

Model Curriculum

1. Self Employed Tailor

SECTOR: APPAREL, MADE-UP'S AND HOME FURNISHING
SUB-SECTOR: Apparel / MADE-UP'S / HOME FURNISHING
OCCUPATION: Self Employed Tailor
REF ID: AMH/Q1947
NSQF LEVEL: 4



Certificate

CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

APPAREL MADE-UPS HOME FURNISHING SECTOR SKILL COUNCIL

for the

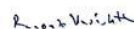
MODEL CURRICULUM

Complying to National Occupational Standards of
Job Role/ Qualification Pack: **'Self Employed Tailor** QP No. **'AMH/Q1947'
NSQF Level 4**

Date of Issuance: **December 15, 2016**

Valid up to: **December 15, 2017**

* Valid up to the next review date of the Qualification Pack



Dr. Roopak Vasishtha
Chief Executive Officer (Apparel
Made-ups Home Furnishing Sector
Skill Council)

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Self Employed Tailor

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Self Employed Tailor”, in the “Apparel, Made Ups and Home Furnishing” Sector/Industry and aims at building the following key competencies amongst the learner.

Program Name	Self Employed Tailor		
Qualification Pack Name & Reference ID.	Self Employed Tailor; AMH/Q1947		
Version No.	1.0	Version Update Date	As per QP
Pre-requisites to Training	Preferably Class 8 th		
Training Outcomes	<ul style="list-style-type: none"> • Draft and cut the fabric • Carry out the process of sewing for dress materials and common household items of textiles • Carry out inspections and alterations to adjust corrections for fittings • Maintain health, safety and security in the tailoring shop • Maintain work area, tools and machines • Comply with industry, regulatory and organizational requirements 		

This course encompasses 6 out of 6 National Occupational Standards (NOS) of “Self Employed Tailor” Qualification Pack issued by “APPAREL, MADE-UPS AND HOME FURNISHING SECTOR SKILL COUNCIL”.

Sr. No	Module	Key Learning Outcomes	Equipment Required
1	Introduction Theory Duration (hh:mm) 02:00 Practical Duration (hh:mm) 00:00 Corresponding NOS Code Bridge Module	<ul style="list-style-type: none"> • Understand Apparel Industry • Understand the Job Responsibilities of an Production Supervisor 	Computer, Computer Peripherals (Optional), Black/white board, marker/chalk, duster
2	Drafting and cutting the fabric Theory Duration (hh:mm) 20:00 Practical Duration (hh:mm) 100:00 Corresponding NOS Code AMH/N1947	<ul style="list-style-type: none"> • Take body measurement of the customer or the product • Select the appropriate tools & materials for drafting • Mark the measurements of a garment on a piece of paper with the help of the tools and make the standard patterns for reference • Cut the paper pattern as per the measurement • Place the cut components of paper for cutting the cloth • Select the appropriate tools & materials for cutting • Measure the length and width of the material/fabric before starting to cut • Ensure there are no defects on the material • Lay the fabric on the table in accordance with fabric grain line, designs, checks or plaids, etc. • Cut the various garment components with precision • Avoid fabric/material wastage while cutting • Organise cut components in a suitable bundle tied together 	Sewing Machines, Sewing kit, Fabric Fabric /trims and accessories swatch file First aid box, cutting table, cutting tools and equipment's, like scissors, shears, etc. seam ripper, garments, made ups and home furnishing articles, Iron and iron table, Types of scales like normal ruler, hip curve, leg curve, L scale, measuring tape tracing wheel, tracing chalk, pen, pencil, eraser, pattern paper roll, Calculator, spec sheets, size charts mannequin(M) as per the garments stitched dexterity test kit Documents sewing machine manual, sewing instructions book, ledger, bill book, inventory register, cost sheet, Bobbin, Bobbin Case, Small screw driver, screws for machines, Hanger, Dustbin, Cleaning Cloth, Sewing Threads, Hand Needle, Machine Needle, Pins & Safety Pins, Dress Maker's

			Pin, Pin Cushion, Students Stools and tables For Sewing, Teacher'S Chair, Trims And Accessories like laces , buttons , zippers, Machine Oils, Fusing, embroidery thread, Scissors(Paper Cutting, Fabric Cutting), packing materials
3	<p>Carry out the process of sewing for dress materials and common household items of textiles</p> <p>Theory Duration (hh:mm) 30:00</p> <p>Practical Duration (hh:mm) 100:00</p> <p>Corresponding NOS Code AMH/N1948</p>	<ul style="list-style-type: none"> • Set machines according to manufacturers' instructions and sewing requirements • Set machine controls for the materials being stitched • Perform a test run to ensure machine is operating correctly • Join cut components by stitching • Carry out hand sewing (kaj making, button fixing, hemming, or basic embroidery etc.) • Make a final cost sheet 	Same as above
4	<p>Carry out inspections and alterations to adjust corrections for fittings</p> <p>Theory Duration (hh:mm) 10:00</p> <p>Practical Duration (hh:mm) 30:00</p> <p>Corresponding NOS Code AMH/1949</p>	<ul style="list-style-type: none"> • Identify methods of garment fitting • Recognise common fitting errors and their solutions • Check fitting of the dress materials onto the customers • Record required alteration needs and instructions on tags or labels and attach them to garments • Carry out alterations as per records 	Same as above

5	<p>Maintain health, safety and security in tailoring shop</p> <p>Theory Duration (hh:mm) 05:00</p> <p>Practical Duration (hh:mm) 10:00</p> <p>Corresponding NOS Code AMH/N1950</p>	<ul style="list-style-type: none"> • Keep vigilance for potential risks and threats associated with shop and its equipments like fire, theft, etc. • Handle tools and equipments like sewing machines, scissors, shears, etc. safely and securely • Keep alert in the shop and during work processes to avoid potential risks and threats • Install basic safety signage in the shop for customer knowledge as well • Undertake first-aid, fire-fighting and emergency response training 	<p>Student's Chair with Table Arm, Teacher's Table, Boxes for storing Items, Black/White Board, White Board Marker/chalk, Labels and Stickers, Metallic Cupboard, documents related to health and safety measures</p>
6	<p>Maintain Work Area , Tools and machines</p> <p>Theory Duration (hh:mm) 05:00</p> <p>Practical Duration (hh:mm) 10:00</p> <p>Corresponding NOS Code AMH/N0102</p>	<ul style="list-style-type: none"> • Handle materials, machinery, equipment and tools safely and correctly • Use correct lifting and handling procedures • Use materials to minimize waste • Maintain a clean and hazard free working area • Maintain tools and equipment • Carry out running maintenance within agreed schedules • Carry out maintenance and/or cleaning within one's responsibility • Report unsafe equipment and other dangerous occurrences • Ensure that the correct machine guards are in place • Work in a comfortable position with the correct posture • Use cleaning equipment and methods appropriate for the work to be carried out • Dispose of waste safely in the designated location • Store cleaning equipment safely after use • Carry out cleaning according to schedules and limits of responsibility 	<p>Sewing Machines Sewing kit, Fabric Fabric /trims and accessories swatch file First aid box, cutting table, cutting tools and equipment like scissors, shears, etc. seam ripper, garments, made ups and home furnishing articles, Iron and iron table, Types of scales like normal ruler, hip curve, leg curve, L scale, measuring tape tracing wheel tracing chalk, pen, pencil, eraser, pattern paper roll Calculator spec sheets, size charts, mannequin(M) as per the garments stitched, dexterity test kit, Documents sewing machine manual, sewing instructions book, ledger, bill book, inventory register, cost sheet</p>
7	<p>Comply with industry, regulatory and organizational requirements</p> <p>Theory Duration (hh:mm) 05:00</p> <p>Practical Duration (hh:mm) 05:00</p>	<ul style="list-style-type: none"> • Carry out work functions in accordance with legislation and regulations, organizational guidelines and procedures • Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel • Apply and follow these policies and procedures within your work practices • Provide support to your supervisor and team members in enforcing these considerations • Identify and report any possible 	<p>Documents related to the subject</p>

	Corresponding NOS Code AMH/N0104	deviation to these requirements <ul style="list-style-type: none"> • Understand importance of being an entrepreneur • Understand concepts of tailor shop economics like book keeping, inventory management • Understand importance of documentation • Identify various registers and documents required • Complete documentation appropriately 	
8	Soft Skills Theory Duration (hh:mm) 02:00 Practical Duration (hh:mm) 02:00 Corresponding NOS Code Bridge Module	<ul style="list-style-type: none"> • Understand importance of effective communication • Communicate effectively with others • Identify and follow personal grooming and hygiene • Follow organization procedures and maintain personal health and hygiene and avoid habits like ghutka, tobacco etc. • Interact effectively in a group • Manage time effectively • Understand importance of resume and prepare your resume • Prepare for interviews 	Black/whiteboard, marker/chalk, duster
9	First aid and CPR Theory Duration (hh:mm) 01:00 Practical Duration (hh:mm) 03:00 Corresponding NOS Code Bridge Module	<ul style="list-style-type: none"> • Identify methods of first aid • Undertake basic first aid, • Undertake basic CPR 	First Aid Kit, CPR mannequin
	Total Duration 340 hrs. Theory Duration 80 hrs. Practical Duration 260 hrs.	<u>Unique Equipment Required</u> Patter paper roll, trims and accessories including embroidery threads	

Grand Total Course Duration: **340 Hours**

(This syllabus/ curriculum has been approved by APPAREL, MADE-UP'S AND HOME FURNISHING SECTOR SKILL COUNCIL)

Trainer Prerequisites for Job role: “Self Employed Tailor” mapped to Qualification Pack: “AMH/Q1947, version 1.0”

Sr. No.	Area	Details
1	Job Description	To deliver accredited training service, mapping to the curriculum detailed above, in accordance with Qualification Pack “Q1947”
2	Personal Attributes	The candidate should have aptitude for conducting training, pre /post work to ensure competent, employable candidates at the end of training. Strong communication skills, interpersonal skills, ability to work as team; diligent and is passionate for maintaining the quality in content and training delivery methodology. Candidate should have basic understanding of English language; however this should not be a restrictive criterion as long as the candidate is willing and open to learn. He/she must be able to speak, read and write in the local language.
3	Minimum Educational Qualifications	ITI/Diploma/AMT, from NIFT, or any other polytechnic/institute in the core subject.
4a	Domain Certification	Certified for Job Role: “Self Employed Tailor” mapped to QP: “AMH/Q1947”, version 1.0. Minimum accepted score as per SSC guidelines is 80%.
4b	Platform Certification	Recommended that the Trainer is certified for the Job Role: “Trainer”, mapped to the Qualification Pack: “SSC/Q1402” with scoring of minimum 80%.
5	Experience	<p>Experience: The candidate should have a minimum of 3 years of professional and industrial experience. He should be able to communicate in English and local language. He should have knowledge of equipment, tools, material, Safety, Health & Hygiene.</p> <p>* The minimum required experience could be relaxed by the vigilance committee of AMHSSC, if the concerned candidate possesses qualification from premium institutes , like NID, NIFT etc.</p>

Annexure: Assessment Criteria

Assessment Criteria for Self Employed - Tailor	
Job Role	Self Employed Tailor
Qualification Pack	AMH/Q1947, version 1.0
Sector Skill Council	APPAREL, MADE-UP'S AND HOME FURNISHING

Sr. No.	Guidelines for Assessment
1	Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2	The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3	Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
4	Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
5	To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP
6	In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

Assessable Outcome	Assessment Criteria	Total Marks	Marks Allocation			
			Out Of	Theory	Skills Practical	Viva
1. AMH/N1947 (Drafting and cutting the fabric)	PC1. Take body measurement of the customer or the product	85	9	3	5	1
	PC2. Select the appropriate tools and materials for drafting		8	2	5	1
	PC3. Mark the measurements of a garment on a piece of paper with the help of the tools and make the standard patterns for reference		10	3	7	0
	PC4. Cut the paper pattern as per the measurement		12	2	10	0
	PC5. Place the cut components of paper for cutting the cloth		7	1	5	1
	PC6. Select the appropriate tools and materials for cutting		10	2	7	1
	PC7. Measure the length and width of the material/fabric before starting to cut		8	1	7	0
	PC8. Ensure there are no defects on the material		4	1	3	0
	PC9. Lay the fabric on the table in accordance with fabric grain line, designs, checks or plaids, etc.		4	0	3	1
	PC10. Cut the various garment components with precision		6	0	5	1
	PC11. Avoid fabric/material wastage while cutting		3	0	3	0
	PC12. Organise cut components in a suitable bundle tied together		4	1	3	0
		Total	85	16	63	6
2. AMH/1948 (Carry out the process of sewing for dress materials and common household items of textiles)	PC1. Set machines according to manufacturers' instructions and sewing requirements	110	18	7	10	1
	PC2. Set machine controls for the materials being stitched		17	5	10	2
	PC3. Perform a test run to ensure machine is operating correctly		21	5	15	1
	PC4. Join cut components by stitching		22	5	14	3
	PC5. Carry out hand sewing (kaj making, button fixing, hemming, basic embroidery etc.)		20	6	12	2
	PC6. Make a final cost sheet		12	7	4	1
		Total	110	35	65	10

3. AMH/N1949 (Carry out inspections and alterations to adjust corrections for fittings)	PC1. Check fitting of the dress materials onto the customers	50	17	3	13	1
	PC2. Record required alteration needs and instructions on tags or labels and attach them to garments		15	9	5	1
	PC3. Carry out alterations as per records		18	6	12	0
		Total	50	18	30	2
4. AMH/N1950 (Maintain health, safety and security in the tailoring shop)	PC1. Keep vigilance for potential risks and threats associated with shop and its equipment's like fire, theft, etc.	30	6	2	3	1
	PC2. Handle tools and equipment's like sewing machines, scissors, shears, etc. safely and securely		5	2	2	1
	PC3. Keep alert in the shop and during work processes to avoid potential risks and threats		7	3	3	1
	PC4. Install basic safety signage in the shop for customer knowledge as well		6	2	3	1
	PC5. Undertake first-aid, fire-fighting and emergency response training		6	2	3	1
		Total	30	11	14	5
5. AMH/N0102 (Maintain work area, tools and machines)	PC1. Handle materials, machinery, equipment and tools safely and correctly	40	3	0	2	1
	PC2. Use correct lifting and handling procedures		3	1	2	0
	PC3. Use materials to minimize waste		3	1	1	1
	PC4. Maintain a clean and hazard free working area		3	0	2	1
	PC5. Maintain tools and equipment's		2	0	2	0
	PC6. Carry out running maintenance within agreed schedules		4	1	2	1
	PC7. Carry out maintenance and/or cleaning within one's responsibility		2	0	2	0
	PC8. Report unsafe equipment and other dangerous occurrences		3	2	1	0
	PC9. Ensure that the correct machine guards are in place		3	0	2	1
	PC10. Work in a comfortable position with the correct posture		2	0	2	0

	PC11. Use cleaning equipment and methods appropriate for the work to be carried out		4	1	2	1
	PC12. Dispose of waste safely in the designated location		2	0	2	0
	PC13. Store cleaning equipment safely after use		2	0	2	0
	PC14. Carry out cleaning according to schedules and limits of responsibility		4	1	2	1
	Total		40	7	26	7
6. AMH/N0104 (Comply with industry, regulatory and organizational requirements)	PC1. Carry out work functions in accordance with legislation and regulations, organizational guidelines and procedures	35	7	4	2	1
	PC2. Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel		5	3	1	1
	PC3. Apply and follow these policies and procedures within your work practices		7	3	3	1
	PC4. Provide support to your supervisor and team members in enforcing these considerations		8	3	4	1
	PC5. Identify and report any possible deviation to these requirements		8	5	2	1
	Total		35	18	12	5
Grand Total			350	105	210	35



Apparel Made-ups and Home Furnishing Sector Skill Council
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