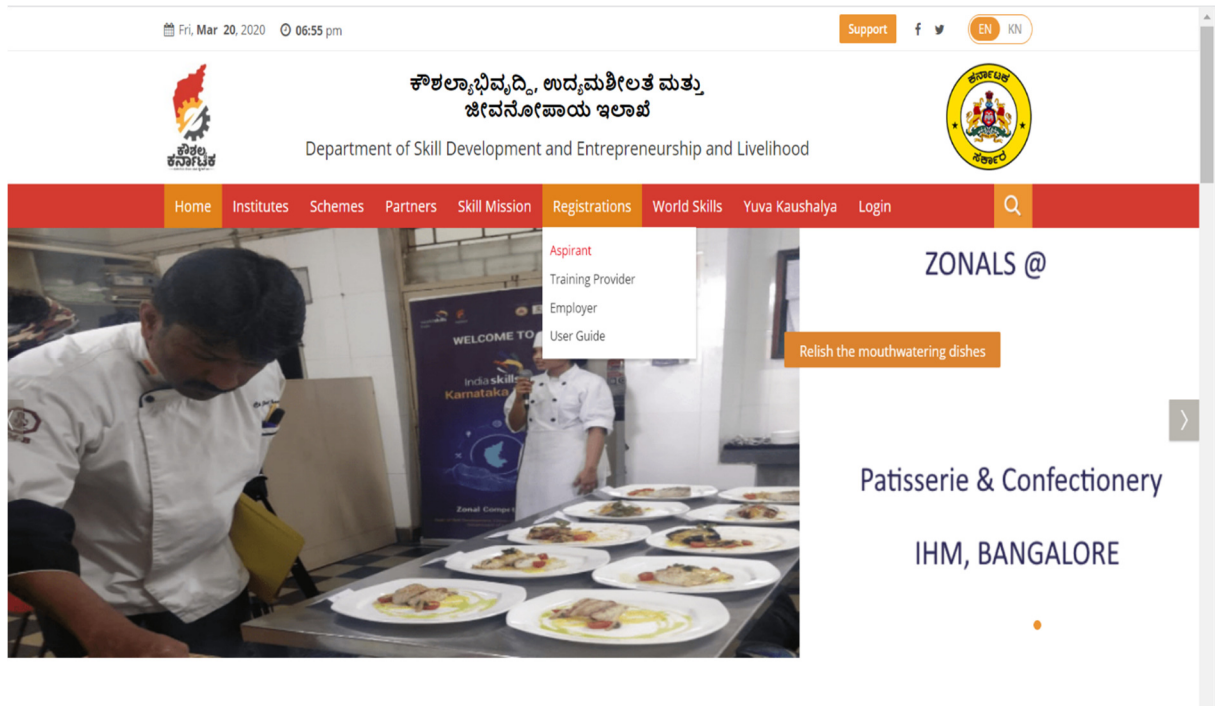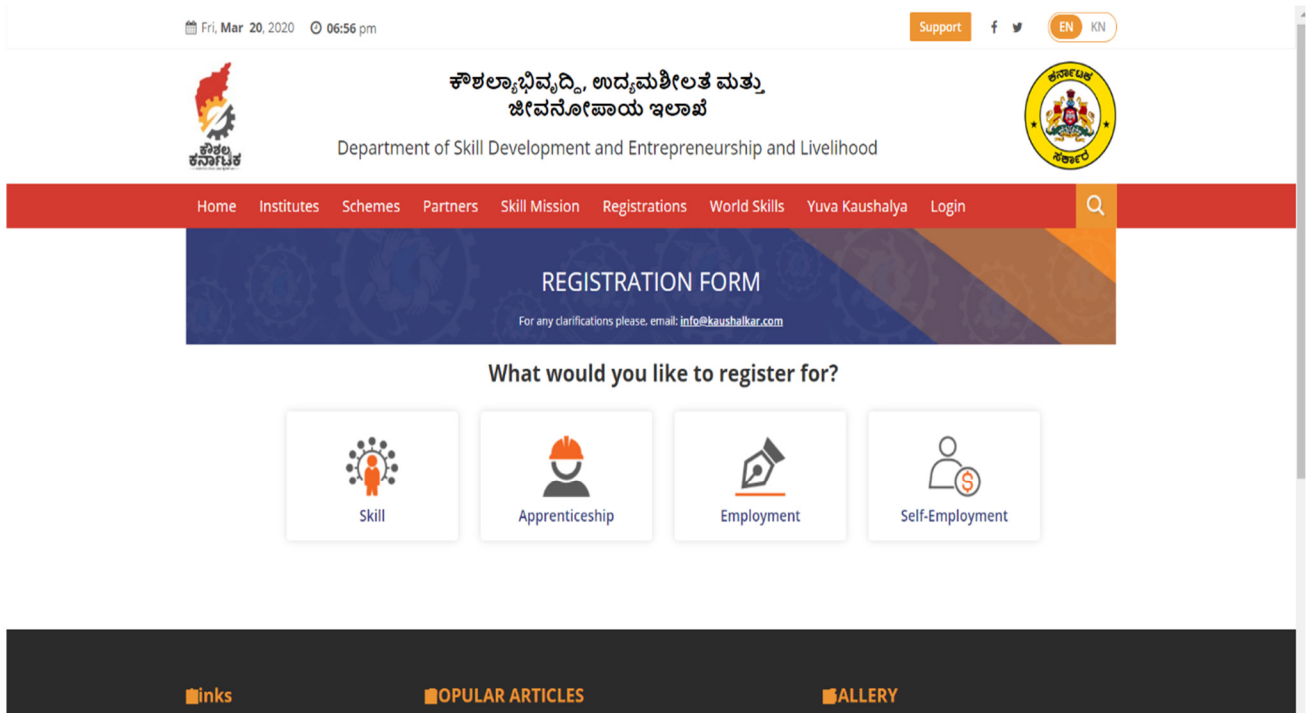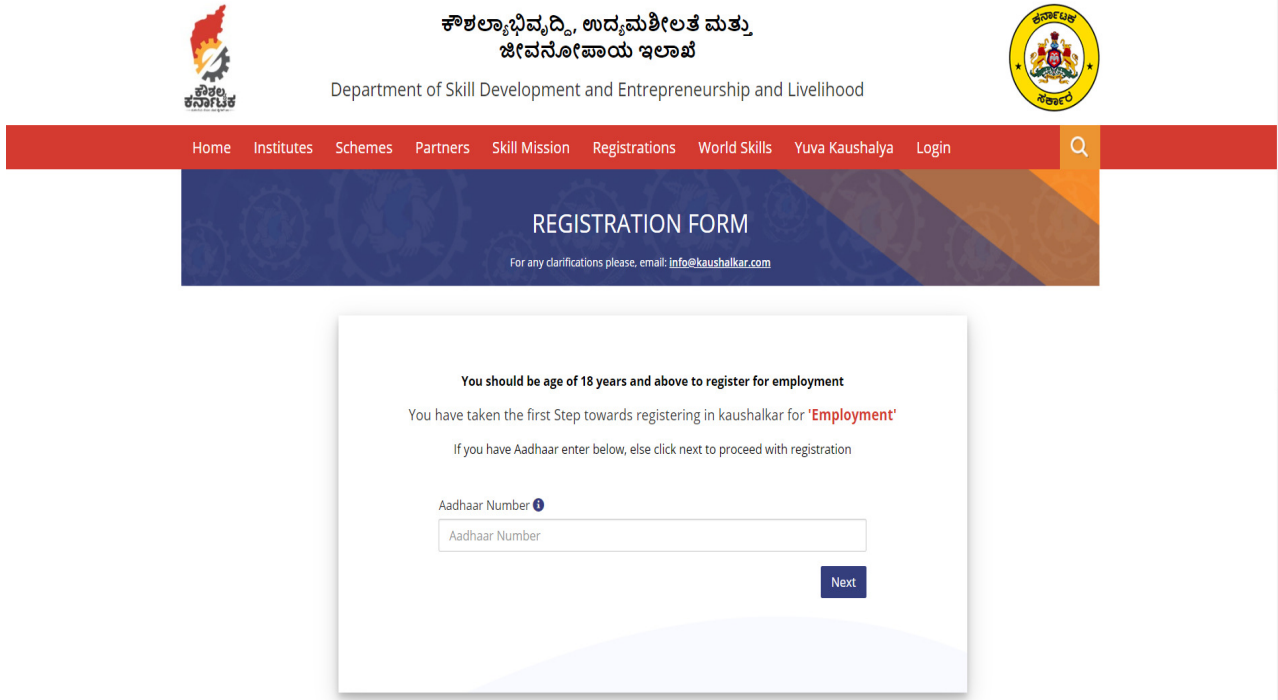1. Visit Kaushalkar.com web portal. Click on Registrations. Choose Aspirant

2. Aspirant has 4 choices as below. To enroll for Skilling – choose Employment
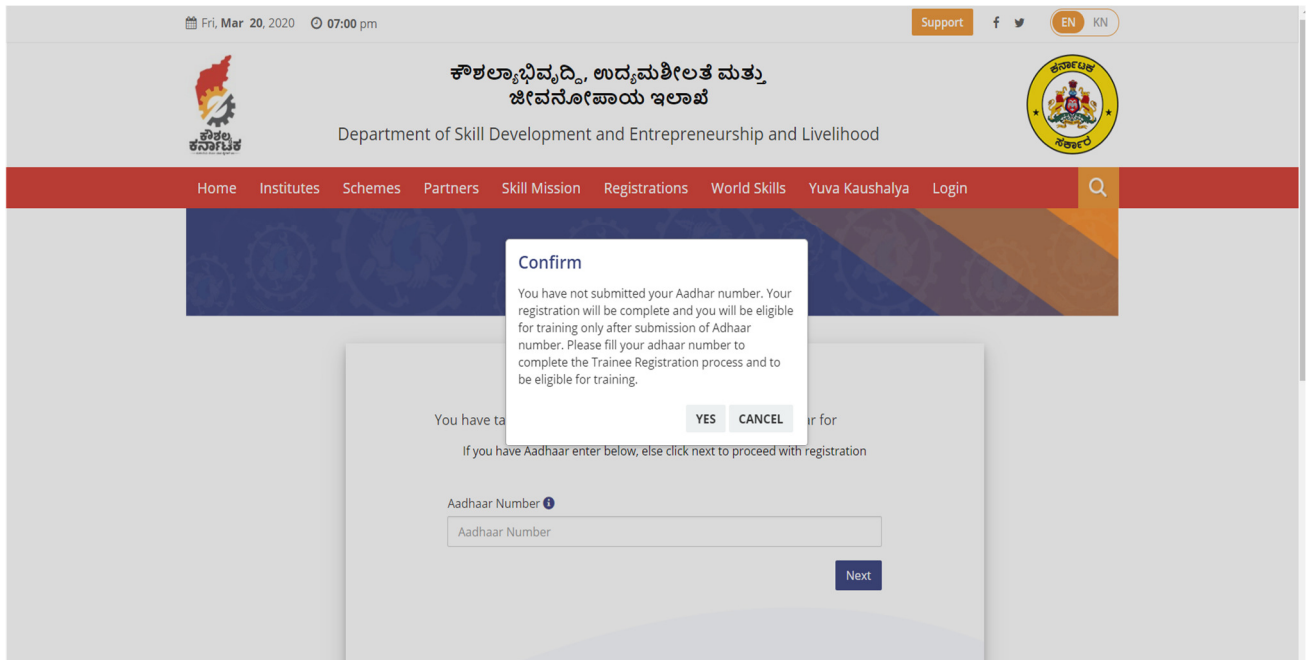
3. You may choose to provide your Aadhaar number. Only aspirants who have provided Aadhaar will be eligible for Skill Training . In case you are already registered, your Kaushalkar registration number (SAF ID) will be displayed on the screen.

4. If you have not provided Aadhaar, you will get a message (as below), please click on Yes to proceed.

5. You will be required to fill all mandatory details

6. In case you are specially abled – please click on ' Yes' under Specially Abled. The Special Abilities as per current act are included

7. If you are an Ex-service personnel – You can choose – Ex-Service Personnel under Special Classification

If you are a Female, the following options will be displayed under Special Classification

8. Please fill the correct address. If your permanent address is same as current address, please click – Yes and the permanent address will auto-fill from current address

ADDRESS

Current Address

Location *	Street Address *	Street Address Line 2
● Urban ○ Rural	Street Address	Street Address Line 2

State *	District *	Taluk *
Select ▾	Select ▾	Select ▾

City * ⓘ	Postal / Zip Code * ⓘ	
City	Postal / Zip Code	

Permanent Address

Is your permanent address same as current address? *
○ Yes ● No

Location *	Street Address *	Street Address Line 2
● Urban ○ Rural	Street Address	Street Address Line 2

State *	District *	Taluk *
Select ▾	Select ▾	Select ▾

City * ⓘ	Postal / Zip Code * ⓘ	

9. Please enter the skills that you possess – you can add upto 20 skills.

Select ▾	Select ▾	N/A ▾

Language of Instruction *
● English ○ Kannada ○ Other

Year of Passing * ⓘ
Year Of Passing. Ex: YYYY

☐ +

Languages Known *	Past Skill Experience ?
None selected ▾	○ Yes ● No

Skills Acquired *(You Can Select Max 20 Skills Only.)
None selected ▾

☐ OneNote
☐ Access
☐ MS Access
☐ Oracle
☐ Teradata
☐ IBM DB2
☐ MySQL

Have You Been Previously Employed *
○ Yes ● No

Proof of Education * ⓘ	Proof of Age* ⓘ
[ ] Upload File	[ ] Upload File

Upload Resume* ⓘ	Any other certification* ⓘ	Profile image* ⓘ
Upload File	Upload File	Upload File

10. You can enter multiple educational qualifications

State *	District *	Taluk *
Select	Select	Select

City *	Postal / Zip Code *	
City	Postal / Zip Code	

EDUCATION

Educational Details

Education *	Stream *	Subject *
Select	Select	N/A

Language of Instruction *
○ English ○ Kannada ○ Other

Year of Passing *
Year Of Passing. Ex: YYYY

Add More Educational Details
+

Languages Known *
None selected

Past Skill Experience ?
○ Yes ○ No

Apprenticeship Sought *(You Can Select Max 5 Skills Only.)
None selected

11. Please enter your employment details.

EMPLOYMENT

Currently Employed
○ Yes ○ No

Have You Been Previously Employed *
○ Yes ○ No

Total Years Of Work Experience *	Name Of Last Employer *	Last Designation *
Total Years Of Work Experience	Name Of Last Employer	Last Designation

Last Drawn Salary In Rs *	Address Of Last Employer *	
Select	Address Of Last Employer	

Add More Employment Details
+

Proof of Experience *
[ ] Upload File

Proof of Education *
[ ] Upload File

Proof of Age*
[ ] Upload File

Upload Resume*
[ ] Upload File

Any other certification*
[ ] Upload File

Profile image*
[ ] Upload File

Applying for Defence services *

12. In case you are Currently employed, you will be asked to fill your details

EMPLOYMENT

Currently Employed

◉ Yes ○ No

Employed From *

Employed From

Name Of Current Employer *

Name Of Current Employer

Current Designation *

Current Designation

Have You Been Previously Employed *

○ Yes ◉ No

Are You Willing To Migrate ?

○ Yes ◉ No

Expected Salary Outside District In Rs

Select ▼

Expected Salary Within District In Rs

Select ▼

Proof of Education * ⓘ

Upload File

Proof of Caste* ⓘ

Upload File

Proof of Age* ⓘ

Upload File

Upload Resume* ⓘ

Upload File

Any other certification* ⓘ

Upload File

Profile image* ⓘ

Upload File

* Send/ Resend OTP ⓘ

13. Migration – Your migration preferences are requested.

Have You Been Previously Employed *

◉ Yes ○ No

Total Years Of Work Experience * ⓘ

Total Years Of Work Experience

Name Of Last Employer *

Name Of Last Employer

Last Designation *

Last Designation

Last Drawn Salary In Rs *

Select ▼

Address Of Last Employer *

Address Of Last Employer

Proof of Experience * ⓘ

Upload File

Are You Willing To Migrate ?

○ Yes ◉ No

Expected Salary Outside District In Rs

Select ▼

Expected Salary Within District In Rs

Select ▼

Proof of Education * ⓘ

Upload File

Proof of Caste* ⓘ

Upload File

Proof of Age* ⓘ

Upload File

Upload Resume* ⓘ

Upload File

Any other certification* ⓘ

Upload File

Profile image* ⓘ

Upload File

14. Please attach all your certificates. An OTP will be sent to your mobile number (as provided during the online registration).

Upon submitting the form, your will receive an SMS and email with details of your SAF number, email ID, new kaushalkar email ID, and password to login.

15. To login to your account, please visit Kaushalkar.com. click on login

16. Enter the username and password that you have received in your SMS/ Email

17. Upon login, you will find all details that you have entered
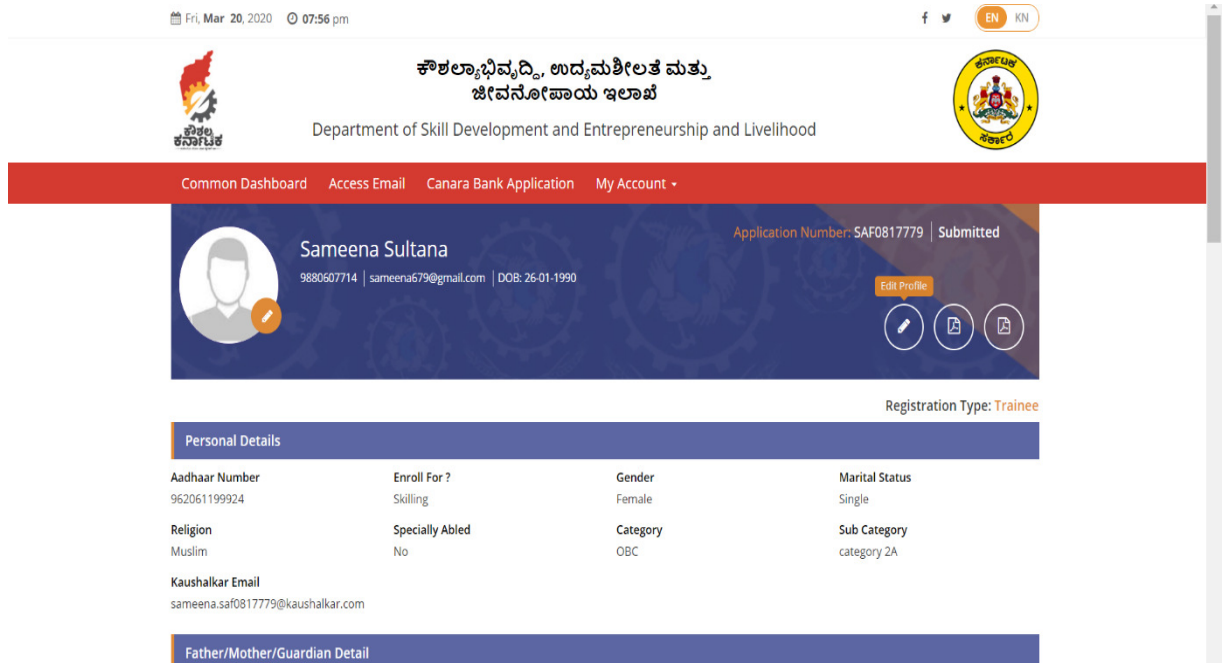
18. In order to edit your profile, you may click on the pencil. You can edit your profile only once. In case you have been selected for training / undergoing training – you cannot edit your profile
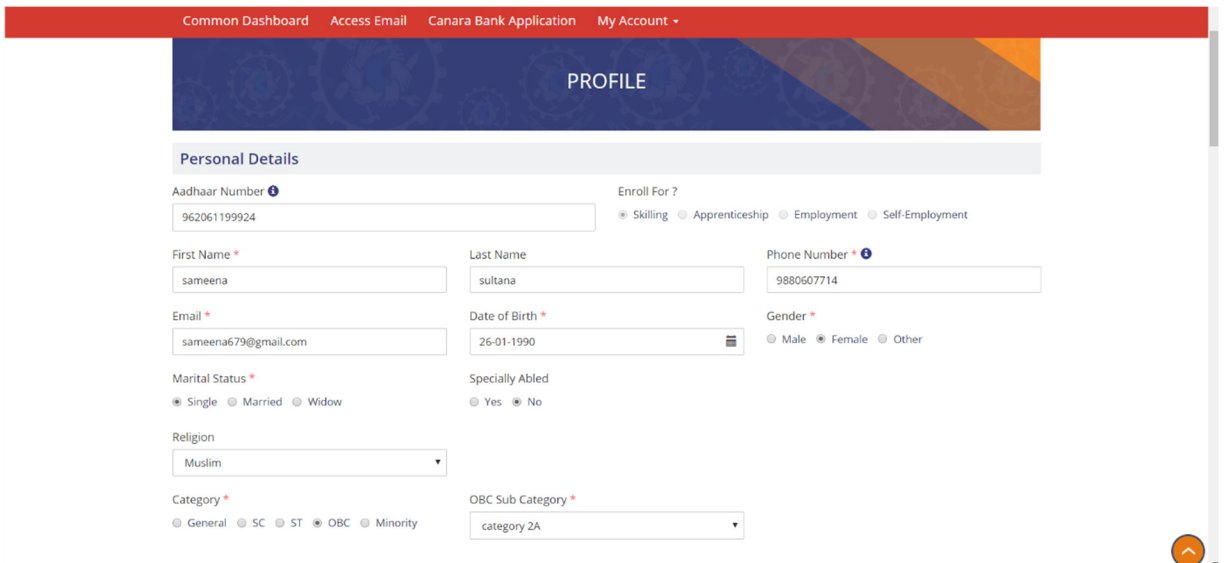
19. Upon clicking the edit option, you can edit your profile (only once)
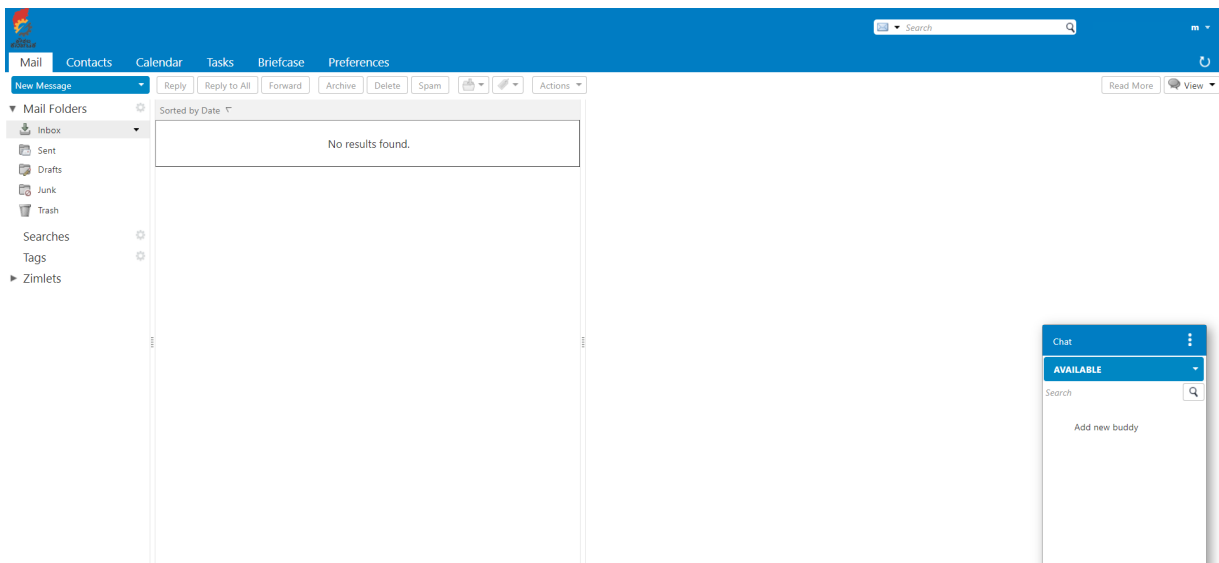
20. You can also download your profile as a PDF, by clicking on the PDF download icon

21. You can access your own email box, XXX@kaushalkar.com by clicking on Access Email. The username and password of your kaushalkar login and your kaushalkar email box are the same.