



Invite for Expression of Interest (EOI)

Karnataka Skill Development Corporation (KSDC) invites Expression of Interest (EOI) and submission of proposals for FY 2023-24 from Industries and Industrial Associations to partner under Letter of Intent (LOI)-based Training and Placement within the Industry Linkage Cell of the CMKKY Scheme.

EOI No: KSDC/CMKKY/ILC/CR-47/2023-24

Date: 27-09-2023

**KARNATAKA SKILL DEVELOPMENT CORPORATION (KSDC)
SKILL DEVELOPMENT, ENTREPRENEURSHIP AND LIVELIHOOD DEPARTMENT (SDEL)
GOVERNMENT OF KARNATAKA**

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Disclaimer

All information contained in this invite for Expression of Interest (Eoi) provided / clarified are in good interest and faith. This is not an agreement and is not a bid or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this RFP document, the interested firms shall satisfy themselves that the document is complete in all respects. The information is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required. Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied with the RFP Document.

Neither KSDC nor their employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of KSDC or their employees and Bidder or otherwise arising in any way from the selection process for the Assignment.

Particulars	Details
Reference no. and date	EOI No: KSDC/CMKKY/ILC/CR-47/2023-24 Dated 27 th September 2023
EOI Title	Karnataka Skill Development Corporation (KSDC) invites Expression of Interest (EOI) and submission of proposals for FY 2023-24 from Industries and Industrial Associations to partner under Letter of Intent (LOI)-based Training and Placement within the Industry Linkage Cell of the CMKKY Scheme
EOI issued by:	Karnataka Skill Development Corporation
Mode of Proposal Submission	<ul style="list-style-type: none"> - The EOI document may be downloaded from the Kaushalya Karnataka portal www.kaushalkar.com at no cost. - The reference number must be mentioned in the proposal. - The proposal has to be submitted physically to the KSDC Office.
Clarification regarding RFE	All queries are to be sent to eo_i_rfp@kaushalkar.com
Last Date & Time of Submission of proposal	16:00 Hours on 16th October 2023
Contact Person	Executive Director, KSDC Email ID: skilldev.2017@gmail.com Ph: 1800 599 9918

Note:

KSDC reserves the right to amend any or all conditions of this RFP before the last date of submission of proposals or to change the above schedule at any time, without assigning any reason(s).

1. Introduction

India, like many other nations, is bestowed with a demographic dividend, and Karnataka stands as a testament to this advantage. The Government of Karnataka has strategically steered its focus towards skills development and job creation, recognizing the potential for economic growth within the state. Karnataka embodies a harmonious blend of modern industrial development, knowledge, honed skills, and a responsive government.

In a pioneering move within the nation, Karnataka has been at the forefront of empowering districts through the establishment and activation of District Skill Missions. This approach ensures a bottom-up strategy in crafting and executing skill development programs. Notably, Karnataka took the lead in implementing demand-driven skilling interventions with initiatives such as PMKVY 3.0, SANKALP, Talent Acceleration Programmes (TAP), and the CMKKY scheme. These initiatives have significantly enhanced the involvement of district skill committees in crucial aspects such as mobilization, counseling, industry engagement, partnerships, and convergence.

Over the years, Karnataka has emerged as a prominent player in the skilling landscape, showcasing best-in-class initiatives in skill development and entrepreneurship not only within the state but also on a national scale. The state has demonstrated a heightened commitment to elevating the quality of education and expanding the reach of skilling programs, contributing to a comprehensive coverage across its expanse. Since its inception in 2016, the Karnataka Skill Mission has made substantial strides in empowering the youth by equipping them with enhanced skills, knowledge, and employment opportunities, thus propelling the state's growth trajectory.

The Department of Skill Development, Entrepreneurship, and Livelihood (SDEL), established in 2016, has played a pivotal role in orchestrating skill development endeavors across the state. By bridging the gap between the demand and supply of skilled manpower, fostering professional and technical training structures, and fostering innovative thinking, the department is not only preparing individuals for existing jobs but also shaping a skilled workforce for the jobs of the future.

Karnataka Skill Development Corporation (KSDC)

KSDC is the umbrella body for all skill development, entrepreneurship and livelihood initiatives of the State. State Government has designated KSDC as nodal agency for conducting skill training programmes in the state.

a) Mission

- Shall have an institutional mechanism and implementation framework that ensures an effective **CONVERGENCE**. The programs and schemes of different line departments of the Government of Karnataka, Government of India, Industry sector, skill councils, civil society and bilateral/multilateral agencies and other organizations will be converged at the implementation level for achieving the policy goal and ensure the best services to the primary stakeholders.
- Shall ensure **QUALITY** in the training curriculum and course materials to meet the standards of the employer agencies and market needs. Shall improve certification norms for augmenting employability and free movement of the workforce;
- Shall encourage **INNOVATION** both in idea as well as in implementation process so that the ideas are translated to productive action
- The institutional structure would operate in a mission mode having an eclectic mix of people from Government, Industry, Civil Society, Academia Banking and Commerce Institutions

b) Nodal Agency for Skilling

The Government has decided to integrate various skill building programmes implemented by different departments to ensure the effectiveness of Skill Training activities. The vision of the Government was to bring in a centralized system of selecting and monitoring skill training courses and institutions besides tracking the trainees till they get employed. Hence the Government has declared the Karnataka Skill Development Corporation as a Nodal Agency for entire state in the year 2016. This ensured adopting common standard framework of programmes and fee structures, by which overlapping, or duplication of efforts and wastage of resources will be avoided. This declaration helps in creating synergy among different departments engaged skill development activities.

c) Objective

KSDC invites the Expression of Interest (EOI) from various Captive Employers / Leading Industry Players / Industry/Existing CMKKY TP under KSDC, for empanelment as TP to Industry demand “TRAINING & PLACEMENT” by Karnataka Skill Development Corporation (KSDC).

2. About CMKKY Scheme and Industry Linkage Cell (ILC)

The Chief Minister’s Kaushalya Karnataka Yojane (CMKKY) aims to skill 5 lakh youth annually, with a target of 2.50 lakh youth for schemes directly implemented by the Skill Development and Entrepreneurship Department of Karnataka (SDEL), and another 2.50 lakh youth for schemes implemented by various other Government departments and bodies.

In order to enhance employability and foster closer collaboration with industries across diverse sectors, the Karnataka Skill Development Corporation (KSDC) has introduced the Industry Linkage Cell (ILC) within the placement-centric, short-term skilling initiative under the CMKKY Scheme. The ILC is designed to engage industries and industry associations of varying scales and sectors, aligning them with the objective of providing demand-driven, job-oriented basic skills training to candidates under the CMKKY scheme. Upon completion of training, candidates may be absorbed as employees or apprentices within the empaneled industry establishments or assisted in securing positions in similar sector companies.

The program empowers industries and industry associations to be enlisted with KSDC under CMKKY as Vocational Training Providers. They can either conduct training to meet their specific needs or facilitate training for candidates, aiding their employment in industries operating within the related sector. Training is conducted in line with the National Skills Qualification Framework (NSQF), focusing on job roles and Qualification Packs (QPs) aligned with industry demands.

Karnataka Skill Development Corporation (KSDC) will allocate training targets based on industry demand, extending special preference to industries offering captive placement opportunities. Industries prioritizing placement within their establishments post-training will be given additional preference. KSDC places paramount importance on aligning with industry demand to augment placement prospects for aspiring individuals and deliver high-quality training in compliance with industry standards.

This program serves as a mutually beneficial arrangement, aiding companies in finding proficient trainees, graduates, and professionals ready for immediate employment without the burden of training investments, thus mutually benefiting both stakeholders.

3. General Terms & Conditions:

a) Governing Law

The Empanelment Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Bangalore shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Empanelment Process.

b) Confidentiality

1. Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising KSDC in relation to, or matters arising out of, or concerning the Empanelment Process.
2. KSDC will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. KSDC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or KSDC.

c) Legal fees and Duties

The successful bidder shall be entirely responsible for stamp duties, license fees, and other such levies imposed.

d) Change in Laws and Regulation

Unless otherwise specified in the Contract, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the successful Bidder has thereby been affected in the performance of any of its obligations under Contract.

e) Force Majeure

The successful bidder shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. Force Majeure shall not cover the price fluctuation of components.

For purposes of this clause, Force Majeure means an event or situation beyond the control of the successful bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the successful bidder. Such events may include, but not be limited to, acts of KSDC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the successful Bidder shall promptly notify KSDC in writing of such condition and the cause thereof. Unless otherwise directed by KSDC in writing, the successful Bidder shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

f) Change orders and Contract Amendments

KSDC may at any time order the successful bidder to make changes within the general scope of the Contract, in any one or more of the following:

1. The place of service delivery.
2. The related services to be provided by the successful bidder.

If any such change causes an increase or decrease in the cost of, or the time required for, the

successful bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the successful bidder for adjustment under this Clause must be asserted within 45 days from the date of the successful bidder's receipt of KSDC's change order.

g) Termination

KSDC, at its discretion, can terminate the empanelment of a TP earlier than the expiry of One (1) year period in the event of failure of TP to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the TP.

h) Payment upon Termination

KSDC may consider making a payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it if such part is of economic utility to the KSDC.

i) Applicable laws

1. The Contract shall be interpreted in accordance with the laws prevalent in India
2. Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the Department about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the Department and its employees/officers/staff/ personnel/representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Department and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom and the Department will give notice of any such claim or demand of liability within reasonable time to the bidder.

All legal disputes are subject to the jurisdiction of Civil Courts Chennai only.

j) General Terms of Proposal Submission

1. Each Bidder must submit a single proposal.
2. Sub-contracting, sub-letting, or franchisee arrangement of any kind for the conduct of training under KSDC is NOT allowed for any Organization/promoters of the organization.
3. Submitted LoIs may be verified and considered for Work Order release, the genuinity of the LoIs is to be maintained.
4. One Application per applicant can cover multiple districts. Each district proposed by an applicant should contain the details of the sector for training along with job roles in which

the applicant organization wishes to conduct training.

5. The applicant organization once selected will be allocated targets and will be monitored for the quality aspect of processes involved in training.
6. KSDC does not guarantee target allocation to any/all Industries/Industrial Associations applying through this EoI.
7. KSDC shall in no case be responsible or liable for the costs/expenses being incurred by the industry while applying regardless of the conduct or the outcome of the process.
8. KSDC shall receive the proposal in accordance with the terms set forth in this EOI and other documents that may be provided by KSDC pursuant to this EOI as amended/clarified from time to time by KSDC.
9. Bidders shall not have a conflict of interest ("Conflict of Interest") that affects any sanction of work that may follow. Any Bidder found to have a Conflict of Interest is liable to be disqualified.
10. Any misrepresentation shall lead to disqualification of the Bidder.
11. KSDC will not return any proposal or any information provided along therewith. KSDC reserves the right to verify all statements, information and documents submitted by the Bidder in response to the EOI. Failure of KSDC to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of KSDC thereunder.

k) Failure to agree with the Terms & Conditions of the EOI

Failure of the bidder to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of empanelment

l) Right to accept and to reject any or all Proposals

1. Notwithstanding anything contained in this EoI, KSDC reserves the right to accept or reject any proposal and to annul the Empanelment Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
2. In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Bidder or that the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing by KSDC to the Bidder, without KSDC being liable in any manner whatsoever to the Bidder.

4. Other Tenets

- The final number of TP selected for implementation is at the discretion of KSDC.
- KSDC reserves the right to amend any or all conditions of this EoI before the last date of submission of proposals or to change the above schedule at any time, without assigning any reason(s).
- Implementation, monitoring, reporting, Payment Terms and Pay-out mechanism in the programme shall be governed as per the CMKKY Guidelines & Common Cost Norms Notification issued by MSDE. Please visit www.kaushalkar.com to download the guidelines.

5. Process to register as a Project Implementation Agency (TP)

a) Application Process

Karnataka Skill Development Corporation (KSDC) invites Expression of Interest (EOI) from Industries and Industrial Associations under the Industry Linkage Cell of the CMKKY Scheme to provide Training and Placement as per NSQF Aligned accredited QP NOS.

Interested Training Partners would be required to strictly adhere to the following instructions:

Documents to submit: NO document other than the following list, will be considered for validation of the proposal.

