



Invitation of Expression of Interest (Eoi) from
Indian and Foreign Companies /Employers / Manpower Recruitment Agencies (Abroad)
/ Consultants (Individuals) / Registered Private Recruitment Agencies for appointment
as Consultants of KVTSDC to bring Demand (vacancies) from Foreign Employers from
ECR and ECNR Countries for recruitment of Indians to work on Employment/Work Visa

EOI No: IMC-K/KVTSDC/RA-K/FCON/CR-03/2021-22
DATE: 30.11.2021

The Managing Director,
Karnataka Vocational Training &
Skill Development Corporation, Ltd. (KVTSDC)
Overseas Recruitment Agency
3rd Floor, Kaushalya Bhavan,
Bannerughatta Road,
Near Dairy Circle,
Bengaluru – 560 029.
Email Id: kvtsdcora@karnataka.gov.in
Official Website: www.kaushalkar.com

Karnataka Vocational Training & Skill Development Corporation, Ltd.
(KVTSDC)
(A State Government-run Overseas Recruitment Agency)
(Government of Karnataka Undertaking)

Requires
CONSULTANTS FOR SOURCING SUITABLE VACANCIES FROM BOTH ECR & ECNR
COUNTRIES

Qualified and Interested Consultants are to requested to send their Expression of Interest (Eoi) by filling-in Annexure I & II, to the **Managing Director, Karnataka Vocational Training & Skill Development Corporation, Ltd. (KVTSDC), 3rd Floor, Kaushalya Bhavan, Bannerughatta Road, Near Dairy Circle, Bengaluru – 560 029.**

The Eoi should be sent in the Envelop duly indicating as “**EOI FOR THE APPOINTMENT OF CONSULTANTS**” on or before the last date specified i.e., **13.12.2021** by Registered Post/Speed Post/Courier.

Preference will be given to the Consultant who have sound knowledge and experience in connection with sourcing of vacancies /demand from FEs and other Manpower Recruitment Agencies from the countries of employment from both ECR and ECNR countries.

Eoi received after the due date will be summarily rejected. The Management of KVTSDC reserves the right to reject any or all **Eois** received in response to this invitation and its decision in this regard shall be final and binding.

The Eoi must reach the Office of KVTSDC on or before 13.12.2021 by 5:00 PM.

Sd/
Managing Director

Karnataka Vocational Training & Skill Development Corporation, Ltd. (KVTSDC)
(Overseas Recruitment Agency)

BACKGROUND:

The Government of Karnataka has registered the Karnataka Vocational Training & Skill Development Corporation, Ltd. (KVTSDC) as one of the two State Government-run RAs with the Protector General of Emigrants (PGE), Ministry of External Affairs (MEA), Government of India (GoI) in 2019 bearing registration number **B-1154/KAR/COM/1000+/5/9567/2019**. KVTSDC is based out of Bengaluru and desires to recruit skilled (low-skilled, semi-skilled, highly-skilled), trained and certified youth across a wide range of sectors and job roles and establish Overseas Employment Pathways (OEPs).

STRENGTHS OF RA-K:

1. Aply supported by a robust inter-institutional government apparatus of the State & multiple stakeholders dealing with skills, migration and the overall welfare and protection of people of Karnataka.
2. Supported by a dedicated Migration Facilitation Architecture (MFA) in the State that constitutes 31 Migrant Information Centres (MICs) in all Districts of Karnataka and 4 Migrant Regional Centres (MRCs) at Divisional head quarters of the State that guide, counsel and register potential migrants keen to benefit from overseas employment opportunities. A unique Management Information System (MIS) further integrates all the MICs and MRCs both horizontally and vertically.
3. An advantage of KVTSDC's collaboration with the Government of India Ministries such as the Ministry of External Affairs (MEA), Indian Missions abroad, Ministry of Skill Development & Entrepreneurship (MSDE) and institutions such as the National Skill Development Corporation (NSDC) on all manpower related issues, apart from State-specific advantages that Karnataka possesses in terms of academic & vocational training infrastructure for diverse base of skills.

I. TERMS AND CONDITIONS:

- a. The selected Consultant will be appointed initially for a period of one calendar year from the date of appointment. At the end of which the Agreement shall cease to exist. Based on performance, the tenure shall be extended for a further period of one calendar year.
- b. The Agreement can be cancelled by either of the Parties on a mutual basis by giving one month's notice period. All matters arising out of the Agreement shall be resolved amicably on a mutual basis.

II. DUTIES AND RESPONSIBILITIES OF THE CONSULTANTS TO BE APPOINTED FOR KVTSDC (RA-K):

1. Source vacancies from various Foreign Employers (FEs) and other Manpower Recruitment Agencies in the name of the Managing Director, KVTSDC, 3rd Floor, Kaushalya Bhavan, Bannerughatta Road, Near Dairy Circle, Bengaluru – 560 029
2. The vacancies sourced from the Foreign Employers (FEs) and other Manpower Recruitment Agencies should be in the name of the MD, KVTSDC
3. The Consultant will not be part of any recruitment processes pertaining to the demand for job role shared with at point (2) above
4. MoU will be signed with the Consultants, once the demand is confirmed in the name of MD, KVTSDC
5. Introduce the Foreign Employers (FEs) and other Manpower Recruitment Agencies to KVTSDC, and can be part of the delegation team meeting the FEs.
6. The Consultant shall ensure that the expenses towards the facilitation of air ticket, hotel accommodation, food, other incidental expenses, etc. for the foreign delegates/HR persons are borne either by the FEs or other Manpower Recruitment Agencies or Consultants during their visit to India for any matter relating to the recruitment.

III. Role of KVTSDC (RAK)

1. To scout and recruit the right candidate with required skill-sets as per the requirement of the Foreign Employers (FEs)
2. Timely execution of demand by KVTSDC
3. The RA-K shall not share details of the potential candidates who are being considered for a specific job role/roles against a demand shared by the Consultant
4. On recruitment and deployment of the candidates as per demand from the Foreign Employer, the RA should communicate to the Consultant regarding the status of the recruitment/deployment

IV. SELECTION CRITERIA FOR THE APPOINTMENT OF CONSULTANTS: Criteria for Indian and Foreign Employers/Companies/Manpower Recruitment Agencies / Registered Pvt. RAs / Individuals /Consultants

S.No.	Description of Criteria for Indian and Foreign Companies / Registered Pvt. RAs	Requirements
01	Tenure of the Agency being registered/incorporated	Should be more than 1 year
02.	Should have proven record of receiving minimum 50 vacancies	In the last 5 years

S.No.	Description of Criteria for Individuals /Consultants	Requirements
01.	Should have proven record of receiving/facilitating minimum 50 vacancies for overseas placement	At least once in the last 5 years

**Please refer to page No 8 & 9 for mandatory documents to be attached*

V. SUBMISSION OF APPLICATION:

Interested Consultants may submit their proposal, as per Annexure-I & II, to the Managing Director, Karnataka Vocational Training & Skill Development Corporation (KVTSDC), 3rd Floor, Kaushalya Bhavan, Bannerughatta Road, Near Dairy Circle, Bengaluru – 560 029.

VI. PAYMENT TERMS:

1. All issues pertaining to payment to the Consultant for bringing the demand from FEs/ Manpower Recruitment Agencies from overseas shall be discussed post collaboration and shall be reflected in the Memorandum of Understanding (MoU) with the KVTSDC.
2. KVTSDC shall not be responsible for any financial transactions and discrepancies between the FEs and other Manpower Recruitment Agencies and the Consultant.
3. The Consultant is strictly prohibited from collecting any fees/charges from the candidates in connection with the recruitment/deployment either prior to the deployment or after arrival in the destination country. This shall be treated illegal and necessary action shall be initiated against such practices.

VII. OTHER CONDITIONS:

- a. The Managing Director, KVTSDC reserves the right to reject any or all the proposals submitted in response to the EoI without assigning any reason therefor. The proposal can be sent by Registered Post/Courier or in person so as to reach the office of KVTSDC on or before the time and date stipulated by KVTSDC.
- b. The KVTSDC shall not be responsible for any delay in submission of the proposal. Any proposal received by the KVTSDC after the deadline may not be considered.

Sd/-
Managing Director

ANNEXURE - I

Karnataka Vocational Training & Skill Development Corporation, Ltd. (KVTSDC)
(Overseas Recruitment Agency)

PROFORMA FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF CONSULTANTS FOR SOURCING SUITABLE VACANCIES FROM FOREIGN EMPLOYERS GLOBALLY.

SL. No.	Particulars required	Particulars to be furnished by Consultant			
1	Name				
2	Nationality				
3	Date of Birth				
4	Qualification				
5	Present address				
6	Permanent Address				
7	Phone No./Mobile No. with STD and Country code				
8	Email ID				
9	Approximate volume/number of vacancies that the Consultant can bring every quarter in the name of KVTSDC against the sectors To enclose the list as per the table provided on the right side	Country	Sector	Job role/s	Number of vacancies consultant can provide per quarter
10	Company Profile / Website details/ collaborations with Major				

employers / organizations if any

List of Documents to be submitted by Consultant/ Agencies

Sl. No	Individual /Consultant	Organisation / Other Agencies
01.	Aadhaar card	Registration Certificate from PGE, MEA
02.	Passport	Passport
03.	List indicating vacancies sourced along with sectors and job roles for at least once in last 5 years	List indicating vacancies sourced along with sectors and job roles for last 5 years
04.	Undertaking/Reference/Experience letter or any other supporting attested document with respect to recruitment/placement issued by Foreign employers/companies/ Registered RA for at least once in the last 5 years	Demand Letters and Power of Attorney (PoA) for the vacancies sourced for last 5 years

Signature of the Consultant/Consultancy Agency

(with seal)

Place:

Date:

Annexure - II

Karnataka Vocational Training & Skill Development Corporation, Ltd. (KVTSDC)
(Overseas Recruitment Agency)

Declaration

I/We, _____,
residing/functioning at

_____ certify that I/We have gone through the contents of KVTSDC's Expression of Interest (EOI) release and related documents of this EOI and fulfilled all the eligible criteria of the EOI. All the relevant documents are enclosed with my/our EOI. The details and contents of my/our EOI are authenticated and based on actual work carried out by me/us.

I/We have understood that in case it is found that my/our candidature is not fulfilling any of the laid down criteria or relevant details or supporting documents are not found to be enclosed, I/We will not be given any opportunity for any clarification and my/our EOI will be evaluated based on available documents of my/our EOI.

Signature of the Consultant/Consultant Agency
(With Seal)

Place:

Date: