



Invite for Expression of Interest (EOI)

Karnataka Skill Development Corporation (KSDC) invites Expression of Interest (EOI) from interested and eligible Agencies for submission of proposals to impart training in advanced courses for the “Kalike Jothege Kaushalya” program under CMKKY 2023-24

EOI No: KSDC/KJK/CR-04/2023-24

Date: 27-09-2023

**KARNATAKA SKILL DEVELOPMENT CORPORATION (KSDC)
SKILL DEVELOPMENT, ENTREPRENEURSHIP AND LIVELIHOOD DEPARTMENT (SDEL)
GOVERNMENT OF KARNATAKA**

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Managing Director	22
Karnataka Skill Development Corporation 3 rd Floor, Kaushalya Bhawan	22
Near Dairy Circle, Bannerghatta Road Bangalore – 560029	22
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Disclaimer

All information contained in this invite for Expression of Interest (Eoi) provided / clarified are in good interest and faith. This is not an agreement and is not a bid or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this RFP document, the interested firms shall satisfy themselves that the document is complete in all respects. The information is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required. Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied with the RFP Document.

Neither KSDC nor their employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of KSDC or their employees and Bidder or otherwise arising in any way from the selection process for the Assignment.

Particulars	Details
Reference no. and date	EOI No: KSDC/KJK/CR-04/2023-24 Dated 27 th September 2023
EOI Title	Selection of Agencies to impart training in advanced courses for the “Kalike Jothege Kaushalya” program under CMKKY 2023-24
EOI issued by:	Karnataka Skill Development Corporation
Mode of Proposal Submission	The EOI document may be downloaded from the Kaushalya Karnataka portal www.kaushalkar.com at no cost. Reference Number must be mentioned in proposal. The proposal has to be submitted physically to KSDC Office.
Clarification regarding RFE	All queries to be sent on eo_i_rfp@kaushalkar.com
Last Date & Time of Submission of proposal	1600 Hours on 16th October 2023
Earnest Money Deposit (EMD)	- Agency must submit Refundable Earnest Money Deposit (EMD) @ Rs. 2.00 lakhs per Agency in the form of Demand Draft issued in favour of Karnataka Skill Development Corporation, Bangalore and payable at Bangalore from any of the nationalized Scheduled commercial Bank to be submitted in original at KSDC Office at Bangalore. - The EMD of the unsuccessful agency would be returned (without interest) within 30 days of decision of rejection. In case of shortlisted agency, the demand draft would remain with KSDC till signing of MoU.
Contact Person	Executive Director, KSDC Email ID: eo_i_rfp@kaushalkar.com Ph: 080-29550555

Note:

KSDC reserves the right to amend any or all conditions of this RFP before the last date of submission of proposals or to change the above schedule at any time, without assigning any reason(s).

1. Introduction

Like many other countries, India is blessed with a demographic dividend and so is Karnataka. Govt. of Karnataka's current focus is on skills development and creating jobs. Karnataka is an example of a fine balance of modern industrial development, knowledge, skills and a responsive government. It is one of the first states in the country to set up and activate District skill missions for bottom-up approach in design and implementation of Skill Development programmes. With the launch of demand-driven PMKVY 3.0, SANKALP, Talent Acceleration Programmes (TAP), CMKKY scheme in the state, Karnataka has improved its focus on implementation of demand-driven skilling interventions with the larger involvement of district skill committees in mobilization, counselling, industry engagement & partnerships, convergence etc.

Karnataka has been a key player in skilling arena in the past years across the country with its best-in-class initiatives in skill development and entrepreneurship, increased focus on quality of education and broader coverage of its skilling programmes across the state. Since its inception in 2016, Karnataka Skill Mission has come a long way to empower the youth by providing them with improved skills, knowledge and employment opportunities to fuel the growth of the State. The Department of Skill Development, Entrepreneurship and Livelihood (SDEL) created in 2016 has been coordinating all skill development efforts across the state, removing the gap between demand and supply of skilled manpower, building professional and technical training structures, upgrading skills, creating new skills and innovative thinking not only for existing jobs, but also for jobs to be created.

Karnataka Skill Development Corporation (KSDC)

KSDC is the umbrella body for all skill development, entrepreneurship and livelihood initiatives of the State. State Government has designated KSDC as nodal agency for conducting skill training programmes in the state.