Sl. No.	Description of the Document
1	Covering Letter as per Annexure 1 of Eol document
2	Industry's Details as per Annexure 2 of Eol document
3	Certificate of the Proprietorship/ Partnership Deed/ Incorporation of Company & Memorandum & Articles of Association / Year of Incorporation (Copy)
4	Pan Card (Copy)
5	Income Tax Return Acknowledgement Copy – Previous 3 years
6	Declaration for not being blacklisted as per Annexure 3 of Eol Document
7	Industry's Training Centre Details along with supporting documents as mentioned in Annexure 4 of Eol Document
8	Power of attorney in favor of authorized signatory for signing the Eol application
9	Letter of Intent to offer Captive Placement to the candidates trained as per Annexure 5 (Preference will be given to those Industries that offer Captive Placement)

Note: All documents submitted in response to the Eol should be signed and sealed by an Authorized representative and signatory on the company's letterhead.

In case the agency does not submit any of the aforesaid supporting documents, the related data provided in the proposal will not be considered for the concerned parameters.

Interested applicants must submit the above-mentioned documents physically along with a cover letter and action plan to the address mentioned below.

To
The Managing Director
Karnataka Skill Development Corporation
3rd Floor, Kaushalya Bhawan
Near Dairy Circle, Bannerghatta Road Bangalore –
560029

The Envelope should contain the heading: "RESPONSE TO EXPRESSION OF INTEREST (EOI) FROM INDUSTRIES AND INDUSTRIAL ASSOCIATIONS UNDER INDUSTRY LINKAGE CELL OF THE CMKKY SCHEME FOR SUBMISSION OF PROPOSAL FOR TRAINING AND PLACEMENT" and should reach KSDC office latest by 16th October 2023 by 16:00 HRS (4:00 PM).

NOTE: NO EOIs SHALL BE ENTERTAINED POST THE END DATE AND TIME ASSPECIFIED ABOVE

b) Eligibility Criteria:

Sl. No.	Criteria	Score
1	Industries, including both manufacturers and service providers, registered under the Companies Act of 2013 and/or Industrial Associations or bodies representing industries with a dedicated training facility (Main business focus or mandate should not primarily be in skilling)	30
2	Number of Years of Existence (As of the date of EOI Published) - Minimum of 3 years	10
3	Minimum employee count of 50 and above in the respective industry	10
4	Identify Job Roles with High Industry Demand and relevance for Proposal Submission	10
5	Industries offering captive placements	20
6	Letter of Intent (LoI) with other relevant Industry for placement linkages in proposed skills equal to the Proposed Target	10
7	Consolidated Financial Turnover for 3 consecutive years (FY 2019-20, 2020-21, 2021-22) – Minimum of INR 2 Cr	10
8	Organization's presence in Karnataka (Registered Office/Branch Office/Factory/ Industry Outlet, or Operational Setup within the State)	NA

Note: Submitted LoIs may be verified and considered for Work Order release, the genuinity of the LOIs is to be maintained. The same LoI must be attested after verification by the respective DSDO and this certified LoI copy must be submitted to KSDC as per deadlines along with the proposal. **(Terms and Conditions apply)**

Based on the applications received, KSDC shall evaluate the documents submitted by the applicants along with the EoI. Where there is a requirement for clarifications, the official designated from KSDC shall through email/ letter request for such clarifications in writing. Response to such requirement should be submitted within 5 business days of such communication from KSDC.

6. Clarifications

- a. Bidders requiring any clarification on the EoI may notify KSDC in writing or by letter and/or e-mail to eoi_rfp@kaushalkar.com
- b. KSDC shall endeavor to respond to the queries within the period specified therein through letter/e-mail. However, KSDC reserves the right not to respond to any question(s) or provide any clarification(s), at its sole discretion, and nothing in these Clauses shall be taken or read as compelling or requiring KSDC to respond to any question or to provide any clarification.
- c. KSDC may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by KSDC shall be deemed to be part of the EoI. Verbal clarifications and information given by KSDC, or its employees or representatives shall not in any way or manner be binding on KSDC.

7. Amendments

- a. At any time prior to the deadline for submission of Proposals, KSDC may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the EOI by the issuance of Addenda.

- b. Any Addendum thus issued will be uploaded on the website. KSDC will post the addendum/replies to the queries on the KSDC website without identifying the source of queries.
- c. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, KSDC may, at its own discretion, extend the timelines mentioned having due regard for the time required by the Bidders to address such amendment.

