



Kaushalya Karnataka

Training to Government Bodies to register Training Centre

Date : 11th Aug 2019

Background

In pursuance of Hon'ble Chief Minister's announcement in 2016-17 Budget Speech, a new Department of Skill Development, Entrepreneurship and Livelihood (SDEL) was created vide Government order number ಸಿಆಸುಇ 164 ಸಲಸೇ 2016, dated 24-09-2016.

Chief Minister's Kaushalya Karnataka Yojane envisages

- ✓ To Skill 5 lakh youth annually of which 2.50 lakh youth shall be targeted under Schemes implemented directly by SDEL.
- ✓ 2.50 lakh youth shall be targeted under Schemes implemented by other Government Departments and Government Bodies.

The new Department of Skill Development, Entrepreneurship and Livelihood (SDEL) was established

- ✓ To bring various Skill Trainings hither-to being conducted by different Government Departments into one umbrella.
- ✓ The Various Skill Sets and the corresponding Job Roles need to be standardized.
- ✓ It also envisages standardizing the
 - Content
 - Syllabus
 - Selection of Trainees
 - Selection of Training Providers
 - Assessment of Trainees
 - Placement
- ✓ It also aims to develop a new strategic framework for Skill Development for the School Drop-Outs and Existing Workers, especially in the Informal Sector in close consultation with
 - Industry
 - Micro Enterprises in the Informal Sector
 - State Governments
 - Experts
 - Academia.

The key features of the new Framework for Skill Development are:

- Demand driven Short Term Training Courses to be finalized in consultation with Industry as per the NSQF standards.
- Flexible mechanism for imparting the Training which is
 - ✓ Residential
 - ✓ Non-residential
 - ✓ Full time
 - ✓ Part time, etc.
- All the candidates aspiring to be Skilled to be registered on www.kaushalkar.com
- Online selection of registered Trainees (Aadhaar linked) to avoid duplication.
- Different levels of Training to meet demands of various Target groups.
- Training to be provided by Vocational Training Providers (TP) through the Training Centres under
 - ✓ Government
 - ✓ Private Sector
 - ✓ Industrial Establishments.
- The Government Body as a Training Providers (TP) and the Training Centres (TC) should be registered online via www.kaushalkar.com with the Department.
- Optimum utilization of existing infrastructure to make Training Cost Effective.
- The services of
 - ✓ Existing
 - ✓ Retired Faculty
 - ✓ Guest Faculty
 to be utilized.
- Testing of Skills of Trainees by an Independent Assessing Body/Government Dept that would not be involved in conduct of the Training Program

Process of registration of TPs/TCs already accredited by other Government Departments

The following possibilities arise with respect to other Government Departments:

- The Department has registered pool of TPs and TCs viz. NRLM, NULM etc
- The department itself is a TP with various TCs registered with it viz. KEONICS etc
- The department itself is a TP and TC viz. KGTTI, CDOC, GTTC etc

For the all the three possibilities outlined above, the following process shall be adopted for registration of those TPs/ TCs on kaushalkar.com.

- A separate login shall be created for each Government body with Two Roles. One role as Creator (to create) the details of TP/ TC and other as Approver (to approve) the TP/ TCs.
- The Government body shall register online on kaushalkar.com as TPs/ TCs that are already accredited by the respective Government body.
- The Approver of Government body has to approve the TP/ TCs entered
- Upon approval by the Government body, the TP/ TCs will receive email and sms with details of their username and password to log into kaushalkar.com
- The TPs shall login to kaushalkar.com and select trainees.

TCs accredited by other government department

- The TCs shall log into kaushalkar.com portal to view the data of all registered trainees.
- TC shall have the option of searching the trainee using certain search criteria such as trainee Unique ID, name, mobile number, Aadhaar number etc.
- TC shall then choose the scheme through which they would like to enroll trainees
- TC shall then choose job role for which they wish to choose trainee
- The TCs shall enter the name of batch for the selected job role and number of trainees per batch.
- The TCs shall then select the trainees for each batch
- The TCs shall have the option to save and view and also to submit.
- TC shall, after finalizing the batch, be submit the list of selected trainees. The list of all selected trainees will be removed from the selection pool.

- An email/SMS shall be sent to the selected trainee
- Within fifteen days of submission, the Department under which the TC is operating shall validate the commencement of training for the selected trainees
- Should the Department fail to validate within the prescribed period, all the selected trainees shall be released into the selection pool.
- Within seven days of validation by the department, the TC shall enter the batch number (if any), start date, end date and add the list of trainees for the batch
- Should the TC fail to fill the details, the students shall be released to the selection pool


Steps for CREATOR

Step 1: Click Login on Kaushalkar.com

Step 2: Username :- Example username – creator@test.com

Step 3: Enter password & click Login

[Back to Website](#)


LOGIN

kaushalkar

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Forgot username or password ?

Step 4

Dashboard screen appears as below. To create a new Training Provider & Training Centre via the **Training Provider & Training Centre Application Form** ----- Click Add Training Center



Welcome

Summary of your TC is as follows

Department	:
Total Applied:	138
Approved:	112
Rejected:	0
Received for Re-verification:	0
Sent for Approval:	26

Meritude Skill Developme...	Kumar infotech	COMPUTECH	Nisarga Educational and ...
Status: Approved	Status: Approved	Status: Approved	Status: Applied

Step 5

Scenario 1 ----- To register as a New Training Provider --- Enter all the fields under various headings in **Training Provider & Training Centre Application Form**

1. Training Provider Details
2. Training Provider Bank Details
3. Training Provider Financial Details
4. Training Centre Details
5. Fields Marked * mandatory
6. Use Save Option to Submit

1. TRAINING PROVIDER DETAILS

- a) Tax Deduction Account Number (TAN) of the TP * (In case TAN of TP is already existing with any government department, then the entire TP form will automatically fill upon entering the TAN)
- b) Permanent Account Number (PAN) of the TP *
- c) Email of CEO/MD/Head *
- d) Name of the CEO/ MD/Head *
- e) Mobile number of the CEO/MD/Head *
- f) Landline No.
- g) Contact Address of the TP *

TRAINING CENTER APPLICATION FORM

Training Provider Details

Training Provider TAN ⓘ *

Training Provider PAN ⓘ *

Email *

Name *

CEO/Head Mobile *

Landline No *

Address *

2. TRAINING PROVIDER BANK DETAILS

- Bank Account Number *
- Name of the Bank *
- Name of the Branch *
- IFSC Code *
- Address of the Bank *

Training Provider Bank Details

Account Number *

Bank Name *

Branch Name *

IFSC Code *

Bank Address *

3. TRAINING PROVIDER FINANCIAL DETAILS

- Year of Incorporation *
- Certificate of Incorporation of the TP *
- PAN Proof *
- TAN Proof *
- Turnover (in Rs.) for the past 3 financial years

- f) Net-profit (in Rs.) for the past 3 financial years
- g) Turnover Proof
- h) Net-Profit Proof

For fields b, c, d, g, h the document should be in the following formats: JPG | JPEG | PNG | GIF | BMP | PDF & upto a maximum File Size 2MB.

Training Provider Financial Details

<p>Year of Incorporation * <input style="width: 90%;" type="text"/></p> <p>PAN Proof * <input style="width: 90%;" type="text"/> Upload File</p> <p><small>Please upload the specified document. Allowed File Type:JPG JPEG PNG GIF BMP PDF. Allowed File Size:2MB Max.</small></p>	<p>Certificate of Incorporation of the TP * <input style="width: 90%;" type="text"/> Upload File</p> <p><small>Please upload the specified document. Allowed File Type:JPG JPEG PNG GIF BMP PDF. Allowed File Size:2MB Max.</small></p> <p>TAN Proof * <input style="width: 90%;" type="text"/> Upload File</p> <p><small>Please upload the specified document. Allowed File Type:JPG JPEG PNG GIF BMP PDF. Allowed File Size:2MB Max.</small></p>
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Ledger	2015 Year	2016 Year	2017 Year
Turnover (in Rs.)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Net Profit (in Rs.)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

<p>Turnover Proof <input style="width: 90%;" type="text"/> Upload File</p> <p><small>Please upload the specified document. Allowed File Type:JPG JPEG PNG GIF BMP PDF. Allowed File Size:2MB Max.</small></p>	<p>Net-Profit Proof <input style="width: 90%;" type="text"/> Upload File</p> <p><small>Please upload the specified document. Allowed File Type:JPG JPEG PNG GIF BMP PDF. Allowed File Size:2MB Max.</small></p>
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4. TRAINING CENTER DETAILS

- a) Training Center TIN * ---- number without space
- b) Training Center PAN * ----- number without space
- c) SPOC Email *
- d) Training Centre Name *
- e) SPOC Name *
- f) SPOC Mobile *
- g) SPOC Aadhaar Number *
- h) Year of Incorporation *
- i) District *
- j) Address *
- k) Select the combination of Scheme – Job Role – No. of Trainees from the dropdown & click Add.
- l) Click on Submit to send it to Approver for Approval

Training Centre Details

Training Center TIN	Training Center PAN 	
SPOC Email *	Training Centre Name *	
SPOC Name *	SPOC Mobile *	
SPOC Aadhaar Number *	Year Of Incorporation *	
District * Select	Address *	
Schemes * Select	Job Roles * Select	No.Of Trainees *
Target *	Financial Year * Select	<input type="button" value="Add"/>

S.No	Scheme	Job Role	Total Trainees	Target	Financial Year	Action
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Step 7: Click on Save Button once all the details are entered.