Mission

- Shall have an institutional mechanism and implementation framework that ensures an effective **CONVERGENCE**. The programs and schemes of different line departments of the Government of Karnataka, Government of India, Industry sector, skill councils, civil society and bilateral/multilateral agencies and other organizations will be converged at the implementation level for achieving the policy goal and ensure the best services to the primary stakeholders.
- Shall ensure **QUALITY** in the training curriculum and course materials to meet the standards of the employer agencies and market needs. Shall improve certification norms for augmenting employability and free movement of the workforce;
- Shall encourage **INNOVATION** both in idea as well as in implementation process so that the ideas are translated to productive action
- The institutional structure would operate in a mission mode having an eclectic mix of people from Government, Industry, Civil Society, Academia Banking and Commerce Institutions

Nodal Agency for Skilling

The Government has decided to integrate various skill building programmes implemented by different departments to ensure the effectiveness of Skill Training activities. The vision of the Government was to bring in a centralized system of selecting

and monitoring skill training courses and institutions besides tracking the trainees till they get employed. Hence the Government has declared the Karnataka Skill Development Corporation as a Nodal Agency for entire state in the year 2016.

This ensured adopting common standard framework of programmes and fee structures, by which overlapping, or duplication of efforts and wastage of resources will be avoided. This declaration helps in creating synergy among different departments engaged skill development activities.

Objective

KSDC invites the Expression of Interest (EOI) from various Captive Employers / Leading Industry Players / Industry/Existing CMKKY Training Partners under KSDC, to impart training in courses for “Kalike Jothege Kaushalya” program under CMKKY 2023-24 by Karnataka Skill Development Corporation (KSDC).

2. About Kalike Jothege Kaushalya Program

The "Kalike Jothege Kaushalya" program, in alignment with the Government of Karnataka's visionary Budget 2023-24 objectives, represents a transformative initiative aimed at fostering a dynamic collaboration between industry and academia. At its core, this program is dedicated to infusing the education system with skill-based learning, thereby equipping students with the essential employability skills necessary to thrive in the 21st-century workforce. Students engaged in this program have the unique opportunity to cultivate these skills concurrently with their pursuit of academic degrees in colleges. Through strategic partnerships with industry leaders, students are imparted with market-oriented expertise, ensuring that their education is not only theoretical but also practical.

This fusion of classroom instruction and hands-on experience elevates the overall learning journey of students. Moreover, the program offers students a pathway to gain industry certifications, fosters career readiness with a focus on both soft and hard skills, provides mentorship from experts in both industry and academia, and opens doors to expanded opportunities. For faculty members, it enhances teaching quality, facilitates curriculum updates, enriches learning resources, improves student placement prospects, and offers avenues for research and collaboration. Simultaneously, the program benefits industries by granting access to a pool of skilled graduates, readying candidates for immediate industry integration, fostering collaborative partnerships between the industrial and academic spheres, providing tailored training solutions, and driving innovative solutions for the modern economy. The "Kalike Jothege Kaushalya" program is a visionary step towards nurturing a skilled and dynamic workforce for the future while fortifying the ties between education and industry in Karnataka.

The courses listed in the annexure are meticulously curated and represent the key skill development areas that the project implementing agency should focus on. These courses have been selected to align with the core objectives of the "Kalike Jothege Kaushalya" program, ensuring that students receive training in the most vital industry-relevant skills. It is imperative that the project implementing agency offers these courses to students to enhance their employability and prepare them for success in the modern workforce. These courses are designed to provide practical exposure, industry certifications, and career readiness, making them an integral part of the program's holistic approach to skill development. Therefore, the courses listed in the annexure should be prioritized by the project implementing agency to achieve the program's goals effectively.

3. General Terms & Conditions:

a) Governing Law

The Empanelment Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Bangalore shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Empanelment Process.

b) Confidentiality

1. Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising KSDC in relation to, or matters arising out of, or concerning the Empanelment Process.
2. KSDC will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. KSDC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or KSDC.

c) Legal fees and Duties

The successful bidder shall be entirely responsible for stamp duties, license fees, and other such levies imposed.

d) Change in Laws and Regulation

Unless otherwise specified in the Contract, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the successful Bidder has thereby been affected in the performance of any of its obligations under the Contract.

e) Force Majeure

The successful bidder shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. Force Majeure shall not cover the price fluctuation of components.

For purposes of this clause, Force Majeure means an event or situation beyond the control of the successful bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the successful bidder. Such events may include, but not be limited to, acts of KSDC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the successful Bidder shall promptly notify KSDC in writing of such condition and the cause thereof. Unless otherwise directed by KSDC in writing, the successful Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

f) Change orders and Contract Amendments

KSDC may at any time order the successful bidder to make changes within the general

scope of the Contract, in any one or more of the following:

1. The place of service delivery.
2. The related services to be provided by the successful bidder.

If any such change causes an increase or decrease in the cost of, or the time required for, the successful bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the successful bidder for adjustment under this Clause must be asserted within 45 days from the date of the successful bidder's receipt of KSDC's change order.

g) Termination

KSDC, at its discretion, can terminate the appointment of agency earlier than the expiry of One (1) year period in the event of failure of Agency to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the Agency.

h) Payment upon Termination

KSDC may consider making a payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it, if such part is of economic utility to the KSDC.

i) Applicable laws

1. The Contract shall be interpreted in accordance with the laws prevalent in India
2. Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the Department about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the Department and its employees/ officers/staff/ personnel/representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Department and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the Department will give notice of any such claim or demand of liability within reasonable time to the bidder.

All legal disputes are subject to the jurisdiction of Civil Courts Bangalore only.

j) General Terms of Proposal Submission

1. Each Bidder must submit a single proposal.

2. Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under KSDC is NOT allowed for any Organization/promoters of organization
 3. One Application per applicant can cover multiple districts. Each district proposed by an applicant should contain the details of the sector for training along with job roles in which the applicant organization wishes to conduct trainings.
 4. The applicant organization once selected will be allocated targets and will be monitored for quality aspect of processes involved in training.
 5. KSDC does not guarantee target allocation to any/all organizations/Agency's applying through this EoI.
 6. KSDC shall in no case be responsible or liable for the costs/expenses being incurred by the Agency while applying regardless of the conduct or the outcome of the process.
 7. KSDC shall receive the proposal in accordance with the terms set forth in this EOI and other documents that may be provided by KSDC pursuant to this EOI as amended/clarified from time to time by KSDC.
 8. Bidders shall not have a conflict of interest ("Conflict of Interest") that affects the Empanelment Process or any sanction of work that may follow. Any Bidder found to have a Conflict of Interest is liable to be disqualified.
 9. Any misrepresentation shall lead to disqualification of the Bidder.
 10. KSDC will not return any proposal or any information provided along therewith. KSDC reserves the right to verify all statements, information and documents submitted by the Bidder in response to the EOI. Failure of KSDC to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of KSDC there under.
- k) Failure to agree with the Terms & Conditions of the EOI
Failure of the bidder to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of empanelment
- l) Right to accept and to reject any or all Proposals
1. Notwithstanding anything contained in this EoI, KSDC reserves the right to accept or reject any proposal and to annul the Empanelment Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
 2. In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Bidder or that the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by KSDC to the Bidder, without KSDC being liable in any manner whatsoever to the Bidder.

4. Financial Outlay and Payment Terms:

Year	Total Target	Duration of Training	Cost Per Hour of training	Cost Per Candidate	Total Cost of the Project
1 st sem of the FY	36000	50 Hours	40	Rs. 2000	Rs. 7,20,00,000
2 nd sem of the FY	36000	50 Hours	40	Rs. 2000	Rs. 7,20,00,000

- The cost of the project mentioned is inclusive of the taxes
- All the payments will be made to the Agency under CMKKY 2023-24
- A pre-receipted bill in triplicate along with certificate of satisfactory delivery will have to be submitted by the agency.
- The payment is subject to the training administered for the actual number of students based on the attendance certified by the principals of respective colleges.
- Payments shall be subject to deductions of any amount for which the agency is liable under the empanelment or EoI conditions. Further, all payment shall be made, subject to deduction of tax, deduction at source as per Income tax act/rules and /or any other government orders.
- Payments will be made after submission of bills and necessary certifications by the competent authority.
- No interest is payable for late payment (if any) and for whatsoever reasons.

5. Other Tenets

- Agencies who are appointed for this program will be automatically qualified for Provisional Empanelment and allocation of target shall be done based on but not limited to their infrastructure, training capacity, past performance, geographical operation, etc.
- Agencies with higher capacity in terms of their infrastructure, quality training etc. shall be preferred irrespective of their presence on Kaushalkar portal.
- Final number of Agencies selected for implementation is the discretion of KSDC.
- Shortlisted Agencies may be required to make a presentation to the KSDC for technical evaluation.
- Final selection of Agency/s will be done by the Project Approval Committee (PAC) formed by KSDC.
- KSDC reserves the right to amend any or all conditions of this EoI before the last date of submission of proposals or to change the above schedule at any time, without assigning any reason(s).
- Shortlisted agencies based on the eligibility criteria shall be called for the presentation before the project approval committee (PAC).
- Implementation, monitoring, reporting, Payment Terms and Pay-out mechanism in the programme shall be governed as per the CMKKY Guidelines & Cost Common Norms Notification issued by MSDE. Please visit www.kaushalkar.com to download the guidelines.

6. Selection Process of the Agency

i. Application Process

KSDC invites the Expression of Interest (EOI) from various Captive Employers / Leading

Industry Players / Existing Training Partners empaneled with KSDC or NSDC to impart training in the courses under Kalike Jothage Kaushalya.

Interested Agencies would be required to strictly adhere to the following instructions:

Documents to submit: NO document other than the following list, will be considered for validation of proposal

Sl. No.	Description of the Document
1	Covering Letter as per Annexure 2 of Eol document
2	Agency's Details as per Annexure 3 of Eol document
3	Certificate of the Proprietorship/ Partnership Deed/ Incorporation of Company & Memorandum & Articles of Association / Registration of Society / Trust / Association (Copy)
4	Pan Card (Copy)
5	Income Tax Return Acknowledgement Copy
6	Agency's Financial Details as per Annexure 4
7	Declaration for not being blacklisted as per Annexure 5 of Eol Document
8	PIA's Training Centre Details along with supporting documents as mentioned in Annexure 6 of Eol Document
9	Power of attorney in favour of authorized signatory for signing the Eol application
10	Proposed Annual Action Plan as per Annexure 7

Note: All documents submitted in response to the Eol should be signed and sealed by Authorized representative and signatory on company's letterhead.

In case the agency does not submit any of the aforesaid supporting documents, the related data provided in the proposal will not be considered for the concerned parameters.

Interested applicants must submit the above-mentioned documents physically along with covering letter and action plan to the address mentioned below.

To
Managing Director
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan
Near Dairy Circle, Bannerghatta Road Bangalore – 560029

The Envelope should contain the heading as: "RESPONSE TO EOI TO IMPART TRAINING IN THE COURSES IDENTIFIED UNDER KALIKE JOTHEGE KAUSHALYA" and should reach KSDC office latest by **15th October 2023 by 16:00 HRS (4:00 PM)**.

NOTE: NO EOIs SHALL BE ENTERTAINED POST THE END DATE AND TIME AS SPECIFIED ABOVE

ii. Eligibility Criteria:

Sl. No.	Criteria	Minimum Requirement	Basis of Evaluation	Maximum Marks
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1	Number of Year of Existence (As on the date of EOI Published)	3 Years	>= 8 years – 10 Marks; >= 5 years and < 8 years – 10 Marks; >= 3 Years and < 5 years – 05 Marks;	10
2	Organization's presence in Karnataka (Registered Office / Branch Office / Self-Owned Operational Training Centre)	NA	PIA to submit relevant documents	NA
3	For KSDC or NSDC empaneled TPs, Experience of Project Implementation in field of Skill Development approved by Government of Karnataka/ KSDC Programs (Including CMKKY and PMKVY) in last three Years	1000 Trainees	>= 2000 trainees – 20 Marks; >= 1500 trainees and < 2000 – 10 Marks; >= 1000 trainees and < 1500 trainees – 05 Marks;	20
4	PIA must have prior experience in training in sectors being applied in the EOI	500 Candidates	>= 2000 trainees – 30 Marks; >= 1500 trainees and < 1000 – 20 Marks; >= 1000 trainees and < 500 trainees – 10 Marks;	30
5	Consolidated Financial Turnover for 3 consecutive years (FY 2019-20, 2020-21, 2021-22)	1 crore	>= 3 Cr –10 Marks; >= 1 Cr and < 2 Cr – 05 Marks;	10
6	Agency possessing the OEM software and licenses for enlisted courses	NA	NA	10
7	Presentation (only for those who score above 60 out of first 6 parameters in this list)	NA	Discretion of committee	20
Total				100

Note: Applicants who score above 60 marks out of the first 6 parameters in the above list will be shortlisted for presentation before the selection committee where they are expected to present their plan of action and other project related details.

Based on the applications received, KSDC shall evaluate the documents submitted by the applicants along with the EOI. Where there is a requirement for clarifications, the official designated from KSDC shall through email/ letter request for such clarifications in writing. Response to such requirement should be submitted within 5 business days of such communication from KSDC.

The selection process will be based on the evaluation by KSDC and shall involve document-based evaluation of the Technical Capability.

iii. Duration of Engagement

The duration of the engagement will be one year. The extension of Agency engagement will be subject to management review and performance. The KSDC reserves all the rights

to discontinue Agency at any time in case of non-performance without any notice.

7. Clarifications

- a. Bidders requiring any clarification on the EoI may notify KSDC in writing or by letter and/or e-mail to eoi_rfp@kaushalkar.com
- b. KSDC shall endeavor to respond to the queries within the period specified therein through letter/e-mail. However, KSDC reserves the right not to respond to any question(s) or provide any clarification(s), at its sole discretion, and nothing in these Clauses shall be taken or read as compelling or requiring KSDC to respond to any question or to provide any clarification.
- c. KSDC may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by KSDC shall be deemed to be part of the EoI. Verbal clarifications and information given by KSDC, or its employees or representatives shall not in any way or manner be binding on KSDC.

8. Amendments

- a. At any time prior to the deadline for submission of Proposals, KSDC may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the EOI by the issuance of Addenda.
- b. Any Addendum thus issued will be uploaded on the website. KSDC will post the addendum/replies to the queries on the KSDC website without identifying the source of queries.
- c. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, KSDC may, at its own discretion, extend the timelines mentioned having due regard for the time required by the Bidders to address such amendment.

9. Scope of Work for bidders

- Identify current trends and demands in the relevant industry or field and collaborate with subject matter experts to update or create curriculum content.
- Ensure that the content covers the latest industry practices and technologies.
- Align the curriculum with educational standards and learning objectives.
- Recruit qualified trainers or instructors with expertise in the subject matter.
- Provide comprehensive training to instructors on the course content, teaching methods, and technology.
- Deploy trained trainers to appropriate locations or online platforms for course delivery.
- Develop a detailed project timeline with clear milestones and allocate resources and monitor progress regularly.
- Ensure that curriculum development, trainer recruitment, and course delivery adhere to the established schedule.
- Design various types of assessments as per industry demand to evaluate different aspects of learning.
- Issue certificates to students who successfully meet the course requirements.
- Collaborate with Universities/relevant Govt bodies in the credit conversion process by offering guidance and support.
- Provide documentation and evidence of course content and assessment criteria for credit evaluation.
- Define whether the course should be delivered entirely online, in-person (offline), or through a hybrid model.

Payment to the Agency will be made in 4 installments.

Installment	Proportion of Project Cost	Payment Release Condition
1	25 %	On commencement of the 1 st course
2	25 %	On completion of the 1 st course
3	25 %	On commencement of the 2 nd course
4	25 %	On completion of the 2 nd course

ANNEXURE 1 – List of Courses to be Trained

SI No	Courses/Skills	Topics/Content to be included
1	Animation	Fundamentals of Animation Principles of Motion Traditional Animation Techniques Character Design Pre-production, Planning, Storyboarding, Visualization 2D Animation Software/tools: Adobe Animate, Toon Boom Harmony, TVPaint, Blender 3D Animation and 3D Character Modeling Stop Motion Animation Visual Effects Audio for Animation Advanced Animation Techniques Interactive and Gaming Animation Animated Filmmaking Motion Graphics Industry Practices and Standards Software/tools: Autodesk Maya, Adobe After Effects, Dragonframe, Pro Tools, Unreal Engine, Unity, Houdini, Substance Designer, Cinema 4D
2	Artificial Intelligence and Machine Learning	Computer Organization and Architecture Data Structures and Algorithms Discrete Mathematics Calculus Linear Algebra Python Programming Operating Systems Software/tools: Linux, Git Database Systems Computer Networks Artificial Intelligence Machine Learning Probability and Statistics Deep Learning Natural Language Processing Computer Vision Reinforcement Learning Data Science and Analytics Project work on Artificial Intelligence and Machine Learning Software/tools: TensorFlow, Keras, PyTorch, OpenCV, NLTK, Scikit-learn
3	Content and Communications	Introduction to Content and Communications Writing for the Web Copywriting Social Media Content Creation Content Strategy Public Relations Writing Software/Tools: Grammarly, Google Docs, Trello, WordPress, SEMrush Corporate Communications Crisis Communications Internal Communications Content Management Systems Digital Content Marketing Brand Journalism Multimedia Storytelling Content Distribution

		Emerging Trends and Technologies Software/Tools: Hootsuite, Sprout Social, Hubspot, Canva, Adobe Creative Cloud, Mailchimp, Buzzsumo, Vidyad
4	Cybersecurity and Network Security	Introduction to Cybersecurity and Network Security Fundamentals of Networking Operating Systems and Security Cryptography and Information Security Basics of Programming Ethics and Legal Issues in Cybersecurity Software/tools: Wireshark, Metasploit, Nessus, Nmap Network Design and Security Architecture Penetration Testing and Vulnerability Assessment Cloud Security and Virtualization Secure Web Application Development Advanced Programming Incident Response and Disaster Recovery Cyber Threat Intelligence and Analytics Identity and Access Management Security Governance and Risk Management Wireless and Mobile Device Security Emerging Technologies in Cybersecurity Capstone Project in Cybersecurity Software/tools: Splunk, Burp Suite, Kali Linux, VMware, OpenVAS, CyberArk, Cisco ISE
5	Data Analysis and Visualization	Introduction to Data Analytics Data Wrangling and Cleaning Exploratory Data Analysis Statistical Methods for Data Analysis Introduction to Data Visualization Machine Learning Software/tools: Python, R, Excel, Tableau, Power BI Time Series Analysis Regression Analysis Big Data Analytics Data Mining Data Visualization Techniques - Charts, Custom Maps, and Dashboards Dashboard Design and Development Storytelling with Data Advanced Data Analytics Ethical and Legal Issues in Data Analytics Software/tools: Hadoop, Spark, Python libraries (scikit-learn, TensorFlow, PyTorch), R packages (caret, ggplot2), Tableau Prep, D3.js, Power BI, Tableau, QlikView, Looker
6	Digital Marketing	Principles of Marketing Digital Marketing Fundamentals Digital Marketing Channels Introduction to Content Marketing Social Media Marketing Email Marketing E-commerce Marketing Software/tools: Google Analytics, Hootsuite, Buffer, Canva, WordPress Website Design and Optimization (SEO, SEM, and Paid Search) Marketing Analytics ML, Big Data, and AI-driven Analytics Advanced Digital Marketing Strategies Mobile Marketing Video Marketing Influencer Marketing

		Marketing Automation Software/tools: Google Ads, Google Search Console, Mailchimp, SEMrush, Ahrefs, HubSpot, Salesforce Marketing Cloud, Adobe Creative Suite
7	Forex and Export-Import Operations	Principles of Foreign Exchange International Trade and Business Environment Basics of Export and Import Customs Regulations and Documentation Banking and Financial Systems for Foreign Trade Export-Import Procedures and Documentation Forex Risk Management Export Marketing and Market Research Export-Import Finance and Insurance Logistics and Transportation for International Trade International Business Law and Contracts Foreign Exchange Derivatives and Hedging Strategies Export-Import Promotion and Assistance Programs Global Trade Negotiations and Agreements E-commerce for International Trade Cross-Cultural Management and Communication Industry Internship/Project
8	Graphic Design	Introduction to Graphic Design Typography Color Theory Layout Design Design for Print Branding and Identity Design Software/Tools: Adobe Photoshop, Adobe Illustrator, InDesign, Sketch, Canva, Adobe Express, and Microsoft Designer Advertising Design Packaging Design Web Design UI/UX Design Motion Graphics 3D Design Interactive Design Digital Illustration Advanced Design Concepts Software/Tools: Adobe XD, Figma, InVision, Marvel, After Effects, Cinema 4D, Unity, Procreate, Adobe Premiere Pro
9	GST Accounting	Principles of Accounting Introduction to GST GST Compliance and Registration GST Returns and Refunds GST Audit and Assessment Advanced GST Software/tools: GSTN portal, Tally.ERP 9, ClearTax, Zoho Books, QuickBooks, Cleartax GST, GSTR-9 software Registration and E-Way Bill GST Accounting and Record Keeping GST for E-commerce Businesses GST for Importers and Exporters GST for Service Providers GST and Taxation GST and Business Transactions GST and Supply Chain Management GST and Compliance Management GST and Technology GST Returns, Refunds, TDS, TCS

		Software/tools: SAP GST, Oracle GST, Microsoft Dynamics 365 GST, MARG GST, Tally.ERP 9 GST
10	Intellectual Property Rights (IPR)	Introduction to Intellectual Property Rights (IPR) Patent Law and Procedures Copyright Law and Protection Trademarks and Brand Protection Trade Secrets and Confidentiality IPR and Technology Transfer IPR and Biotechnology/Pharmaceuticals IPR and Software/Computer Science IPR Enforcement and Litigation International Perspectives on IPR Emerging Trends in IPR IPR Case Studies and Practical Applications
11	Media and Filmmaking	Introduction to Media and Filmmaking Screenwriting Film and Video Production Cinematography Lighting for Film Directing for Film and Television Software/tools: Adobe Premiere Pro, Final Cut Pro, Avid Media Composer, DaVinci Resolve, Celtx Sound Design and Recording Editing Techniques Post-Production Techniques Distribution and Exhibition Documentary Filmmaking Virtual Reality (VR) and Augmented Reality (AR) Production Film Festivals and Markets Film Criticism and Analysis Industry Practices and Standards Software/Tools: Adobe Audition, Pro Tools, iZotope, Motion, VFX software, Unity, Unreal Engine, Nuke, Blender, Lightroom
12	Medical Laboratory Technology	Introduction to Medical Laboratory Technology Human Anatomy and Physiology Medical Microbiology Hematology and Blood Banking Clinical Biochemistry Immunohematology and Transfusion Medicine Histopathology and Cytology Clinical Biochemistry II Medical Parasitology Diagnostic Microbiology Molecular Diagnostics Clinical Pathology and Laboratory Management Medical Ethics and Research Methodology Medical Imaging Technology Internship

13	MS Office	Introduction to MS Office Suite MS Word: Basic Formatting, Styles and Themes, Tables and Charts MS Excel: Basic Formulas and Functions, Formatting, Charts and Graphs MS PowerPoint: Basic Slides, Layouts and Themes, Animations and Transitions MS Outlook: Email Management, Calendar and Scheduling MS Visio: Flowcharts, Diagrams, and Org Charts Software/tools: MS Office Suite, Google Docs, Zoho Office, LibreOffice MS Word: Advanced Formatting, Long Documents, Mail Merge MS Excel: Advanced Formulas and Functions, PivotTables and PivotCharts, Data Analysis and Visualization MS PowerPoint: Advanced Animations and Transitions, Master Slides and Themes MS Access: Database Management, Queries, and Forms MS Project: Project Management, Gantt Charts, Resource Allocation MS OneNote: Note-taking, Collaboration, and Sharing MS Teams: Team Collaboration, Meetings, and Chats MS Dynamics ERP Emerging Trends and Technologies Software/tools: MS Office Suite, Google Sheets, Zoho CRM, Tableau, Asana, Trello, Slack
14	Quality Control Analytical	Introduction to Quality Control Statistical Techniques for Quality Control Quality Assurance in Analytical Testing Instrument Calibration and Maintenance Method Validation and Verification Corrective Actions and Error Analysis Proficiency Testing and Traceability Good Laboratory Practices and Regulatory Compliance
15	Supply Chain Management	Principles of Accounting and Finance Principles of Supply Chain Management Inventory and Warehouse Management Procurement and Sourcing Management Operations Management Software/tools: SAP S/4HANA or Oracle ERP, Zoho Inventory or TradeGecko, SAP Ariba or Oracle Supply Chain Management Distribution and Transportation Management Supply Chain Analytics Strategic Supply Chain Management Global Supply Chain Management Supply Chain Technology and Innovation Sustainability in Supply Chain Management Software/tools: IBM Sterling, Tableau or SAP Analytics Cloud, SAP Fieldglass, SAP Integrated Business
16	Wealth Management	Introduction to Wealth Management Principles of Accounting and Finance Financial Markets and Instruments Investment Analysis Personal Financial Planning Introduction to Tax Planning Introduction to Risk Management Investment Products Software/tools: QuickBooks, Bloomberg Terminal Investment Management Portfolio Management Estate Planning Retirement Planning Wealth Preservation and Protection Financial Planning for Businesses Behavioral Finance

		Advanced Investment Analysis Alternative Investments International Wealth Management Wealth Transfer and Succession Planning Client Relationship Management Wealth Management Case Studies Risk Profiling, Advisory, and Asset Allocation Software/tools: Morningstar Direct, Wealthbox or Salesforce, Estate planning software
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ANNEXURE 2 – Covering Letter

(On the letterhead of the Training Partner)

To

Managing Director

Karnataka Skill Development Corporation 3rd Floor, Kaushalya Bhawan

Near Dairy Circle, Bannerghatta Road Bangalore – 560029

**Sub: Response to EoI to impart training in advanced courses for the “Kalike
Jothega Kaushalya” program under CMKKY 2023-24**

Ref: EoI.: dated

Dear Sir/Ma’am,

1. With reference to the EoI document dated _____ we, have examined the EoI document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that for evaluation of proposal the information provided in the application and the documents accompanying the application for selection will be relied upon, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We shall make available any additional information if found necessary or required to supplement or authenticate the application.
4. We acknowledge that the Evaluation committee has complete right to reject our application without assigning any reason.
5. We declare that:
 - a) We do not have any conflict of interest in accordance with this document
 - b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered with the Authority or any other public-sector enterprise or any Government, Central or State; and
6. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the Project, without incurring any liability to the applicants.
7. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this EoI and shall intimate the Authority of the same immediately
8. We hereby irrevocably waive any right which we may have at any stage of law or howsoever

otherwise arising to challenge or question any decision taken by the Evaluation Committee for evaluation of proposal in connection with the selection of the applicant, or in connection with the selection/ application process itself, in respect of the above-mentioned Project and the terms and implementation thereof.

9. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
10. We acknowledge that <<fill: name of Training Partner Organization>>, being a <<fill: company/trust/ partnership firm/society>> is qualified based on Qualification required as per the EoI.
11. We agree and undertake to abide by all the terms and conditions of the EoI.

Yours faithfully,

Date: (Signature, name and designation of the authorized signatory)

Place: (Name and seal of the Organization)

ANNEXURE 3 – Project Proposal Template

S. No.	Description	Details						
1.	Name of the Agency							
2.	Registered Office Address							
3.	Contact Person Name							
4.	Contact Details (Mobile)							
5.	Landline No.							
6.	Email							
7.	Website							
8.	Date of Establishment							
9.	PAN No.							
10.	GST No.							
11.	Years of Experience (in organizing similar activity)							
12.	Job Role ('s) Proposed:	S. No.	Job Role	QP Code	NSQF Level			
13.	Total Targets Proposed	<<number>>						
14.	Project Duration (max. 12 months)	<<number>> months						
15.	Project Plan	S. no.	Job Role	QP Code	NSQF level	Month 1 (Target)	Month 2 (Target)	Month n (Target)
16.	Details of Past Experience of similar activities executed in the past three years as on Date of EOI.							

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

ANNEXURE 4 – Financial Capability details

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign & Seal >> To

whomsoever it may concern

On the basis of audited financial statements, we hereby certify that <<M/s Entity name>>, having registered office

at <<Office address>>, have an average annual turnover in past three consecutive financial years (2019-20, 2020-21, 2021-22) is not less than Rs 50 lakh. The details of annual turnover are mentioned below:

Note: Applicants may submit unaudited accounts statement of FY 2021-2022 duly certified by Chartered Accountant in case accounts have not been audited at the time of submission of proposal

S. No.	Financial Year	Total Turnover (IN INR)
1.	2019-20	
2.	2020-21	
3.	2021-22	

Net worth:

(Must be positive)

<< Chartered Accountant:

Signature

Name

Registration No

Contact No.

Seal >>

Date:

ANNEXURE 5 – Declaration for not being blacklisted

DECLARATION

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Company hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

ANNEXURE 6 – Training Location details

For each Company/ Training Centre:

S. No.	Particulars	Description
1.	District/City	
2.	Name of the Company / Training Centre	
3.	Full address & telephone number	
4.	Nearest Landmark	
5.	Number of Classrooms (minimum capacity of 10)	
6.	Number of practical rooms	
7.	Separate wash rooms for Boys & Girls (Yes/No)	
8.	Lab infrastructure available	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

1. Please enclose valid Documentary Evidences regarding training Infrastructure available (Photos) and Rental or lease Agreement /MOU/ Electricity bill / Telephone Bill of the premises.

ANNEXURE-7

ANNUAL ACTION PLAN

Sl. No.	Year	Proposed District	Proposed Number of Training Centre (TC)	TC Location	TC-wise Proposed Job role ('s)	Total Number of batches	Number of Candidates to be trained in a year

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date