



Expression of Interest (Eoi)
For
Empanelment of Training Partners for Implementation of
Talent Acceleration Programme

Eoi No: ITE/KSDC/TAP/CR-150/2020-21

Date: 15th September 2021

KARNATAKA SKILL DEVELOPMENT CORPORATION (KSDC)
SKILL DEVELOPMENT, ENTREPRENEURSHIP AND LIVELIHOOD DEPARTMENT (SDEL)
GOVERNMENT OF KARNATAKA

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Disclaimer

All information contained in this Expression of Interest (Eol) provided / clarified are in good interest and faith. This is not an agreement and is not a bid or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this Eol document, the interested firms shall satisfy themselves that the document is complete in all respects. The information is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required. Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by the date mentioned in the document, it shall be deemed that the Eol document is complete in all respects and firms submitting their bids are satisfied with the Eol Document.

Neither KSDC nor their employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Eol document, any matter deemed to form part of this Eol document, the award of the Assignment, the information and any other information supplied by or on behalf of KSDC or their employees and Bidder or otherwise arising in any way from the selection process for the Assignment.

1. Schedule of Activities

S. No.	Information	Details
1.	Date & Time for Commencement of Downloading EoI Document	Date: 15 th September 2021 Time: 11 am
2.	EoI Reference Number	ITE/KSDC/TAP/CR-150/2020-21
3.	Last date & Time for sending requests for clarifications	Date: 21 st September 2021 Time: 5 pm
4.	Date and Time for Pre-Bid Meeting	Date: 23 rd September 2021 Time: 3 pm
5.	Last Date (deadline) & Time for submission of bids	Date: 25 th September 2021 Time: 5 pm
6.	Date & Time for opening of bids	Date: 27 th September 2021 Time: 03 pm
7.	Presentation of shortlisted Training Partners before Project Approval Committee (PAC) if required.	Date and Time will be informed post evaluation of the proposals
8.	Address for Communication	The Managing Director Karnataka Skill Development Corporation 3rd Floor, Kaushalya Bhawan Near Dairy Circle, Bannerghatta Road, Bangalore – 560029

Note:

KSDC reserves the right to amend any or all conditions of this EoI before the last date of submission of proposals or to change the above schedule at any time, without assigning any reason(s).

2. Background

Of the estimated one-and-a-half million graduates who pass out of India's engineering schools every year, less than 1% land jobs in its top 100 companies. That is because; a vast majority of them is unemployable and not oriented in the light of emerging employment opportunities. As per the HRD Ministry, India has 6,214 engineering and technology institutions, which admit 2.9 million students. Every year, 1.5 million fresh engineers are released into the job market. However, only graduates who pass out of some 200 top colleges in the country come with some level of job-ready skills.

The technologies of cloud computing, big data, and e-commerce are in full bloom with worldwide adoption in all industries. Emerging technologies like encryption, AI, and robotics are expanding in footprint and importance. As emerging technologies disrupt the workforce, COVID-19 has delivered another shock to workers. The combined double-disruption has increased the pressure for businesses to adopt automation. The changes in culture, technology, and automation will cause 85 million jobs to disappear over the next five years. However, in the same time frame, those changes will create 97 million different jobs. 40% of workers will need upskilling and reskilling in the next five years, but the good news is that they should need six months or less of skills training. As new skills gaps emerge, the workforce will need to adapt to the changing patterns of demand.

Many young people face barriers to employment since access to digital skills training is often expensive and selective. Karnataka Innovation and Technology Society (KITS) has collaborated with Department of Skill Development, Entrepreneurship and Livelihood (SDEL) and launched Talent Acceleration Program to impart and upgrade skills for increasing the employability of students undergoing engineering programmes across the state. 2000 young people facing barriers to employment will be given essential tech skills to launch them into technology careers through this new programme.

3. Invitation

KSDC now invites Expression of Interest (EoI) from eligible national/state level agencies, industry bodies, Government/private institutions engaged in imparting industry relevant skills with keen interest to operate maintain and manage Talent Acceleration Program in Karnataka.

Interested agencies with required qualification and experience may submit their EoI applications as per the prescribed format attached under Annexures of this document, along with details and supporting documents as specified therein.

4. General Terms & Conditions

a) Governing Law

The Empanelment Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Bangalore shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Empanelment Process.

b) Confidentiality

- i. Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising KSDC in relation to, or matters arising out of, or concerning the Empanelment Process.
- ii. KSDC will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. KSDC may not divulge any such information unless it is directed to do so by any

statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or KSDC.

c) Legal fees and Duties

The successful bidder shall be entirely responsible for stamp duties, license fees, and other such levies imposed.

d) Change in Laws and Regulation

Unless otherwise specified in the Contract, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the successful Bidder has thereby been affected in the performance of any of its obligations under the Contract.

e) Force Majeure

The successful bidder shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. Force Majeure shall not cover the price fluctuation of components.

For purposes of this clause, Force Majeure means an event or situation beyond the control of the successful bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the successful bidder. Such events may include, but not be limited to, acts of KSDC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the successful Bidder shall promptly notify KSDC in writing of such condition and the cause thereof. Unless otherwise directed by KSDC in writing, the successful Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

f) Change orders and Contract Amendments

KSDC may at any time order the successful bidder to make changes within the general scope of the Contract, in any one or more of the following:

- i. The place of service delivery.
- ii. The related services to be provided by the successful bidder.

If any such change causes an increase or decrease in the cost of, or the time required for, the successful bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the successful bidder for adjustment under this Clause must be asserted within 45 days from the date of the successful bidder's receipt of KSDC's change order.

g) Termination

KSDC, at its discretion, can terminate the empanelment of Training Partner earlier than the expiry of One (1) year period in the event of failure of Training partner to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the Training Partner.

h) Payment upon Termination

KSDC may consider making a payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it, if such part is of economic utility to the KSDC.

i) Applicable laws

- i. The Contract shall be interpreted in accordance with the laws prevalent in India
- ii. Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the Department about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the Department and its employees/ officers/staff/ personnel/representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
- iii. Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Department and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the Department will give notice of any such claim or demand of liability within reasonable time to the bidder.
- iv. All legal disputes are subject to the jurisdiction of Civil Courts Bengaluru only.

j) General Terms of Proposal Submission

- i. Each Bidder must submit a single proposal.
- ii. Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under KSDC is NOT allowed for any Organization/promoters of organization
- iii. One Application per applicant can cover multiple districts. Each district proposed by an applicant should contain the details of the domain for Talent Acceleration Programme along with job roles in which the applicant organization wishes to conduct trainings.
- iv. The applicant organization once selected will be allocated targets and will be monitored for quality aspect of processes involved in training.
- v. KSDC does not guarantee target allocation to any/all organizations/training Partners applying through this EoI.
- vi. KSDC shall in no case be responsible or liable for the costs/expenses being incurred by the training partner while applying regardless of the conduct or the outcome of the process.
- vii. KSDC shall receive the proposal in accordance with the terms set forth in this EoI and other documents that may be provided by KSDC pursuant to this EoI as amended/clarified from time to time by KSDC.

- viii. Bidders shall not have a conflict of interest ("Conflict of Interest") that affects the Empanelment Process or any sanction of work that may follow. Any Bidder found to have a Conflict of Interest is liable to be disqualified.
- ix. Any misrepresentation shall lead to disqualification of the Bidder.
- x. KSDC will not return any proposal or any information provided along therewith. KSDC reserves the right to verify all statements, information and documents submitted by the Bidder in response to the EoI. Failure of KSDC to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of KSDC there under.

k) Failure to agree with the Terms & Conditions of the EoI

Failure of the bidder to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of empanelment

l) Right to accept and to reject any or all Proposals

- i. Notwithstanding anything contained in this EoI, KSDC reserves the right to accept or reject any proposal and to annul the Empanelment Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof,
- ii. In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Bidder or that the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by KSDC to the Bidder, without KSDC being liable in any manner whatsoever to the Bidder.

5. Other Tenets

- Each Training Partner can apply for any number of sector/ job roles in the areas mentioned in "Role of Training Partner".
- Shortlisted TP has the flexibility to merge 2 or more NSQF aligned job roles as per the demands of the industry.
- Final number of TPs selected for implementation is at the discretion of KSDC.
- Shortlisted Training Partners will be required to make a presentation to the KSDC for technical expertise and capacity.
- KSDC reserves the right to decide about the number of candidates to be trained in a particular course. Its decision will be binding on all organizations submitting the proposals.
- KSDC shall issue the work order to shortlisted agency ('s) detailing on number of candidates to be trained, job roles, cost etc.
- Training Partners who are empanelled for CMKKY, PMKVY, ESTP of NULM and DDU-GKY are also eligible to apply for the Talent Acceleration Programme.

6. Process to register as a Project Implementation Agency (training partner)

a) Application Process

Karnataka Skill Development Corporation, Bangalore invites Expression of Interest from the Training Agencies to empanel for implementation of Talent Acceleration Programme under the Karnataka Skill Development Corporation. KSDC has a target of assessment of minimum 5000 students and shortlist a minimum 2000 students out of the assessed 5000 students.

Interested Training Partners would be required to strictly adhere to the following instructions:

Documents to submit: NO document other than the following list, will be considered for validation of proposal

Sl. No.	Document Description	Page Number
1.	Covering Letter as per Annexure 1 of Eol document	
2.	TP Details as per Annexure 2 of Eol document	
3.	Certificate of the Proprietorship/ Partnership Deed/ Incorporation of Company & Memorandum & Articles of Association / Registration of Society / Trust / Association (Copy)	
4.	Pan Card (Copy)	
5.	Income Tax Return Acknowledgement Copy	
6.	TP's Financial Details as per Annexure 3	
7.	TP's Training & Placement Details along with supporting document as mentioned in Annexure 4 of Eol Document	
8.	TP's Training Centre Details along with supporting document as mentioned in Annexure 5 of Eol Document	
9.	Declaration for not being blacklisted as per Annexure 6 of Eol Document	
10.	Power of attorney in favour of authorized signatory for signing the Eol application	
11.	Proposed Annual Action Plan as per Annexure 7	
12.	Letter of Intent as per Annexure 8	

Note: All documents submitted in response to the Eol should be signed and sealed by Authorized representative and signatory on company's letter-head.

In case the agency does not submit any of the aforesaid supporting documents (as specified ONLY), the related data provided in the proposal will not be considered for the concerned parameters. In such cases, the related data will be considered as '0' ('zero' in case of numeric data) and/or 'Negative' (in case of factual data)

1. For consideration of your proposal, please share the information as directed below in point number – 1.A. and 1.B **(both are MANDATORY)**:

- A. Soft (Sealed, Signed and Scanned) copies of the aforesaid documents are to be submitted to eo_i_rfp@kaushalkar.com. The subject line of the e-mail should be: "Response to Eol.: Empanelment of Training Partner for implementation of Talent Acceleration Program dated 25th September 2021".
- B. Interested Training Partners would be also required to assemble a Spiral Bound Book with copies of the aforesaid documents (signed and stamped on all pages) and would send it to the below address:

**To
Managing Director
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan
Near Dairy Circle, Bannerghatta Road
Bangalore – 560029**

The Envelope should contain the heading as: "RESPONSE TO EOI FOR EMPANELMENT OF TRAINING PARTNERS FOR IMPLEMENTATION OF TALENT ACCELERATION

PROGRAMME” and should reach KSDC office latest by 25th September 2021 by 16:00 HRS (4:00 PM).

NOTE: NO EOIs SHALL BE ENTERTAINED POST THE END DATE AND TIME AS SPECIFIED ABOVE

b) Eligibility Conditions:

Sl. No.	Criteria	Unit	Minimum requirement	Prerequisite
1	Organization incorporation Date	-	On or before 1 st April 2017	Mandatory
2	Organization's presence in Karnataka (Registered Office / Branch Office / Self-Owned Operational Training Centre)	Existence of Registered Office / Self-Owned Operational Training Centre)	N.A.	Preference
3	No. of people trained in emerging skills / technology domains / certification as indicated in “Role of Training Partner” in Financial Years: 2017-18, 2018-19, 2019-20.	No. of Youth	500	Preference
4	Placement in emerging skills / technology domains/certification as indicated in “Role of Training Partner” in Financial Years: 2017-18, 2018-19, 2019-20.	No. of Youth	N.A.	Preference
5	Cumulative revenue of the Organization in Financial Years: FY 2017-18, 2018-19, 2019-20.	INR Lakhs	50	Mandatory
6	Letter of Intent (LoI) with relevant Industry for placement linkages in proposed skills	No. of Youth	N.A.	Preference

Based on the applications received, KSDC shall evaluate the documents submitted by the applicants along with the EoI. Where there is a requirement for clarifications, the official designated from KSDC shall through email/ letter request for such clarifications in writing. Response to such requirement should be submitted within 5 business days of such communication from KSDC.

The selection process will be based on the evaluation by KSDC shall involve document-based evaluation of the Technical Capability.

c) Duration of Empanelment

The duration of the empanelment will be one year. The extension of training partners empanelment will be subject to management review and performance. The KSDC reserves all the rights to discontinue training partners at any time in case of non-performance without any notice.

7. Clarifications

- a. Bidders requiring any clarification on the EoI may notify KSDC in writing or by letter and/or e-mail to eoi_rfp@kaushalkar.com
- b. KSDC shall endeavour to respond to the queries within the period specified therein through letter/e-mail. However, KSDC reserves the right not to respond to any question(s) or provide any clarification(s), at its sole discretion, and nothing in these Clauses shall be taken or read as compelling or requiring KSDC to respond to any question or to provide any clarification.
- c. KSDC may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by KSDC shall be deemed to be part of the EoI. Verbal clarifications and information given by KSDC or its employees or representatives shall not in any way or manner be binding on KSDC.

8. Amendments

- a. At any time prior to the deadline for submission of Proposals, KSDC may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the EoI by the issuance of Addenda.
- b. Any Addendum thus issued will be uploaded on the website. KSDC will post the addendum/replies to the queries on the KSDC website without identifying the source of queries.
- c. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, KSDC may, at its own discretion, extend the timelines mentioned having due regard for the time required by the Bidders to address such amendment.

9. Scope of Work

Talent Acceleration Programme would be started in collaboration with KSDC, Skill Development Department to impart and upgrade skills for guaranteed placement of graduate students. 2000 graduates will be trained in the next two years.

The scope of work to be undertaken by the empaneled Training partners will be as per the KSDC guidelines and changes in the same from time to time.

- i. The assessment of a minimum of 5000 students, selected through a transparent procedure as part of the Talent Acceleration Programme
- ii. To shortlist minimum of 2000 students out of 5000 students and impart training through the onboarded training partners
- iii. To ensure that out of these 2000 shortlisted students at least 1000 of them receive placements
- iv. Following Standard Operating Procedures is to be followed by shortlisted training agency ('s): -
 - a. Accreditation and Affiliation on Kaushakar portal (www.kaushalkar.com) as per the pre-defined norms of concerned sector skill council and KSDC.
 - b. To mobilize students especially from Tier 2 and Tier 3 regions of Karnataka based on the break-up detailed out in the under-mentioned table: -

Sl. No.	Percentage of Seats	Target Beneficiary
1.	80%	Engineering graduates from the current batch i.e. a) Students in the 3 rd to 8 th Semesters of any discipline of Engineering; b) Students in the 2 nd to 6 th Semesters of MCA;

		c) Students in the 4 th to 6 th Semesters of BCA/BSc Computer Science or IT
2.	10%	Engineering graduates who have passed out in 2017, 2018, 2019 and 2020.
3.	10%	Non-engineering graduates

- v. To design pre-assessment criteria for identifying the eligible candidates to enrol in the training program.
- vi. To assess candidates on the basis of pre-assessment criteria for shortlisting of students to enrol in the Talent Acceleration program
- vii. To procure and distribute course curriculum, participant handbook and facilitator handbook for the selected job roles.
- viii. Impart training to students in NSQF aligned job roles in any of the below mentioned emerging skills, technology domains and certifications: -
 - Analyst Application Security
 - Analyst Compliance Audit
 - Associate Analytics
 - AI – Data Quality Analyst
 - AI – Business Intelligence Analyst
 - IoT – Software Analyst
 - IoT – Test Analyst
 - IoT – Hardware Solution Designer
 - Cloud Application Developer
 - Cloud Administrator
 - Cloud – GCP/AWS/Azure Certifications
 - Software Developer
 - Data Science, Artificial Intelligence and Machine Learning
 - IoT & Edge Technologies
 - Automation and Robotics
 - DevOps
 - Cyber Security
 - Embedded System Design
 - Electronics Design
 - Embedded Linux, Artificial Intelligence and Machine Learning
 - Data Analytics
 - Data Science
 - Artificial intelligence
 - Machine learning
 - Big Data
 - Robotic
 - Internet of Things (IoT)
 - Intelligent Apps
 - 5G
 - Cognitive Computing
 - Augmented Reality / Virtual Reality
 - Hardware Design
 - Embedded Hardware Design and VLSI

- Design Tools – Embedded system, software design tools, ethnics design tools, simulation tools etc.
 - Fundamental principles of biological systems and processes
- ix. Training Partner shall ensure assessment & certification of trained candidates by concerned Sector Skill Council and minimum 50% placement of trained candidates to become eligible for reimbursement of training cost.
- x. Payment to Training Providers will be broken into tranches namely 40% on commencement of training batches, 30% on successful certification and 30% on placement of the candidates.
- xi. In case of failure to comply with the condition of placement of the candidates by the training provider, KSDC reserves the right to recover the amount released in first and second tranche or impose penalty and decision of KSDC shall be final in this regard.
- xii. To share the final list and details of 1000 trained/assessed/certified graduates who are offered placements with the department.
- xiii. To submit utilisation certificate, periodically of the amount released.
- xiv. To submit the project closure report on completion of the programme

10. Annexures

ANNEXURE-1

COVER LETTER

(On the letterhead of the Training Partner)

Dated:

To
Managing Director
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan
Near Dairy Circle, Bannerghatta Road
Bangalore – 560 029

Sub: Response to EoI for Implementation of Talent Acceleration Program.

Ref: EoI.: dated

Dear Sir/Ma'am,

1. With reference to the EoI document dated we, have examined the EoI document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that for evaluation of proposal the information provided in the application and the documents accompanying the application for selection will be relied upon, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We shall make available any additional information if found necessary or required to supplement or authenticate the application.
4. We acknowledge that the Evaluation committee has complete right to reject our application without assigning any reason.
5. We declare that:
 - a) We do not have any conflict of interest in accordance with this document
 - b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered with the Authority or any other public-sector enterprise or any Government, Central or State; and
6. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the Project, without incurring any liability to the applicants.

7. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this EoI and shall intimate the Authority of the same immediately.
8. We acknowledge that <<fill: name of Training Partner Organization>>, being a <<fill: company/trust/ partnership firm/society>> is qualified based on Qualification required as per the EoI.
9. We hereby irrevocably waive any right which we may have at any stage of law or howsoever otherwise arising to challenge or question any decision taken by the Evaluation Committee for evaluation of proposal in connection with the selection of the applicant, or in connection with the selection/ application process itself, in respect of the above-mentioned Project and the terms and implementation thereof.
10. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
11. We agree and undertake to abide by all the terms and conditions of the EoI.

Yours faithfully,

Date: (Signature, Name and Designation of the Authorized Signatory)

Place: (Name and Seal of the Organization)

ANNEXURE-2

TRAINING PROVIDER DETAILS

S. No.	Description	Details
1.	Name of Legal Constitution of Training Partner	
2.	Status / Constitution of the Firm	
3.	Name of Registering Authority	
4.	Registration Number	
5.	Date of Registration	
6.	Place of Registration	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

If Proprietorship Firm

- Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- copy of trade license/sales tax registration/IT registration

If Partnership Firm /LLP

- Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.

If Public/ Private Limited Company

- Copy of Registration/Incorporation Certificate and Memorandum & Articles of Association.

If Society / Trust / Association

- Copy of Registration Certificate & Bylaws of Society / Trust / Association.

Note: In addition to above registration certificate, Training partner needs to submit the copy of PAN Card and GST registration certificate.

ANNEXURE-3

FINANCIAL DETAILS

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign & Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that <<M/s Entity name>>, having registered office

at <<Office address>>, have an average annual turnover in past three consecutive financial years (2017-18, 2018-19, 2019-20) is not less than Rs 50 lakh. The details of annual turnover are mentioned below:

Note: Applicants may submit unaudited accounts statement of FY 2019-2020 duly certified by Chartered Accountant in case accounts have not been audited at the time of submission of proposal

Sl. No.	Financial Year	Total Turnover (IN INR)
1.	2017-18	
2.	2018-19	
3.	2019-20	

Net worth:

(Must be positive and not less than 20 lakhs)

<< Chartered Accountant:

Signature

Name

Registration No

Contact No.

Seal >>

Date:

ANNEXURE-4

TRAINING AND PLACEMENT DETAILS

Financial Year	Total No. of Candidate Trained	Details of supporting proof provided	Total No. of Candidate Placed	Details of supporting proof provided
2017-18				
2018-19				
2019-20				

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

Please provide Supporting proof as given below:

For Trainings conducted self-attested copies of any of the following documents:

- Certificate from Government bodies or international funding agencies indicating experience in conducting similar 'Placement Linked Training Programme' in the related field of Sector with number of youths trained (self-attested printouts of verifiable information from Government or agency OFFICE/websites or from the funding agencies will be accepted)
- Copies of relevant pages of the fee register attested by a Chartered Accountant.

For Placements conducted self-attested copies of any of the following documents:

- Certificate from Government bodies indicating experience in conducting 'Placement Linked Training Programme' in the related field of Sector with number of youths placed (self-attested printouts of verifiable information from Government websites will be accepted)
- Letter from the employer confirming employment of Trainees from the institute or agency clearly indicating the date of recruitment, numbers recruited and sector/category of work.
- Original Certificate by a Chartered Accountant defining the number of youth placed by Training Provider during each last three (3) yrs.

ANNEXURE-5

TRAINING CENTRE DETAILS

For each Skill Development Centre:

S. No.	Particulars	Description
1.	District/City	
2.	Name of the Training Centre	
3.	Full address & telephone number	
4.	Nearest Landmark	
5.	Number of Classrooms (minimum capacity of 10)	
6.	Number of practical rooms	
7.	Separate wash rooms for Boys & Girls (Yes/No)	
8.	Lab infrastructure available	
9.	Address of residential facility (if applicable)	
	• Residential accommodation capacity – Boys (If applicable)	
	• Residential accommodation capacity – girls (If applicable)	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

1. Please enclose Documentary Evidences regarding training Infrastructure available in the form of:
 - a) 2 photos per Training Center. In the case of training centers with Residential Facilities separate photos for Residential accommodation including facilities such as Kitchen, Dining Hall and Living Room may be provided
 - b) The Training Provider should have its own / rented space & facilities for conducting the Training Programmes. The Training Provider should provide proof of availability of the facility to the Training Provider in the form of ownership document/ lease agreement. In case the facility is proposed to be taken by the Training Provider, document evidencing payment of token advance and/or firm letter of commitment by the owner of the facility along with ownership document shall be provided.
2. The Evaluation Committee may also inspect the premises of each institute for verifying the Infrastructure Presented in the proposal. The documentary proof has to be made available at respective training centers also for verification.

ANNEXURE-6

DECLARATION FOR NOT BEING BLACKLISTED

DECLARATION

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Company hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

ANNEXURE-7

ANNUAL ACTION PLAN

Sl. No.	Year	Proposed District	Proposed Number of Training Centre (TC)	TC Location	TC-wise Proposed Job role ('s)	Total Number of batches	Number of Candidates to be trained in a year

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

ANNEXURE-8

LETTER OF INTENT (LoI)

To

Name of the Recipient

Designation

Name of the Training Partner

Registered Office Address

Subject: Partnering with <<fill: name of Training Partner Organization>> for
Placement of Skilled Youth

Dear Sir/Madam,

1. We are pleased to know that KSDC is enthusiastic on **Supporting Human Capital Development through Skill development programmes under Kaushalya Karnataka** to skill and place the unemployed youth of Karnataka state. This project surely sound promising and a great stepping-stone to bring the youth and corporate house on a common platform.
2. We foresee following types of employment/ Job roles within our industry:

Sector	Job Role	Estimated requirement per year

3. We are in constant need of skilled and trained staff for our business to the tune of about **XXX** numbers in above-mentioned roles. We are issuing the LoI to the Training Provider to train the youth as per our requirement.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date