8. Scope of Work for bidders

The scope of work to be undertaken by the empaneled Industry/Industrial Association will be as per the KSDC guidelines and changes in the same from time to time.

- a. The Industry or Industrial Association is to officially register as a Vocational Training Provider (VTP), also known as TP, on the Kaushalkar portal (www.kaushalkar.com) under the CMKKY Scheme.
- b. Mobilize and select candidates following comprehensive counseling, with essential support from the Client, in alignment with predetermined eligibility criteria. The industry may opt to choose candidates from the existing portal registrations or register new candidates, should fresh mobilization be preferred.
- c. Ensure thorough orientation and training of candidates regarding the project, associated Scheme(s), their benefits, the assessment process, and eventual certification
- d. Uphold a high-quality training environment, encompassing the provision of necessary physical infrastructure and equipment in accordance with CMKKY guidelines, aligned with the demand for specific job roles. This should be duly verified and inspected by the District Skill Mission and comply with stipulated guidelines.
- e. Select Subject Matter Experts as Trainers to deliver the program and ensure these trainers attain Training of Trainers (ToT) certification within 6 months of work order issuance. It is mandated that at least 75% of the trainers are in-house trainers
- f. Procure and distribute the course curriculum, participant handbook, and facilitator handbook tailored for the selected job roles.
- g. Ensure timely assessment and certification processes in coordination with KSDC and adherence to CMKKY guidelines.
- h. Industries to ensure placement of 70% or more trained candidates within the same industry (captive placement) or in industries operating within related sectors. However, in the case of Industrial Associations partnering with KSDC should ensure placement in industries seeking skilled employees or operating within sectors in need of such skills. Placement must comply with district-wise minimum wages and excludes consideration for self-employment. Candidates may be placed either on the direct payroll or in an outsourced capacity.
- i. Maintain biometric-based attendance records for candidates, trainers, and inspection teams visiting the Training Centre. Additionally, install and integrate CCTV cameras as per KSDC specifications with the KSDC Data Centre.
- j. Adhere to established procedures for the allocation of targets, as well as for training, assessment, certification, placement, and post-placement of candidates, following instructions issued periodically by the government/Client.
- k. Expression of Interest (EOI) is called for below preferred sectors' NSQF aligned job roles but not limited to:

Sl. No.	List of Sectors
1	Aerospace and Aviation
2	Agriculture
3	Apparel, Made ups & Home Furnishing
4	Automotive
5	Beauty & Wellness

- 6 BFSI
- 7 Capital Goods
- 8 Construction
- 9 Electronics
- 10 Food Processing
- 11 Green Jobs
- 12 Handicrafts And Carpet
- 13 Healthcare
- 14 Iron & Steel
- 15 ITeS and related
- 16 Life Science
- 17 Logistics
- 18 Management and Entrepreneurship and Professional
- 19 Media & Entertainment
- 20 Plumbing
- 21 Power
- 22 Retail
- 23 Rubber
- 24 Telecom
- 25 Tourism & Hospitality
- 26 Other Sectors if applicable

i) Payment to Training Providers will be made in 2 installments. 50% on successful assessment and certification of the candidates and the rest 50% On placement of at least 70% of Certified Candidates (Proof to be submitted for at least 3 months of their employment as per the CMKKY guidelines).

Instalment	Proportion of Project Cost	Payment Release Condition
1	50 %	On successful assessment & certification of candidates.
2	50 %	On placement of at least 70% of Certified Candidates.

Note: The Training Provider will receive full payment for achieving a 70% placement rate and 50% of the cost for achieving a placement rate between 50-69% on pro rata basis.

If the minimum placement of 50% of the candidates of the total batch does not happen, KSDC will forfeit the 2nd tranche bills (50%).

9. Eligible beneficiaries

- applicable to any candidate of Karnataka domicile who:
 - o Is of age between 18-35 years.
 - o Possesses an Aadhaar card and Aadhaar-linked bank account.
 - o Fulfils other criteria related to Qualification, as defined by the SSCs for the respective job roles as mentioned in the Model Curriculum.
 - o Candidates who are in the final semester of graduation/post-graduation in Government educational institutions, in case of level 5 and above NSQF courses.
 - o Candidate who has not already undergone training under CMKKY or PMKVY
 - o The candidates must be selected on the basis of category-reservation break-up in the work order.

