosed*  *Annexure –* | | | | | |
| 9. | Financial Audit Report  (Last 03 Years)  (Latest Copy) |  |  | | |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Document** | **Copy Furnished Yes / No / NA** | **Details** | | | | | | | | | **Page**  **No** | **Remark** |
| 10. | Bank Details  *(Name, Address & Account no, Branch code, IFSC code & MICR)* |  | *Documents copy enclosed*  *Annexure – BK* | | | | | | | | |  |  |
| 11. | Training Provider Type |  | 🗖New TP | | | 🗖Existing TP | | | | | |  |  |
| 12. | TP Registered |  | Kaushalkar | | Yes | | | | No | | |  |  |
| NSDC | | Yes | | | | No | | |
| others | | ……………………(specify) | | | | | | |
| 13 | TP Registration Number |  | Kaushalkar | | ……………………(specify) | | | | | | |  |  |
| NSDC | | ……………………(specify) | | | | | | |
| others | | ……………………(specify) | | | | | | |
| *Documents copy enclosed*  *Annexure* | | | | | | | | |
| 14. | Affiliation with Sector Skill Council |  | Yes | | | No | | | | | |  |  |
| *Documents copy enclosed &*  *List of SSC affiliation certificate copy enclosed*  *Annexure-* | | | | | | | | |
| 15 | Training Centres Relationship |  | TP Owned | | Yes | | | No | | | |  |  |
| Franchised | | Yes | | | No | | | |
| Others | | ……………………(specify) | | | | | | |
| **If multiple TCs, Provide a list of Training Centres Name as follows**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Sl.**  **No** | **TC Name** | **Owned** | **Franchised** | **Others** | | **1.** |  |  |  |  | | **2.** |  |  |  |  |   *Documents copy enclosed*  *Annexure -* | | | | | | | | |
| 17. | Type of Training Program |  | *a)* | Non-Residential Training Program | | | ***Part-1*** | | | Yes | No |  |  |
| *b)* | Residential Training Program | | | ***Part-2*** | | | Yes | No |
| 18 | Declaration  **\*Mandatory** |  | ***Self-Declaration*** *of* ***not black listed*** *by any of the Government bodies*  ***Self-Declaration*** *Documents enclosed.*  *Annexure -* | | | | | | | | |  |  |

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|  |

**Date :**

Part 2: Training Centre Self-Assessment :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Document** | **Copy Furnished**  **Yes / No / NA** | **Details** | | **Page No** | **Remark** |
| 1. | Training Centre Detail |  | * Name * Address * Email Address * Phone no. | |  |  |
| 2. | Single Point Of Contact  [SPOC] Details |  | * Name * Designation * Email Address * Phone no. | |  |  |
| 3. | Training Centre  NSDC Accreditation |  | Yes | No |  |  |
| Documents copy enclosed  Annexure – | |
| 4. | TC Building Own / Rent |  | |  |  |  | | --- | --- | --- | | Own | Yes | No | | Rent | Yes | No |   *Documents copy enclosed*  *Annexure –* | |  |  |
| 5. | TC Telephone/Broad Band Details |  | *Documents enclosed*  *Annexure -* | |  |  |
| 6. | TC Building Plan |  | *Documents enclosed*  *Annexure –* | |  |  |
| 7. | TC Electric Supply |  | 1∅ Supply  \_\_\_\_\_\_\_\_\_.K.W. | 3 ∅ Supply  \_\_\_\_\_\_\_\_\_.K.W. |  |  |
| *Documents enclosed*  *Annexure –* | |
| 8. | Sector and Job roles |  | *List the Job Roles and provide following details:*   * Job Role/QP Name: * QP Ref ID: * Sector * NSQF Level * Bach Size * Training Duration   & other Job Related Details | |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Document** | **Copy Furnished**  **Yes / No / NA** | **Details** | **Page No** | **Remark** |
| 9. | Training Centre  Building Infra-Structure  as per Job role |  | *List the following Infrastructure details of each Training Centre:*   |  |  | | --- | --- | | Infra Details | Available | | No of Classrooms |  | | Classroom Area |  | | No Of Labs/Workshops |  | | Labs Area |  | | Building Plan |  | | Total Land Area |  | | Total Built up area |  | | Total Carpet Area |  | | Basic Amenities  ( Drinking water, Washroom &Toilets ) |  |   *Documents copy enclosed*  *Annexure –* |  |  |
| 10 | Faculty Qualification & Faculty Experience  in Sector & Job role |  | *Staff details with supporting documents enclosed*  *Annexure –* P |  |  |
| 11. | CCTV facilities at the  Training Centre  (Info about No of DVR/NVR Type & Model, No of cameras, Bill No with date. & Tin no.) With installation report Copies. |  | |  |  | | --- | --- | | Working | Yes No |   *Documents copy enclosed*  *Annexure –* |  |  |
| 12. | Biometric  (Info about No of Bio-metric Type & Model, Bill No with date. & Tin no.)  With installation report Copies. |  | |  |  | | --- | --- | | Working | Yes No |   *Documents copy enclosed*  *(\*Aadhar Enabled)*  *Annexure –* |  |  |
| 13. | List of Tools & equipment, Machinery (Info about Type Tools & equipment, Machinery, Quantity, Bill No with date & Tin no.) as per Job Role |  | *Documents copy enclosed*  *Annexure -* |  |  |

|  |  |  |  |  |  |
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| 14. | Photograph |  | *Photographs Of Building , Lab/Workshop & Class room Tools & equipment etc*  *Copy enclosed*  *Annexure –* |  |  |
| 15. | Hostel  (In Case of Residential Training Program) |  | *Capacity, Infra & Staff Documents enclosed*  *Annexure – AS* |  |  |
| 16. | Employer Tie Ups  As per Job Role |  | *List the Employer Tie-Ups based on job role –Self Declaration*  *Documents enclosed*  *Annexure –* |  |  |
| 17. | Any Other Information |  | *Supporting documents enclosed*  *Annexure –* |  |  |

**Executive Summary of Proposal**

1. **Information about Organization/Training Provider**

|  |
| --- |
| **Note:** |
| * + *Background of Organization/Institute/Company/Department*   + *Past Experience in Skill Training*   + *Any previous Scheme implemented*   + *Current States of Operation* |
| * Above information must be provided both in   Kannada( uses nudi fonts) (250-300 words) & English (250-300 words) |

[[

**Type of Training Program**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| a) | Non-Residential Training Program | : | Part-1 (¨sÁUÀ-1) | Yes No |
| b) | Residential Training Program | : | Part-2 (¨sÁUÀ-2) | Yes No |

1. **Part 1:**
2. **Non – Residential Training Program : ( Fill in specific information )**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 2.1 | Training Centre(TC) Address | : | *For Multiple TC, Address of each TC enclosed in Annexure –* | | | |
| 2.2 | Training Centre Building Infrastructure as per Job Role: | : | **The required and available Building Infrastructure for each TC as per Job Role**  *( Details are specified separately with proposal and plan copy [ page no : ] )*  *Refer as Mentioned in* **Table –1** | | | |
| 2.3 | TC Building Status ( Own/Rental) | : | Own / Rental | | | |
| The own or rent proved supporting documents are enclosed for  each training Centre.  *Annexure –* | | | |
| 2.4 | Proposed Total Target of Candidates | : | *\_\_\_\_\_\_\_\_\_\_\_\_\_* Target of Candidates  *Mentioned in* ***Annexure –1 ,*Table – 2 & 3** | | | |
| 2.5 | Proposed Target Districts/Taluks (Covered) | : | Mentioned *in* **Table–2** | | | |
| 2.6 | Proposed Training Sector &  Job role | : | Mentioned*in* **Table–3** | | | |
| 2.7 | Transport Facilities | : | For candidates to the TC – Private or Public | | | |
| 2.8 | Assessment Conducted by  (As per Sector & Job role) |  | Own 🗖 | SSC🗖 | | 🗖Others  Specify……..…..…..….. |
| 2.9 | Assessment Fee  (As per Sector & Job role) | : | Field | | Per candidate per Job role | |
| Manufacture | | Rs. …………… | |
| Service | | Rs. …………… | |

|  |  |  |  |
| --- | --- | --- | --- |
| 2.10 | Duration for completion of Training | : | \_\_\_\_\_\_\_\_\_\_\_ Month or Year |
| 2.11 | Teaching & Administrative Staff details | : |  |
| 2.12 | Placement | : | **Min …………… % Employment Provided** |
| 2.13 | Post placement support | : |  |
| 2.14 | Candidate Tracking Facilities | : | *Annexure –* |
| 2.15 | Accommodation  (Optional) | : |  |
| 2.16 | Food Facilities  (optional ) | : | *Annexure –* |
| 2.17 | Uniform (if applicable only) | : |  |
| 2.18 | Any other information | : |  |

**Annexure -1**

**Table1:**

**Non Residential Training Program Infrastructure Details for each TC as per Job Role**

**( Fill in specific information )**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Details of Training Centre - Non Residential Program Facilities** | | **Available** | | | | |
| Total Land Area available for training | : | *in sft/Sq.mts* | | | | |
| Total Built-up Area available for training | : | *in sft/Sq.mts* | | | | |
| Number of Class Rooms | : |  | | | | |
| Class Rooms area | : | *in sft* | | | | |
| Number of Lab/ Workshops | : |  | | | | |
| Lab area/ Workshop area | : | *in sft* | | | | |
| Availability of CCTV Camera with Recording Facility  & No. of cameras installed | : | Yes | | | No | |
|  | | | | |
| Bio-metric  ( Aadhar Enabled, an Specify Retina, Finger or Face recognition) | : |  | | | | |
| Availability of Mess / canteen | : |  | | | | |
| Availability of 24 hour Security | : |  | | | | |
| Basic Amenities  (Drink water / Washrooms & Toilets )  **\*Mandatory** | : | Drink  water | *🗖Normal Filtered* | | | *🗖* ***R O*** *Purifier* |
| Wash  Rooms | *🗖*  *Common* | *\_\_\_?*  *( Male)* | | *\_\_\_?*  *( Female)* |
| Toilets | *🗖*  *Common* | *\_\_\_\_?*  *( Male)* | | *\_\_\_?*  *( Female)* |
| Plan copy | : | *Enclosed copy* | | | | |

**Table 2:**

**District-Wise Training Locations: Non Residential Training Program**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Districts  Name | No. of Taluks | No. of Training Centres | No. of Sector | No. of  Job role | Target No of Candidates |
| a) |  |  |  |  |  |  |
| b) |  |  |  |  |  |  |
| c) |  |  |  |  |  |  |
| d) |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |

**Table 3:**

**Training Target as per Job Role: Non Residential Training Program**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** |
| Sl No | District  Name | No. of training Centre | Sector (SSC) | Job Role/QP Name | QP Code | Total No. of Candidates  (Target) | Total Training Duration | No. of Batches | Training Duration Per Day  in hrs. | Common Norms Category | Training Cost per candidate  in Rs. | Total Training Cost in Rs. | Assessment cost per Trainee  in Rs. | Total Assessment Cost Rs. |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **Part 2:**
2. **Residential Training Program**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 3.1 | Training Centre(TC) Address | : | *For Multiple TC, Address of each TC enclosed in Annexure –* | | | |
| 3.2 | Training Centre Building Infrastructure as per Job Role: | : | **The required and available Building Infrastructure for each TC as per Job Role**  *( Details are specified separately with proposal and plan copy [ page no : ] )*  *Refer as Mentioned in*  ***Annexure - 2****,****Table – 4*** | | | |
| 3.3 | TC Building Status ( Own/Rental) | : | Own / Rental | | | |
| The own or rent proved supporting documents are enclosed for  each training Centre.  *Annexure –* | | | |
| 3.4 | Proposed Total Target of Candidates | : | *\_\_\_\_\_\_\_\_\_\_\_\_\_* Target of Candidates  *Mentioned in* ***Annexure –2 ,*Table –5 & 6** | | | |
| 3.5 | Proposed Target Districts/Taluks (Covered) | : | Mentioned *in* **Table–5** | | | |
| 3.6 | Proposed Training Sector &  Job role | : | Mentioned*in* **Table–6** | | | |
| 3.7 | Transport Facilities | : | For candidates to the TC from hostel: Private or Public | | | |
| 3.8 | Assessment Conducted by  (As per Sector & Job role) |  | Own 🗖 | SSC🗖 | | 🗖Others  Specify……..…..…..….. |
| 3.9 | Assessment Fee  (As per Sector & Job role) | : | Field | | Per candidate per Job role | |
| Manufacture | | Rs. …………… | |
| Service | | Rs. …………… | |
| 3.10 | Duration for completion of Training | : | \_\_\_\_\_\_\_\_\_\_\_\_ Month / Year | | | |
| 3.11 | Teaching & Administrative Staff details | : |  | | | |
| 3.12 | Placement | : | **Min …………… % Employment Provided** | | | |
| 3.13 | Post placement support | : |  | | | |
| 3.14 | Candidate Tracking Facilities | : | The candidate tracking by own as mentioned in *Annexure –* | | | |
| 3.15 | Accommodation |  | Accommodation provided  *Annexure –* | | | |
| 3.16 | Food Facilities | : | We provide food to the candidate by own as mentioned in *Annexure –* | | | |
| 3.17 | Uniform (if applicable only) | : |  | | | |
| 3.18 | Any other information | : |  | | | |

**Annexure -2**

**Table 4:**

**Residential Facilities (For both Males & Females)**

a)

|  |  |  |
| --- | --- | --- |
| **No** | **Details For Residential Facilities details for Males** | **Available** |
| 1 | Total Area (In Sq.ft/Sq.mts) : |  |
| 2 | Number of Rooms: |  |
| 3 | Residential Capacity : |  |
| 4 | Availability of CCTV Camera with Recording Facility in Residential Facility : |  |
| 5 | Availability of Warden : |  |
| 6 | Availability of Mess : |  |
| 7 | Availability of 24 hour Security : |  |
| 8 | Basic Amenities:  ( Washrooms, Toilets, Water & Electricity Backup) | |  |  |  |  | | --- | --- | --- | --- | | Drink  water | *🗖Normal Filtered* | | *🗖* ***R O*** *Purifier* | | Wash  rooms | *🗖*  *Common* | *\_\_\_?*  *( Male)* | *\_\_\_?*  *( Female)* | | Toilets | *🗖*  *Common* | *\_\_\_?*  *( Male)* | *\_\_\_?*  *( Female)* | |

b)

|  |  |  |
| --- | --- | --- |
| **No** | **Details For Residential Facilities details for Females** | **Available** |
| 1 | Total Area (In Sq.ft/Sq.mts) : |  |
| 2 | Number of Rooms : |  |
| 3 | Residential Capacity : |  |
| 4 | Availability of CCTV Camera with Recording Facility in Residential Facility : |  |
| 5 | Availability of Warden : |  |
| 6 | Availability of Mess : |  |
| 7 | Availability of 24 hour Security : |  |
| 8 | Basic Amenities:  ( Washrooms, Toilets, Water & Electricity Backup) | |  |  |  |  | | --- | --- | --- | --- | | Drink  water | *🗖Normal Filtered* | | *🗖* ***R O*** *Purifier* | | Wash  rooms | *🗖*  *Common* | *\_\_\_?*  *( Male)* | *\_\_\_?*  *( Female)* | | Toilets | *🗖*  *Common* | *\_\_\_?*  *( Male)* | *\_\_\_?*  *( Female)* | |

**Table 5:**

**District-Wise Training Locations: Residential Training Program**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Districts  Name | Taluks/Place | No. of Sector | No. of  Job role | Target No of Candidates | Hostel Capacity | |
| Male | Female |
| a) |  |  |  |  |  |  |  |
| b) |  |  |  |  |  |  |  |
| c) |  |  |  |  |  |  |  |
| d) |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |

**Table 6:**

**Training Target as per Job Role: Residential Training Program**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** |
| Sl No | District | No. of training Centre | Sector (SSC) | Job Role/QP Name | QP Code | Total No. of Candidates  (Target) | Total Training Duration | No. of Batches | Training Duration Per Day  in hrs. | Common Norms Category | Training Cost per candidate  in Rs. | Total Training Cost  in Rs. | Assessment cost per Trainee  in Rs. | Total Assessment Cost Rs. |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |