



**Kaushalya Karnataka**

**Government Department/ Bodies to approve**

**Training Centers/ Batches**

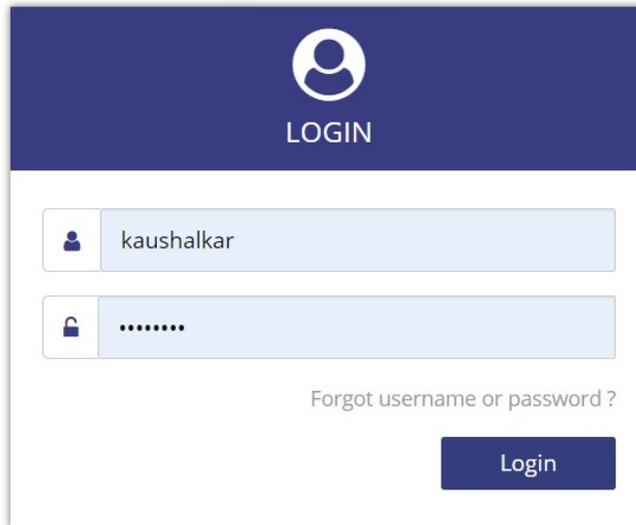
**Date : 11<sup>th</sup> Aug 2019**

## Steps for Approver

**Step 1:** Enter Username

**Step 2:** Enter password & click Login

[Back to Website](#)



LOGIN

kaushalkar

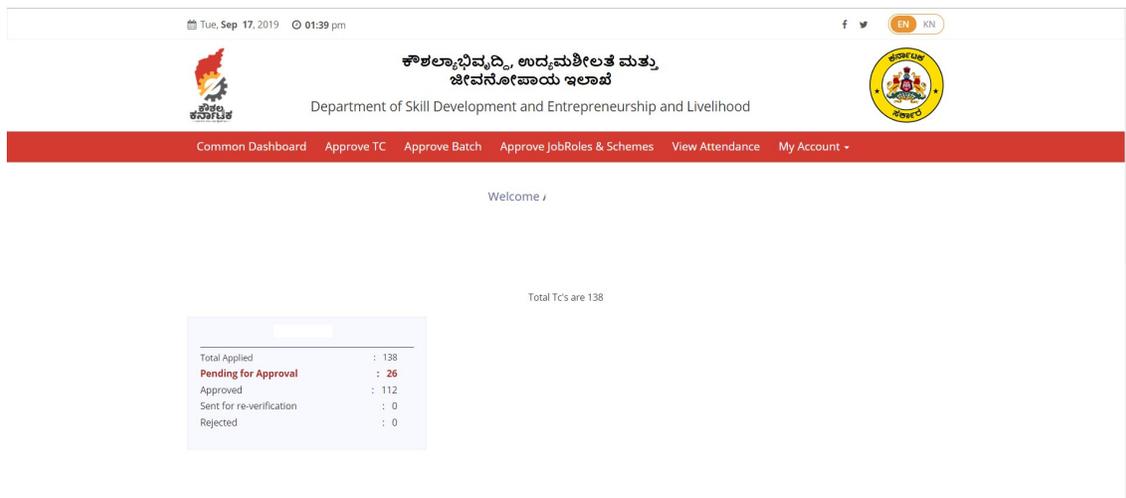
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[Forgot username or password ?](#)

Login

## **Step 4**

Dashboard screen appears as below. There are 3 section – TC approval, For batch Approval, For Job roles and scheme



Tue, Sep 17, 2019 01:39 pm

ಕೌಶಲ್ಯಭಿವೃದ್ಧಿ, ಉದ್ಯಮಶೀಲತೆ ಮತ್ತು ಜೀವನೋಪಾಯ ಇಲಾಖೆ  
Department of Skill Development and Entrepreneurship and Livelihood

Common Dashboard Approve TC Approve Batch Approve JobRoles & Schemes View Attendance My Account

Welcome /

Total TCs are 138

Total Applied	: 138
<b>Pending for Approval</b>	<b>: 26</b>
Approved	: 112
Sent for re-verification	: 0
Rejected	: 0

**Step 5** - First Please click on Job roles and schemes. You will find the below – You may either click approve or reject

TC Spoc Email

TC Aadhar Number

Schemes

Job Roles

Status

Show  entries

Serial Number	Tc Name	TP Name	Job Role	Scheme	Status	Action
GTC0000762	PARTHIV ENTERPRISES	KVTSDC	Retail Sales Associate	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000742	ELEGANT SEVA SAMSTHE BHADRAVATHI	KVTSDC	Domestic Data entry Operator	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000766	AMARESHWARA GRAMEENABHIRUDDI SHIKSHANA MATTU KALYANA SAMSTHE	KVTSDC	Retail Sales Associate	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000696	Elegant Seva Samsthe	KVTSDC	Domestic Data entry Operator	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000770	ACADEMIC INSTITUTE OF COMPUTER EDUCATION SOCIETY	KVTSDC	Domestic Data entry Operator	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000732	swetha vidyasmsthe	KVTSDC	Mobile Phone Hardware Repair Technician	KVTSDC CMKKY	Inactive	<input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>

**Step 6 : Approve TC**

You can either approve, send for reverification or reject.

### Approve Training Centers

**Search Filters**

TC Serial Number

Tc name

Spoc Name

Spoc Mobile

Spoc Email

Aadhar Number

Status

Show  entries

Serial Number	Tc Name	TP Name	Status	Action
GTC0000770			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000766			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000763			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000762			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000761			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>
GTC0000760			Applied	<input type="button" value="Approve"/> <input type="button" value="Re-Verify"/> <input type="button" value="Reject"/> <input type="button" value="View"/> <input type="button" value="Logs"/>

## Step 7: Approve Batch

Click – Approve Batch

Departments: KVTSDC | Training Centers: Select | Schemes: Select | Job Roles: Select

Batch: Select | Status: Submitted | Search

Show 25 entries

Department	TC	Scheme	Job Role	Batch	Batch Count	Status	Action
KVTSDC	ADARSH SKILL DEVELOPMENT TRAINING CENTER	KVTSDC CMKKY	02 TCB0002736	02	30	Saved : 0 Submitted : 30 Confirmed : 0	view
KVTSDC	SEVA INTEGRATED DEVELOPMENT SOCIETY	KVTSDC CMKKY	02 TCB0002447	02	30	Saved : 0 Submitted : 30 Confirmed : 0	view
KVTSDC	SEVA INTEGRATED DEVELOPMENT SOCIETY	KVTSDC CMKKY	Batch 4 TCB0002452	Batch 4	30	Saved : 0 Submitted : 30 Confirmed : 0	view
KVTSDC	SRI CHANDANA VOCATIONAL TRAINING CENTRE	KVTSDC CMKKY	SMO TRAINING 2019 BATCH 1 TCB0002331	SMO TRAINING 2019 BATCH 1	27	Saved : 0 Submitted : 12 Confirmed : 15	view

When you click View, you will get the list of the trainees in the batch. You may approve each of them. To approve them in Bulk, please check the box near confirm, all trainees will be selected, then click confirm.

Note: If batch is more than 25, choose 50 from the Show entries dropdown, before you approve batch.

Confirm | Reject

Show 25 entries

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input type="checkbox"/>	SAF0969948	Pratiksha	pratikshahavale@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969384	ASIYA R	asiyackd@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969655	NAGARATNA V	git.prasan@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969390	SUKANYA M	deepagadwaddar7693@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969383	MEHTAAB S	mehtabpatel10@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0966160	VRUSHALI	vrushalipatil4@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0970034	PRANIT P CHOUGULE	bahubalivhare8847@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0970037	RJPALI R HEGALE	vavrush17@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969975	Priyanka	priyankahot151999@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969754	Vandana	vandanamagadam@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969380	SAVITA B	savitaandani27@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969377	ANJALI M	anil4310@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969399	POORNIMA C	byalepoornima@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969651	ROJA M	sadikmakandar9922@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject
<input type="checkbox"/>	SAF0969657	SAFURABI S	patelsafurabi@gmail.com	BELGAUM	Chikodi	Submitted	view Confirm Reject

From VIEW BATCH page **Apply filters and click on Search** button or click on View button for the option available

**OR**

Click on **View button** after the option

**Animal Husbandry ---- Scheme ---- 2W Delivery Associate ----- Batch A ----- 5**

## VIEW BATCH

### View Batch

**Search Filters**  
Departments:  Training Centers:  Schemes:  Job Roles:   
Batch:  Status:  Search

Show  entries

Show  entries

Department	Scheme	Job Role	Batch	Batch Count	Status	Action
ANIMAL HUSBANDRY	Scheme 1	2W- Delivery Associate	btch1	5	Saved : 2 Submitted : 1 Confirmed : 2	<span style="background-color: #0056b3; color: white; padding: 2px 5px;">view</span>
ANIMAL HUSBANDRY	Scheme 1	2W- Delivery Associate	Batch A	5	Saved : 0 Submitted : 4 Confirmed : 1	<span style="border: 2px solid red; background-color: #0056b3; color: white; padding: 2px 5px;">view</span>

Showing 1 to 2 of 2 entries (filtered from 8 total entries)

Previous 1 Next

From **APPROVE BATCH** page, options are available to

- View ----- Individual Trainees
- Confirm ----- Individual Trainees
- Reject ----- Individual Trainees
- Collectively Approve or Reject a Set of Trainees

# APPROVE BATCH

## Approve Batch

### Search Filters

Trainee Serial Number  Trainee Name  Aadhar  Trainee Email

Trainee Mobile

Show  entries

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input type="checkbox"/>	<a href="#">SAF0001677</a>	mohd ziaul haque	ziaulhaqueaaa@gmail.com	GULBARGA	Sedam	Confirmed	<input type="button" value="view"/> <input type="button" value="Confirmed"/>
<input type="checkbox"/>	<a href="#">SAF0006256</a>	syed zakir	zk188013@gmail.com	RAICHUR	Raichur	Submitted	<input type="button" value="view"/> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input type="checkbox"/>	<a href="#">SAF0040458</a>	Shaheena Banu	zoyashaik658@gmail.com	BELLARY	Hospet	Submitted	<input type="button" value="view"/> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input type="checkbox"/>	<a href="#">SAF0042320</a>	ZAI	ziaulla80@gmail.com	SHIMOGA	Bhadravati	Submitted	<input type="button" value="view"/> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input type="checkbox"/>	<a href="#">SAF0021629</a>	zubair shaukat ali	zubairpeerzade7@gmail.com	UTTAR KANNAD	Ankola	Submitted	<input type="button" value="view"/> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>

Showing 1 to 5 of 5 entries (filtered from 13 total entries)

Previous  Next

### Step 8 : (a to d)

a) To view individual Trainee, click View button & Trainee Details page appears as below.

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input type="checkbox"/>	<a href="#">SAF0001677</a>	mohd ziaul haque	ziaulhaqueaaa@gmail.com	GULBARGA	Sedam	Confirmed	<input type="button" value="view"/> <input type="button" value="Confirmed"/>



## Trainee Details

Serial Number

SAF0042320

First Name

ZAI

Last Name

ULLA

Phone Number

9060002229

Email

ziaulla80@gmail.com

Date of Birth

1987-06-18

Adhaar Number

799448326391

Gender

Male

Marital Status

Married

Religion

Muslim

Category

General

Father/Mother/Guardian Details

Father

First Name

MAHABOOB

Last Name

MIYAN

Current Address: Location

Rural

Street Address

AZAM DAIRA DONABAGHATTA POST

Street Address Line 2

NICHE MOHALLA DONABAGHATTA

State

KARNATAKA

District

SHIMOGA

Taluk

Bhadravati

Village

DONABAGHATTA

Postal / Zip Code

577229

### Step 8:

b) To Confirm a Trainee, select a Trainee from Checkbox as below & click Confirm button.

Confirm

Show  entries

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input type="checkbox"/>	<a href="#">SAF0001677</a>	mohd ziaul haque	ziaulhaqueaaa@gmail.com	GULBARGA	Sedam	Confirmed	<input type="button" value="view"/> <input type="button" value="Confirmed"/>
<input checked="" type="checkbox"/>	<a href="#">SAF0022940</a>	Mohamed	zeeshanmhuzaif13@gmail.com	DAVANGERE	Harihar	Submitted	<input type="button" value="view"/> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input type="checkbox"/>	<a href="#">SAF0021629</a>	zubair shaukat ali	zubairpeerzade7@gmail.com	UTTAR KANNAD	Ankola	Confirmed	<input type="button" value="view"/> <input type="button" value="Confirmed"/>

Message appears as below

• Status Confirmed For Student With Serial Number SAF0022940

### Step 8:

c) To Reject a Trainee, select a Trainee from Checkbox as below & click Reject button

Confirm

Show 25 entries

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input type="checkbox"/>	<a href="#">SAF0001677</a>	mohd ziaul haque	ziaulhaqueaaa@gmail.com	GULBARGA	Sedam	Confirmed	<a href="#">view</a> <input type="button" value="Confirmed"/>
<input type="checkbox"/>	<a href="#">SAF0006256</a>	syed zakir	zk188013@gmail.com	RAICHUR	Raichur	Submitted	<a href="#">view</a> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input checked="" type="checkbox"/>	<a href="#">SAF0042320</a>	ZAI	ziaulla80@gmail.com	SHIMOGA	Bhadravati	Submitted	<a href="#">view</a> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>

Message appears as below



Step 8:

d) Collectively Confirm or Reject a Set of Trainees

Confirm

Show 25 entries

Select	Serial Number	Trainee Name	email	District	Taluk	Status	Action
<input checked="" type="checkbox"/>	<a href="#">SAF0048617</a>	YOGESH	ys733811@gmail.com	BELGAUM	Athni	Submitted	<a href="#">view</a> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input checked="" type="checkbox"/>	<a href="#">SAF0034850</a>	Yashavant	yashavantkhandekar@gmail.com	BELGAUM	Athni	Submitted	<a href="#">view</a> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>
<input checked="" type="checkbox"/>	<a href="#">SAF0040028</a>	PRAMOD	yashunandeshwar@gmail.com	BELGAUM	Athni	Submitted	<a href="#">view</a> <input type="button" value="Confirm"/> <input type="button" value="Reject"/>

Showing 3 to 3 of 3 entries (filtered from 14 total entries)

Confirm

Previous 1 Next