ANNEXURE 1 – Cover Letter

(On the letterhead of the Industry or Industrial Association)

To

Managing Director

Karnataka Skill Development Corporation 3rd Floor, Kaushalya Bhawan

Near Dairy Circle, Bannerghatta Road Bangalore – 560029

Sub: Response to Expression of Interest (EOI) from Industry under the Industry Linkage Cell of the CMKKY scheme for submission of proposal for Training and Placement.

Ref: EOI.: dated

Dear Sir/Ma'am,

1. With reference to the EOI document dated _____ we, have examined the EOI document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that for the evaluation of proposal, the information provided in the application and the documents accompanying the application for selection will be relied upon, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We have submitted LOIs which have contact details of the employers which may be verified and considered for Work Order release, thus genuineness of the LOIs is maintained by us.
4. We shall make available any additional information if found necessary or required to supplement or authenticate the application.
5. We acknowledge that the Evaluation committee has complete right to reject our application without assigning any reason.
6. We declare that:
 - a) We do not have any conflict of interest in accordance with this document
 - b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered with the Authority or any other public-sector enterprise or any Government, Central or State; and
7. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the Project, without incurring any liability to the applicants.
8. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this EOI and shall intimate the

Authority of the same immediately

9. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
10. We acknowledge that <<fill: name of Industry>, being a <<fill: company/ partnership firm/pvt ltd>> is qualified based on the Qualification required as per the EoI.
11. We agree and undertake to abide by all the terms and conditions of the EoI.

Yours faithfully,

Date: (Signature, Name and Designation of the authorized signatory)

Place: (Name and seal of the Organization)

ANNEXURE 2 – Project Proposal Template

S. No.	Description	Details						
1.	Name of the Agency							
2.	Registered Office Address							
3.	Contact Person Name							
4.	Contact Details (Mobile)							
5.	Landline No.							
6.	Email							
7.	Website							
8.	Date of Establishment/Year of Incorporation							
9.	List of Company's Clients							
10.	PAN No.							
11.	GST No.							
12.	Years of Experience							
13.	Job Role ('s) Proposed:	S. No.	Job Role	QP Code	NSQF Level			
14.	Total Targets Proposed	<<number>>						
15.	Project Duration (max. 12 months)	<<number>> months						
16.	Project Plan	S. no.	Job Role	QP Code	NSQF level	Month 1 (Target)	Month 2 (Target)	Month n (Target)

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

ANNEXURE 3 – Declaration for not being Blacklisted.

DECLARATION

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Company hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

ANNEXURE 4 – Training Location details

For each Training Centre under Industry/TP:

S. No.	Particulars	Description
1.	District/City	
2.	Name of the Company / Training Centre	
3.	Full address & telephone number	
4.	Nearest Landmark	
5.	Number of Classrooms (minimum capacity of 10)	
6.	Number of practical rooms	
7.	Separate washrooms for Boys & Girls (Yes/No)	
8.	Lab infrastructure available	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Notes:

1. Please enclose valid Documentary Evidence regarding the training Infrastructure available (Photos) and the Rental or lease Agreement /MOU/ Electricity bill / Telephone Bill of the premises.

Annexure –5
<<Company Letter Head>>

Letter of Intent

To,
Name of the recipient
Designation
Name of the Training Provider
Registered Office Address

Dated:

Subject: Letter of Intent for Skilled Manpower for Company/Industry Name

Reference to the discussion held with <Industry/Industrial Association> for enabling skilling of manpower as per industry requirements in Schemes implemented by Karnataka Skill Development Corporation (KSDC) Govt of Karnataka for Skill Development program, we intend to collaborate with < Industry/Industrial Association> to meet our skilled manpower requirements as mentioned below:

Sl. No	Sector	Job Role / Skill-based Job Title	Number of Candidates	Job Location	Salary Range (Rs)	Mode of Employment (Direct/Third party)
Total						

Validity: This LOI is valid for a period of up to one year from the Date of issue

We Look forward to initiating the skilling at the earliest possible

Thanks,

(Signature & Stamp)

Name:

Designation:

Mobile No:

Email Id: